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This project was supported by the Cybersecurity and IT Pathways grant from the Florida Department of Education through Cyber Florida, project number 291-1231C-2C001, funding authority 84.425C-D CRRSA ACT ESSER II 84.425D & GEER II 84.425C, FAIN#: S425C210052. More information at cyberflorida.org/pathways/

**Chapter Case**

Chapter 7 Productivity Applications

The Chapter Case was written for the Florida Public School System DIGITAL INFORMATION TECHNOLOGY (8207310) course. Funded by the Cyber/IT Pathways Program, Cyber Florida, and the Florida Department of Education.

# Chapter 7 Productivity Applications

## A Teacher’s Work is Never Done

Teachers have to manage many different tasks during their daily work lives to stay productive at school. They are responsible for many different activities to ensure students from various backgrounds and levels of literacy are educated in a safe and productive environment. Teachers are very busy people and work hard to help students succeed. Here is a list of some of the daily work activities your teachers are responsible for:

* Develop, assign, and grade instructional content such as homework and tests.
* Supervise students in the classroom to ensure they are learning in a safe and productive environment.
* Organize the supplies and resources necessary for class lectures and presentations.
* Plan educational activities and events.
* Ensure a clean and orderly classroom.
* Prepare and distribute progress reports and report cards.
* Schedule parent-teacher meetings.

A teacher’s work is never done.

## Case Questions

1. Take a close look at the list of daily work activities your teachers are responsible for. List three types of applications that will help your teachers be more productive. Explain why each application will help your teachers be more productive with their daily work activities.
2. If **you** were a school teacher, what type of work activity do **you** think would be the most difficult? Now, describe how and what type of an application could help **you** improve the productivity of that difficult task.