



MEMORANDUM

TO: Dr. Kent Kelso

FROM: Ms. Kay-lynn Taylor

DATE: November 29, 2010

RE: **Notifying Residents of Rental Rate Increase Plans**

The following steps are being taken to notify current residents of the rental rate increase proposal process for the 2011-2012 academic year.

- 1) As we finalize the rate increase for 2011-12, there have been general conversations with resident students.
 - a) Meetings were held with Residence Hall Association Executive Board and the General Assembly to discuss with residential students to review the general topic of a proposed rate increase for the academic year (2011-2012). The meetings were held on November 29 and December 6, 2010, to review general topic. Residents support the increase and indicated favor with the current programmatic endeavors from the residential life team.
 - b) Attend the Student Government General Assembly meeting January 12, 2011 to share the general topic of the proposed rate increase for the academic year (2011-2012).
- 2) In January residents will receive Housing Room Sign-up (Preferencing) information outlining the process for signing up for Housing for the 2011-2012 academic year via their University email address and standard posters/flyers throughout the residence hall. In addition to information regarding the Preferencing process, the information about the new Residential Management System (RMS) application procedure, rental rates and contract information for 11-12 will be shared.
- 3) Informational Meetings will be held during the month of February to discuss Room Sign-up to offer instructions regarding the use of RMS and to respond to questions regarding housing options and the housing rates. The meetings will be conducted by the professional personnel in Student Services.
- 4) The proposed rental rates will be posted on the University Housing website via the new RMS student web. The 2011-2012 University Student Housing Contract will be available beginning February; following the January 13, 2011 Campus Board meeting. University Housing Contract and Application will be made available to prospective students late January, noting the rates are proposed.

We're compiling the rate comparison document from the Public Universities Residential Housing Facilities and the Proposed Rate Increase document to reflect **3%** increase, to submit with the agenda document. Documents will be completed January 5, 2011, when final state rate comparison is distributed. The Housing pro forma specifies 10% increase for 2011-2012. However initial review of proposed rate increases within the SUS during the Florida Housing Offices Fall meeting indicated a 10% increase might garner negative impact when USFSP rates are compared to other institutions in the state. I may need administrative support and assistance with fiscal documents to ensure accuracy finalizing these documents. I'll keep you posted.

Student Services

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