

Subject: Urgent Commencement Notice

Date: Fri, 05 Apr 2002 16:15:36 -0500

From: Abbie Garcia <agarcia@stpt.usf.edu>

After receipt of a letter from one of our graduating students we have learned that NONE of the regional campus graduating seniors had been sent the postcard directing them to the websites to register to walk in the May commencement ceremonies! It turns out that a technical error was made in Tampa.

After this error was detected the Tampa Registrar's office labeled and mailed the commencement postcard, directing the 525+ graduating seniors at all USF regional campuses to register to walk in a ceremony online. Then we find that USF St. Petersburg's website address printed on the postcard was incorrect. This error, again on Tampa's part, won't be noticed by our students now receiving the postcards because Jeff Reisberg did his magic and made the wrong address connect to the right website. Our special thanks go to Jeff Reisberg! The mailing went out from Tampa in US mail yesterday morning.

During the week of March 18-22 we had a table set up in the Davis Hall Lobby with graduation information, and we also had a table at Campus Showcase. Both of these events were helpful in so much as we have 135 students already registered to walk. Good numbers, but we still have 182 yet to reach. (Total graduating is 317.)

Why are we telling you this? So that you will be aware of the situation and to ask that if you know of any graduating seniors that you please direct them to the website: www.stpt.usf.edu/saffairs to register right away or put signs on your office door, anything to help us get the word to the students.

USF St. Petersburg Student Affairs has done everything we could in developing the process for online registration and we are working to learn how the processing error made in Tampa occurred. We have taken every corrective action we can and are hopeful that you share our concern for our graduating seniors and will help us continue to get the word to them. Our students are important to us all and we want their graduation, be it first or second, to be a special time for them, their family and friends.

We, in Student Affairs, are grateful to the student for taking the time to write to the Tampa Registrar's office, it has proved to be a great service to, not only USF St. Petersburg, Lakeland and Sarasota commencement offices, but most importantly to her fellow graduating seniors!

Please refer any other questions with regard to commencement to either myself or Nancy Coscia.

Sincerely,

Joneen Maczisz