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**Activity**

Project Management Applications

MODULE 10: Comprehension and Communication Skills

This **activity** was written for the Florida Public School System DIGITAL INFORMATION TECHNOLOGY (8207310) course. Funded by the Cyber/IT Pathways Program, Cyber Florida, and the Florida Department of Education.

# Module 10: Comprehension and Communication Skills

## Activity: Project Management Applications

The student uses the Internet to research three project management applications and documents the benefits of each.

## Standards Assessed

* **14.04** Demonstrate an awareness of project management concepts and tools (e.g., timelines, deadlines, resource allocation, time management, delegation of tasks, collaboration).

## Teacher Notes

Students should be able to find at least three applications used for project management, such as Microsoft Project, Smartsheet, and Asana.

## Estimated Student Completion Time

* 45 minutes in-class to complete activity

## Activity Rubric

Consider evaluating the student’s work based on measures of quality. For example, with a maximum of 4 Points Possible, the following could be applied to the activity:

* **1 Point Earned** = ***Needs Improvement*** (the student work did not meet more than 50% of the requirements and did not follow instructions)
* **2 Points Earned** = ***Developing*** (the student met between 50% and 75% of the requirements and generally followed the instructions)
* **3 Points Earned** = ***Sufficient*** (the student met between 75% and 90% of the requirements and clearly followed instructions)
* **4 Points Earned** = ***Above Average*** (the student met > 90% of the requirements and followed all instructions)

# Activity: Project Management Applications

**Student Instructions**: Use the Internet to search for three project management tools. Record your findings in the table below.

| **Name of Application** | **Cost of the Application** | **Benefit 1** | **Benefit 2** | **Benefit 3** |
| --- | --- | --- | --- | --- |
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