

USF St. Petersburg Regional Campus Board
September 29, 2011

Issue: USF St. Petersburg Material and Supply Fees for the 2012/13 academic year

Proposed action: Approval of the USFSP Fee recommendation for AY 2012/13 (effective Fall 2012)

Background information:

State University Student Fees FS 1009.24(13)(g) and Special Fees, Fines and Penalties USF 4.0107 (1)(z) authorize each university Board of Trustees to establish “materials and supplies fees to offset the cost of materials or supplies that are consumed in the course of the student’s instructional activities, excluding the cost of equipment replacement, repairs and maintenance.”

Each year, the USF St. Petersburg colleges review existing material and supply fees to ensure that the fee is still appropriate as well as to consider whether additional courses should be subject to such fees. The deans have completed this process and the Office of Academic Affairs has verified the cost per student and reviewed expenditures of such fees to ensure compliance with this rule.

If approved by the Finance and Audit Workgroup, the Material and Supply fees will be presented to the Board of Trustees for approval at its December 2011 meeting.

Since the Material and Supply fee revisions are at cost and do not change the regulation that was approved earlier by the Florida Board of Governors, there is no requirement to promulgate these fee revisions through the Board of Governors Regulation Development Procedure.

Strategic Goal Item(s) Supports: Goal 1

Council Approval: ACE Advisory Council, F&A Advisory Council

Workgroup Review: Finance and Audit Workgroup and/or Academic and Campus Environment Workgroup

Supporting documentation: List of Courses with new fees or revised fees, copy of memo to the Regional Chancellor)

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