

2014

Notification of Non-Compliance for Christopher Johnson

Abdool Aziz

University of South Florida, Student Government Senate President Pro Tempore, aaziz2@usf.edu

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UNIVERSITY OF SOUTH FLORIDA
STUDENT GOVERNMENT
Office of the Senate President

Notice of Non-Compliance 55-002

To: Christopher Johnson, Chair of the Senate Committee on Appropriations & Audits
From: Andy Rodriguez, Senate President
Subject: Notice of Non-Compliance for Christopher Johnson
Date: November 10th, 2014

This shall serve as an official notification that you are in noncompliance with the following Student Government Senate Rules of Procedure:

- **9.1.6.4:** *"Be responsible, under the direction of the chairperson of the committee, to provide an interim account balance statement, exact allocation recommendations, and all prevalent information regarding budget requests during regularly scheduled Senate meetings."*

The following is noted to be in noncompliance:

Christopher Johnson, Chair of the Senate Committee on Appropriations and Audits, has violated Senate Rules of Procedure (ROP) 9.1.6.4 on October 14th, 2014 and November 4th, 2014. On each of the occasions, Chairman Johnson has failed to either provide exact allocation recommendations, or prevalent information regarding the budget requests. On each of the occasions, Chairman Johnson has either received an oral, or written reprimand for said violation.

The first documented violation was on October 14th, 2014 with SB [A] 55-032 Future Physical Therapists Organization. The Future Physical Therapists Organization received Interim Funding on July 16th, 2013 making them eligible for the 2014-2015 Annual Budget Request. Since they did not apply for the Annual Budget, but did receive Interim Funding the year prior they shall receive a %25 penalty according to Student Government Statute 803.3 & Student Government Statute 805.6 which state;

- 803.3 The budget requests are due no later than 4:59:59 PM on the respective date. Any organization that received A&S funding before January 15th of the current fiscal year must meet the deadline. Any budget submitted after the 4:59:59 PM deadline and up to the end of the next fiscal year will be considered late and will be subject to penalties addressed in Title VIII, except as follows:

- 803.3.1 Organizations which gain A&S funding eligibility (new organizations) after January 15th of each fiscal year shall not be subject to the penalties specified in Title VIII for the following year's funding.
- 803.3.2 Organizations which were not funded in the current fiscal year are not required to adhere to the deadline and shall not be subject to the penalties specified in Title VIII for the following year's funding.
- 803.3.3 Technical issues with the budget program which prevent organizations from submitting their budget in a timely manner and which are the responsibility of the university or SG (i.e. excessive web server outages) can be taken into account by ASMB, and the budget deadline may be extended for extraordinary circumstances.
- 805.6 Organizations that submit late or incomplete budget requests will be subject to the following penalties:
 - 805.6.1 No travel money will be allocated.
 - 805.6.2 After the Interim Funding request is approved by the Student Government Senate, a 25% reduction penalty will be applied to allocated funds.

Chairman Johnson is in violation of Senate ROP 9.1.6.4 because it his responsibility to provide all prevalent information regarding any budget requests, and he failed to do so by not assessing the %25 penalty to this budget.

The second and third documented violations occurred on November 4th, 2014 with SB [A] 55-036 Timmy Gobal Health & SB [A] 55-039 United Nations Associations Student Alliance. Timmy Global Health, after their 25% penalty, was allocated for \$747.42 by the Senate Committee on Appropriations & Audits. SB [A] 55-036 was presented without the 25% penalty and originally stated \$969.90. This mistake was caught by Senate President Pro Tempore, Abdool Aziz, and he sent a written reprimand to Christopher Johnson on Friday, Nobermber 7th, 2014 at 7:38 PM. The bill was fixed before signed by Student Body President, Jean Cocco, and Senate President, Andy Rodriguez. Chairman Johnson is in violation of Senate ROP 9.1.6.4 because it his responsibility to provide exact allocation recommendation, which he failed to do. United Nations Associations Student Alliance received Annual Funding during the 2012-2013 fiscal year, making them eligible for the 2013-2014 Annual Budget Request. Since they did not apply for the Annual Budget, but did receive funding the year prior they shall receive a %25 penalty in accordance with Student Government Statute 803.3 & Student Government Statute 805.6. Chairman Johnson is in violation of Senate ROP 9.1.6.4 because it his responsibility to provide all prevalent information regarding any budget requests, and he failed to do so by not assessing the %25 penalty to this budget.

Chairman Johnson also was responsible for mistakes on SB [A] 55-012 Disaster and Humanitarian Relief Student Collaborative and SB [A] 55-015 Chocolateers Club but both occurances were more than 30 days prior to this Notification. I would also like to state that on August 1st, 2014, Chairman Johnson received a Notification of Non-Compliance from Attorney General Alexander Johnson, in which he found Chairman Johnson in non compliance of Senate ROP 9.1.6.4.

By the power invested in me by Statute 102.6.5, I hereby do promulgate this notice of non-compliance.



11-10-14P07:31 LVD

Andy Rodriguez
Senate President

CC: Gary Manka, SGATO Director
Jean Cocco, Student Body President
Rhondel Whyte, Student Body Vice President
Abdool Aziz, Senate President Pro-Tempore
Alexander Johnson, Attorney General
Sammy Hamed, Chief Justice
Daniel Shapiro, Senior Justice
Kristen Truong, Chair of Judiciary and Ethics Committee

Should have been penalized 25%

University of South Florida Student Senate

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SB [A] 55-032 Future Physical Therapists Organization

The intent of this allocation shall be to fund the Future Physical Therapists Organization.

Be it enacted by the Senate of the University of South Florida Student Government assembled, that the Future Physical Therapists Organization be allocated the following funds from the SG Interim Funding Account:

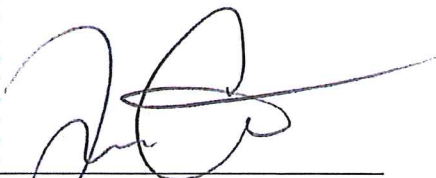
Food	\$ 450.00
Materials	\$ 655.00
Subtotal	\$1,105.00
Overhead	\$ 66.30
Budget Total	\$1,171.30

• • • • •

ATTEST:




10-20-14A11:49



Jean Cocco
Student Body President

10-19-14P04:18 RCVD



Andy Rodriguez
Senate President

*This is a true and original record of Appropriations Bill 55-032,
adopted by the Senate on October 14th, 2014.*



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University of South Florida
Budget Detail
For Month Ended 998 2014

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Selection Criteria:

Operating Unit	Department	Fund	Product	Initiative	Project	Fiscal Period	Include Balance FWD	Report Dt.	Period
TPA	082000	25000	ASF232	N/S	N/S	2014 01-2014 998	TRUE	11/10/2014	CLOSE

OU: USF TAMPA Fund: 25000 SGA Student Government Dept: 082000 SG STUDENT ORGANIZATIONS Product: ASF232 Initiative: 0000000									
BUD ACCT	PERIOD	JOURNAL	POSTED DATE	DESCRIPTION		DOC NUM 1 RPT	BUDGET AMT		
88420	17-JUL-13	0005943978	07/17/2013	MATERIAL, SUPPLIES & EQUIP OTH		B0000364216	108.75		
Totals							108.75		
88800	17-JUL-13	0005943978	07/17/2013	OTHER OPERATING EXPENSES		B0000364216	145.65		
Totals							145.65		
Grand Totals							254.40		

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University of South Florida Student Senate

SB [A] 55-036 *Timmy Global Health*

The intent of this allocation shall be to fund the Timmy Global Health student organization.

Be it enacted by the Senate of the University of South Florida Student Government assembled, that the Timmy Global Health student organization be allocated the following funds from the SG Interim Funding Account:

Food	\$ 380.00
Materials	\$ 535.00
Subtotal	\$ 915.00
Overhead	\$ 54.90
Penalty	\$ (242.48)
Budget Total	\$ 969.90

\$727.42 AA

ATTEST:

11-06-14P08:2



11-06-14P05:11 RCVD

Jean Cocco
Student Body President

Andy Rodriguez
Senate President

*This is a true and original record of Appropriations Bill 55-036,
adopted by the Senate on November 4th, 2014.*

Should have been penalized 25%

University of South Florida Student Senate

ASF 532

SB [A] 55-039 United Nations Associations Student Alliance

The intent of this allocation shall be to fund the United Nations Association Student Alliance.

Be it enacted by the Senate of the University of South Florida Student Government assembled, that the United Nations Association Student Alliance be allocated the following funds from the SG Interim Funding Account:

Food	\$ 630.00
Materials	\$ 420.00
Subtotal	\$ 1,050.00
Overhead	\$ 63.00
Budget Total	\$ 1,113.00

ATTEST:

11-06-14P08:25



11-06-14P05:11 RCVD

Jean Cocco
Student Body President

Andy Rodriguez
Senate President

*This is a true and original record of Appropriations Bill 55-039,
adopted by the Senate on November 4th, 2014.*



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Note: All reporting periods through 2015003 (September 2014) have been closed and validated.

University of South Florida Budget Detail For Month Ended 998 2014

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Selection Criteria:

Operating Unit	Department	Fund	Product	Initiative	Project	Fiscal Period	Include Balance FWD	Report Dt.	Period
TPA	082000	25000	ASF532	N/S	N/S	2014 01-2014 998	TRUE	11/10/2014	CLOSE

- ▼ Finance Mart
 - ▶ RSA Summary
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 - ▶ Encumbrance Summary
 - ▶ Payroll Detail
 - ▶ Expense Detail
 - ▶ Revenue Detail
 - ▼ Budget Detail
 - ▶ Download to Excel
 - ▶ Print friendly(web)
 - ▶ Print friendly(pdf)
 - ▶ Balance Sheet Detail
 - ▶ Encumbrance Detail

OU: USF TAMPA Fund: 25000 SGA Student Government Dept: 082000 SG STUDENT ORGANIZATIONS Product: ASF532 Initiative: 00000000									
BUD ACCT	PERIOD	JOURNAL	POSTED DATE	DESCRIPTION	DOC NUM 1 RPT	BUDGET AMT			
88420	29-JUN-13	0005895293	06/29/2013	MATERIAL, SUPPLIES & EQUIP OTH	BOBT0362495	450.00			
Totals						450.00			
88800	29-JUN-13	0005895293	06/29/2013	OTHER OPERATING EXPENSES	BOBT0362495	451.00			
Totals						451.00			
Grand Totals						901.00			

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Rodriguez, Andy

From: Johnson, Christopher
Sent: Monday, November 10, 2014 11:24 AM
To: Aziz, Abdool; Hasan, Anika
Cc: Manka, Gary; Rodriguez, Andy
Subject: RE: Written Reprimand for Budget Bill errors

Abdool,

Received. Thank you for catching this mistake. I will continue working to make sure it doesn't happen again.

Best,

Chris Johnson

Chairman of the Senate Committee on Appropriations and Audits

Senator of the College of Arts and Sciences

csj@usf.edu

904.738.5764

University of South Florida Student Government

4202 East Fowler Avenue, MSC 4304

Tampa, Florida 33620

www.sg.usf.edu

The Student Government Association of the University of South Florida is considered a public entity under Florida Law, and all written forms of communication are subject to the state of Florida's public request policies. Therefore, any communication through email sent to and from this entity is eligible for public record requests and public disclosure.

From: Aziz, Abdool
Sent: Friday, November 07, 2014 7:38 PM
To: Johnson, Christopher; Hasan, Anika
Cc: Manka, Gary; Rodriguez, Andy
Subject: Written Reprimand for Budget Bill errors

Dear Chris,

This is an official written reprimand for your failure to perform a function of your position. As stated earlier, the budget bills need to be checked for accuracy. The legislative presentation, budget bills, and budget spreadsheets need to all be up to date before they are sent to Andy. Again, this is a repeat occurrence and it should not happen again. Previous budgets have had incorrect numbers which myself or Masha had to correct. It is essential that Senators are voting on the correct information and student organizations are receiving the correct budget allocation numbers. Please take some time to look over the budgets before submitting them to Andy. The next appropriate corrective action will be taken if this issue continues. A copy of this written reprimand will be placed in your official personnel file.

- ROP 9.1.6.4 Be responsible, under the direction of the chairperson of the committee, to provide an interim account balance statement, **exact allocation recommendations**, and all prevalent information regarding budget requests during regularly scheduled Senate meetings.

Sincerely,

Abdool Aziz

Senate President Pro Tempore
Senator for College of Arts and Sciences

University of South Florida Student Government
4202 East Fowler Avenue, MSC 4304
Tampa, Florida 33620
718.593.9411
www.sg.usf.edu

The Student Government Association of the University of South Florida is considered a public entity under Florida Law, and all written forms of communication are subject to the state of Florida's public request policies. Therefore, any communication through email sent to and from this entity is eligible for public record requests and public disclosure.

University of South Florida Student Senate

SB [A] 55-012
Disaster and Humanitarian Relief Student Collaborative

ASF 601

The intent of this allocation shall be to fund the Disaster and Humanitarian Relief Student Collaborative student organization.

Be it enacted by the Senate of the University of South Florida Student Government assembled, that the Disaster and Humanitarian Relief Student Collaborative be allocated the following funds from the SG Interim Funding Account:

ASF 601
New Org
88800. Food FOH
88420. Materials

\$1190.00	Food
\$1505.00	Materials
2695	\$2965.00 Subtotal
\$161.70	Overhead
\$2856.70	Total

COMPLETED
JTD 402400 JK

ATTEST:



POSTED 9/3/14 MG

Jean Cocco
Student Body President

Andy Rodriguez
Senate President

*This is a true and original record of Appropriations Bill 55-012,
adopted by the Senate on September 2nd, 2014.*

University of South Florida Student Senate

SB [A] 55-015
Chocolateers Club

ASF 602

The intent of this allocation shall be to fund the Chocolateers Club student organization.

Be it enacted by the Senate of the University of South Florida Student Government assembled, that the Chocolateers Club be allocated the following funds from the SG Interim Funding Account:

New 013
ASF 602
25000/082000
88800 - Food & OH
88420 - Materials
JR

\$1430.00	Food
\$135.00	Materials
\$1565.00	Subtotal
\$93.90	Overhead
<u>\$1685.90</u>	Total

COMPLETED

UID 403879 JR

\$1658.90 MB

1685.90 amount was
communicated to organization

ATTEST:



POSTED
9/26/14 MB

Jean Cocco
Student Body President

Ardy Rodriguez
Senate President

This is a true and original record of Appropriations Bill 55-015,
adopted by the Senate on September 9th, 2014.



UNIVERSITY OF SOUTH FLORIDA
STUDENT GOVERNMENT
Office of the Attorney General

Notice of Non-Compliance 55-002

Subject: Notice of Non-Compliance for Chairman Johnson

Date: August 1st, 2014

This shall serve as an official notification that you are in noncompliance with:

Statue 402.8.1 The Duties of the Committee Chairs shall be to manage all activities within their respective committees

Senate ROP 9.1.6.6: Audit and complete reports of A&S funded events.

Senate ROP 9.1.6.4: The committee on Appropriations and Audits are responsible, under the direction of the chairperson of the committee, to provide an interim account balance statement, exact allocation recommendations, and all prevalent information regarding budget requests during regularly scheduled Senate meetings.


The following is noted to be in noncompliance: Chairman Johnson has not be in attendance at the past three Senate meetings. While these absence does not constitute a non-compliance, the lack on the update on the interim account constitutes a violation. Chairman Johnson could have emailed the balance to Senate leadership or another member of his committee in order to satisfy the requirement, but failed to do so (*Senate ROP 9.1.6.4*).

Chairman Johnson has promised throughout several Senate meetings that he would inform the Senate on how to properly audit events, but has yet to do so, and being that the new fiscal year has gone into effect there possibly could have been a fiscal misconduct, and Student Government has yet to catch these possible abuses because of lack of knowledge, due to the lack of information provided by Chairman Johnson (*Senate ROP 9.1.6.6*).

Chairman Johnson has failed to hold committee meetings for the last three weeks of the 2014-2015 Summer term, which has led twelve (12) student organizations to not have funding until mid-September, assuming that the committee will pass the overflow of interim budget requests in one meeting and the Senate passes them within one meeting, when some of these organizations turned in their interim budget requests in July. In addition to these interim budget requests, all three agencies have had fiscal complications that needed the assistance of the Committee on Appropriations and Audits, specifically SAFE Team needing a budget transfer request of \$24,000. Because of the lack of Committee meetings, the budget transfer request was approved under the "10 day rule". Both of these situations could have been resolved with appropriate leadership from Chairman Johnson, but did not occur (*Statue 402.8.1*).

While I understand there may have been extenuating circumstance for these actions, the requirements set on the Chairperson of the Committee on Appropriations and Audits have not been fulfilled, and because they have not been fulfilled, organizations and Student Government have suffered as a whole.

By the power invested in me by Statute 102.6.3 I hereby do promulgate this notice of non-compliance


Alexander Johnson
Attorney General



08-01-14P02:42 RCVD

CC:

Student Body President Jean Cocco
Student Body Vice President Rhondel Whyte
Senate President Andy Rodriguez
Senate President Pro-Tempore Abdool Aziz
Chairman of Appropriations and Audits Christopher Johnson
Chief Justice Sammy Hamed
Senior Justice Daniel Shapiro
SGATO Director Gary Manka