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**Activity**

Internet Safety/Cyberbullying Poster - Spanish

MODULE 5: Word Processors

This **activity** was written for the Florida Public School System DIGITAL INFORMATION TECHNOLOGY (8207310) course. Funded by the Cyber/IT Pathways Program, Cyber Florida, and the Florida Department of Education.

# Module 5: Word Processors

## Activity: Internet Safety/Cyberbullying Poster

The student creates a digital poster in Microsoft Word or other word processor application compatible with .docx files. The student will use various word processing elements to design the poster using sources from the Internet.

## Standards Assessed

* **04.02** Save and export documents in various formats (e.g., pdf, html, blog, hyperlinks).
* **04.03** Format text content in a document (e.g., font, paragraph attributes, spacing, text styles, text boxes).
* **04.04** Manipulate page layout and reusable content (e.g., page setup, themes, templates, page backgrounds, headers and footers).
* **04.05** Perform various image-editing tasks using word-processing software to create and format images, illustrations, shapes, etc.
* **04.06** Proofread and revise documents by validating content through the use of word processing tools (e.g. spell check, thesaurus, find/replace, autocorrect settings).
* **04.09** Demonstrate an understanding of fonts (serif and sans serif) and font styles (bold, italic, etc.)

## Teacher Notes

Teachers can use whatever word processor software is available for the students. Use other online resources to help students learn the details of a specific product. The teacher should find a resource for the students to access facts about internet safety and cyberbullying. Resources suggested for teachers: <https://sos.fbi.gov/resource-page>

## Estimated Student Completion Time

* 45 minutes x 2 classes to complete the activity

## Activity Rubric

Consider evaluating the student’s work based on measures of quality. For example, with a maximum of 4 Points Possible, the following could be applied to the activity:

* **1 Point Earned** = ***Needs Improvement*** (the student work did not meet more than 50% of the requirements and did not follow instructions)
* **2 Points Earned** = ***Developing*** (the student met between 50% and 75% of the requirements and generally followed the instructions)
* **3 Points Earned** = ***Sufficient*** (the student met between 75% and 90% of the requirements and clearly followed instructions)
* **4 Points Earned** = ***Above Average*** (the student met > 90% of the requirements and followed all instructions)

# Póster de seguridad en Internet/ciberacoso

**Instrucciones**: Internet es una gran herramienta. Pero también puede ser peligroso. Use Microsoft Word (u otra aplicación de procesamiento de textos) e Internet para diseñar un póster que anime a los estudiantes a pensar antes de actuar en línea. Sigue los pasos que se indican a continuación para crear tu póster.

1. Elija uno de los siguientes **temas de seguridad en Internet**:

* Ciberacoso
* Redes Sociales
* Información personal (lo que debe y no debe publicar)
* Estado del equipo (correos electrónicos, ventanas emergentes, mantenimiento del equipo)

1. Cree un póster de seguridad en Internet que incluya los siguientes criterios:

* Tema temático (título del póster)
* Cuatro datos sobre el tema: <https://www.stopbullying.gov/cyberbullying/what-is-it>
* Al menos dos imágenes que se relacionen con dos o más de los cuatro hechos y temas
* Al menos una leyenda junto a una de las imágenes como descripción de la imagen

1. Revise e inspeccione el póster usando la rúbrica del proyecto en la página siguiente.
2. Envíe su póster completo según las instrucciones del maestro.