

**Author's Guide to Preparing Papers for the
Proceedings of the 14th Multidisciplinary Conference on Sinkholes
& Engineering and Environmental Impacts of Karst**

Format

Papers must be submitted electronically via the [Sinkhole Conference website](#) using the provided Manuscript Template (MS Word) to ensure correct formatting, fonts, and layout. The correct fonts, sizes, margins, etc., are already built into the template; please do not change them. We suggest the maximum length of each manuscript be limited to eight (8) formatted pages, including all figures, text, and references. Contact Daniel Doctor (dhdoctor@usgs.gov) for questions about formatting.

Units and Terms

We ask that authors employ the metric system at all times when citing units in the text. English units may be inserted parenthetically at the author's discretion (the Editors are aware of the irony of requiring metric units in the manuscript, and then specifying formatting margins, page size, and figure sizes in inches, but this convention simplifies production of the final Proceedings document).

In accordance with new USGS guidelines, please use the term "groundwater," as opposed to "ground water" or "ground-water." For a glossary of terms related to karst, please see [A Lexicon of Cave and Karst Terminology with Special Reference to Environmental Karst Hydrology](#) (Field, 2002).

Artwork

All figures must be uploaded as individual separate files via the "Supplemental Content" link on the [Sinkhole Conference website](#) at the time of submission of your formatted manuscript. Photographs and figures should also be included as flat files inserted into the MS Word manuscript at the sizes and in the locations you desire for formatting purposes. Should you need assistance with inserting a figure that will span the full width of the page in MS Word (rather than the width of a single column), please contact the Editor and instructions will be provided to you.

Please do not create or add shapes, artwork, or annotations to figures using the tools within MS Word; these do not convert properly to PDF format. Rather, please add the shape or annotation to your figure within a program such as Paint, Powerpoint, Illustrator, or Photoshop, and then save the image as a flat image file, JPEG or TIF format. The editors will use the separate files to replace those in the MS Word file in order to preserve maximum quality of the images. Although we will attempt to adhere to the author's preferred layout as much as possible, this cannot be guaranteed due to vagaries involved with compilation of all manuscripts into the final Proceedings document.

Please include the last name of the first author and the figure number as part of the file name of each digital image, for example: 'Author_Fig#.tif'. Digital photos should be submitted in JPEG format, and graphic artwork as TIF files, with a minimum resolution of 300

dpi (dots per inch). Figures at 300 dpi resolution should be at least 3" x 4" (900 x1200 pixels). Color graphics are acceptable.

References

A list of references cited should be included at the end of the paper. Use 0.3 inch hanging indent for citations. Examples of the acceptable citation style are provided below. Personal communications should not be included in the list of references, but cited in the body of the text. For example, (Land, 2003, personal communication) or (Veni, 2011, written communication). References to websites should include the full url of the web address, as well as the date the site was last accessed.

Please adhere to the citation formats listed below:

Journal article, one author:

Klimchouk AB. 1997. The role of karst in the genesis of sulfur deposits, Pre-Carpathian region, Ukraine. *Environmental Geology* 31 (1): 1-20.

Journal article, two authors:

DuChene HR, Martinez R. 2000. Post-speleogenetic erosion and its effect on cave development in the Guadalupe Mountains, New Mexico and west Texas. *Journal of Cave and Karst Studies* 62 (2): 25-29.

Journal article, multiple authors:

Sherlock RL, Lee JKW, Cousens BL. 2004. Geologic and geochronologic constraints on the timing of mineralization at the Nanisivik Mississippi Valley-type deposit, northern Baffin Island, Nunavut, Canada. *Economic Geology* 99: 279-293.

Magazine article:

Cochran WW, Mouritsen H, Wikelski M. 2004 April 16. Migrating songbirds recalibrate their magnetic compass daily from twilight clues. *Science* 304: 127-133.

Books, one author:

White W. 1988. *Geomorphology and hydrology of karst terrains*. New York (NY): Oxford University Press.

Books, specified edition, multiple authors:

Roberts C, Varty B, Lucas V. 2004. *Writing for the biological sciences*. 10th ed. Toronto (ON): Addison-Wesley. p. 73-76.

Editor of a book:

Simpson B, Callahan N, editors. 1989. *Country singin aint for me*. 3rd ed. Washington, DC: Country Press.

Chapter or article in an edited book:

Evans S, Smith JA. 2000. Ecotourism in tropical rainforests: an environmental management option for threatened resources? In: Ford JT, Tribe R, editors. *Forest tourism and recreation*:

case studies in environmental management. 4th ed. Wallingford (GB): CABI Publishing. p. 127-142.

Chapter or part of an authored book:

Shakelford RT. 1978. Surgery of the alimentary tract. Philadelphia (PA): W.B. Saunders. Chapter 2, Esophagoscopy. p. 29-40.

Conference proceedings:

Johnson PS, Land L, Price LG, Titus, F, editors. 2003. Water resources of the lower Pecos region, New Mexico: science, policy, and a look to the future. Proceedings of the third New Mexico Bureau of Geology and Mineral Resources Decision Makers Conference; Albuquerque, New Mexico: University of New Mexico Press.

Conference papers:

Van Houten N, Flanders R. 1975. Nachos Flanders style. In: Simpson C, Lumpkin L, editors. The Book of Nacho. Proceedings of the Fourth International Symposium on Stadium Food; 1976 Feb. 10-15; Vancouver, British Columbia. Pullman (WA): Fallout Press. p. 175-200.

Thesis or dissertation:

Simpson, L. 2008. Level 5 Veganism: consumption of nothing that casts a shadow [master's thesis]. Springfield (OR): Springfield University. 248 p.

Circulars and government reports:

Motts WS, Cushman, RL. 1964. An appraisal of the possibilities of artificial recharge to groundwater supplies in part of the Roswell Basin, New Mexico. US Geological Survey Water-Supply Paper 1785.

Reference book entry:

Moore D. 2002. Fungal control of pests. In: Pimental D, editor. Encyclopedia of pest management. New York (NY): Marcel Dekker. p. 320-324.

Web page:

Scientists close in on source of X-rays in lightning [Internet]. 2008. [Place of publication unknown]: Scienceblog.com; [updated 2008 July 16; cited 2008 July 29]. Available from: <http://www.scienceblog.com/cms/scientists-close-source-x-rays-lightning-16904.html>.

Web page with personal author:

Troyer G. Sensory phantoms: dealing with the loss of a limb [Internet]. 2009. [Place of publication unknown]: Canadian Broadcasting Corporation; [updated 2009 Jan 5; cited 2009 Jan 13]. Available from: <http://www.cbc.ca/health/story/2009/01/05/f-troyer-phantompain.html>.

Article in an internet-only journal:

Sarkar T, Zhao W, Sarkar NH. 1995. Expression of junoncogene in rodent and human breast tumors. Journal of Biology [Internet]. [cited 2004 Dec 22]; 1(1): [about 8 screens]. Available from: <http://epress.com/w3bio/vol1/sarkar/sarkar.html>.

Technical report from research institution or government web site:

World health report 2004: changing history [Internet]. 2004. Geneva (CH): World Health Organization [WHO]; [cited 2008 Jul 22]. 170 p. Available from:
http://www.who.int/entity/whr/2004/en/report04_en.pdf