

Summer 7-18-2013

Senate Bill (S) 54-004 Codifying Standard Practices in Title VIII

Adam Aldridge

University of South Florida, Student Government Senate, aldridge1@usf.edu

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University of South Florida Student Government Senate

SB [S] 54-004

Codifying Standard Practices in
Title VIII
54th Term
Summer 2013



The intent of this legislation shall be to codify standard budgetary practices and to incorporate fiscal responsibility in statutes.

A SENATE STATUTORY AMENDMENT

Be it enacted by the Senate of the University of South Florida Student Government assembled, that the following changes be made to the Student Government Statutes:

Chapter

801

Activity and Service Fee General Regulations and Guidelines

- 801.1** All monies deposited into A&S Fee accounts shall be subject to the rules and regulations of the USF Student Government and the State of Florida.
- 801.2** A&S Fees should be spent in accordance with a particular entity's budget allocation as approved by the Student Government Senate.
- 801.2.1** Any budget transfer request must be approved by the Senate Committee on Appropriations and Audits. The committee may then, by a majority vote, refer any transfer to the Senate for approval. Denied requests may be appealed to the Senate and shall require a supermajority in the affirmative to overturn the Committee's decision. All Transfers shall be line-item specific and may only be transferred within the same entity. No A&S entity, excluding Student Government, may transfer monies to another entity other than its self. An individual entity shall be recognized as any Office, Department, or Organization which receives its own entity specific budget

allocation.

- 801.2.1.1** If no action is taken by the committee within ten (10) business days of the request, the chair shall automatically approve the aforementioned request.
- 801.2.2** No Student Organization may deviate from their original allocation by transferring monies from their travel category to any other budget category. Organizations may request a Travel Category Transfer for the purpose of reversing an initial transfer into the Travel Category.
- 801.3** Budget Allocations shall be appropriated in accordance with the categories defined by the Board of Governors ICOFA accounting standards. For the purpose of all A&S Funded entities, flexible spending shall be extended between both the Food and Materials categories which shall be treated as one and the same; entities may utilize funds from either category for the purposes of both Food and Materials purchases without submitting a budget transfer request.
- 801.4** The Activity and Service Fee Recommendation Committee (ASRC) or the Senate Committee on Appropriations and Audits may allocate line item specific expenditures, as deemed by the committee and reflected within their budget Allocation, to any student organization for the purpose of purchasing any Capital Outlay material(s). Organizations may not expend or transfer funds deemed as such for any expenditure other than the item(s) identified by the applicable committee. Any Capital Outlay expenditures shall be classified as Student Government University Property and shall be inventoried and stored within the Activity and Service Fee Business Office (ASBO) in accordance with their own internal proceedings.
- 801.5** All Capital Outlay purchases, not previously outlined in the A&S funded entity's respective budget, must be approved by the ~~Student Body President and CFO~~ Chairperson of the Senate Committee on Appropriations and Audits, and the Chief Financial Officer.
- 801.6** All one time expenditures over twenty thousand dollars (including to, but not limited, contractual services, capital outlay, production costs or products) must receive no less than three bids from three different vendors or sources. All entities must purchase the bid that is the most economical, but not necessarily the least expensive.
- 801.7** All one time expenditures requiring an open bid (of over twenty thousand dollars) must be approved by the Student Body President and CFO. All bids must be presented alongside with the expenditure request.
- 801.8** Any A&S account may be frozen by the Activity & Service Fee Management Bureau (ASMB) Director, a simple majority vote of the Senate or Student Body President in conjunction with the CFO for a period of five (5) business days.

801.8.1 Student Organization accounts may be frozen by the ASMB Director or the Student Body President, in conjunction with the CFO for an extended period of time, beyond five (5) business days.

801.9 Any A&S account may be frozen for an indefinite time by the Student Senate, after consultation with the ASMB Director, by a 3/4ths vote at a regular meeting.

801.10 Any A&S account may be unfrozen by the Student Senate with a simple majority at a regular meeting.

801.11 A&S accounts may only be frozen for of the following reasons:

801.11.1 Violation of Finance Code

801.11.2 Violation of ASRC proviso

801.11.3 Violation of University Regulations or Policy

801.11.4 Violation of Student Government Statutes or Student Body Constitution

801.11.5 Violation of Florida Statutes

801.11.6 Fiscal Irresponsibility as determined by definition

801.12 All A&S funds must be spent for the direct benefit of the Student Body.

801.13 All events or services, funded by A&S fees must be opened to all students, free of admission, dues or service charge.

801.13.1 Only Student Government sponsored events and services may charge students. All events of Campus Activities Board and Homecoming are considered Student Government Sponsored events. All other events must receive sponsorship from the Executive Branch or a majority vote of Senate to be considered a Student Government Sponsored Event or Service.

~~**801.13.1**~~

801.14 All A&S events should be held on campus or reasonable accommodations should be made to assist in the transportation of students to off-campus events. No Student Organization may hold an A&S funded event off-campus unless receiving explicit permission from the Senate Committee on Appropriations and Audits.

~~**801.14**~~

801.15 No Activity and Service fee funded event may have the presence of any controlled substance.

801.15.1 Excluding any prescribed medication required by the attendant.

801.15.2 Excluding the alcohol served at Beef O'Brady's located in the Marshall Student Center.

801.16 All events or services provided by A&S funded Agencies and entities, excluding Student Organizations, must display the Student Government Logo on all Promotional Items and at a visible location at the event or facility itself.

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- 801.17** All t-shirts, excluding the “Our Shirt”, purchased by A&S Funded entities must display the Student Government logo.
- 801.18** All Student Organizations must have at least one (1), but no more than two (2) Financial Officers.
- 801.18.1** All Financial Officers of Student Organizations must be registered students at the University of South Florida
- 801.18.2** All Financial Officers must be certified by ASMB.
- 801.18.3** All Financial Officers are responsible for maintaining their own financial records of their respective Student Organization’s activities.
- 801.19** Any monies collected in conjunction with charging at an A&S funded event or service held or conducted by a Student Organization, up to the initial A&S cost of the event, must be deposited into the organization’s respective A&S account. All funds must be deposited in the form of a bill of credit.
- 801.20** All A&S property must be accounted for by ASMB and be housed in a location on campus. All property purchased by A&S funds are the sole property of Student Government, University of South Florida, and the State of Florida.
- 801.20.1** The use of all A&S property shall be in accordance with Student Government Statutes and ASMB policy and procedure.
- 801.21** ASRC shall establish a single Critical Reserve Account as a part of the Annual Budget Allocation. The account allocation shall be reflected in the Annual ASRC Allocation Bill.
- 801.21.1** Requests for Critical Reserve funds shall be submitted to the Director of the Activity and Service Fee Business Office. Funds may only be allocated or expended with the joint approval of the Student Body President and the Senate President.
- 801.21.1.1** In the case that the Student Body President cannot be reached within forty-eight (48) hours of the initial request, the Vice President shall be contacted on the President’s behalf.
- 801.21.1.2** In the case that the Senate President cannot be reached within forty-eight (48) hours of the initial request, the Senate President Pro Tempore shall be contacted on the Senate President’s behalf.
- 801.22** All revenue from the Our Shirt program shall be segregated and used for the Our Shirt program next year.

Chapter

802

Funding Eligibility

- 802.1** A&S Fee money shall not be allocated to entities that discriminate based on major, race, color, marital status, sex, religion, national origin, sexual orientation, disability, or age, as provided by law; consistent with University Policy.
- 802.2** No entity which requires a loyalty oath for application of membership, oral or written, professing any particular belief, creed, or ideology, shall be eligible to apply for A&S Fee funding, except for those entities listed in the Student Body Constitution. A&S Fee money shall not directly be allocated to entities which are not within the Division of Student Affairs, Student Government, or a student organization. ~~Any request from a non-Student Affairs entity must be made through the SG Special Projects account.~~
- 802.3** No entity that requires mandatory dues for membership (local or national) shall be eligible to apply for A&S Fee funding.
- 802.4** No student organization that withholds or denies membership privileges for any enrolled student shall be eligible to apply for A&S funding.
- ~~801.23~~**802.4.1** This shall include any ~~no~~ additional requirements for students to hold an officer position.
- ~~801.24~~**802.5** Any student organization seeking A&S funds must have a member and officer removal procedure that incorporates due process.
- ~~802.4~~**802.6** Any organization seeking to request A&S funding must not be deactivated, must have a Constitution, and must be registered with the OSO for 14 weeks prior to being allowed to request or apply for the monies.
- ~~802.5~~**802.7** In order to be activated with the Office of Student Organizations, all A&S funded student organizations must have submitted an officer listing to the Office of Student Organizations. This list shall contain the following:
- 802.6.1** President
 - 802.6.2** Vice President
 - 802.6.3** Treasurer
 - 802.6.4** Seven additional names
 - 802.6.5** Advisor
- ~~802.6~~**802.8** The total number of students on the list must be at least ten.

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~~802.7~~802.9 In order to be activated with the OSO, all A&S funded student organizations must have an active membership that contains 100% currently enrolled students. Non-USF students will not be considered part of the active membership. As inactive members, non-USF students cannot vote, hold office, or direct the activities of the organization. Their status as inactive members is at the discretion of the active membership.

Chapter

804

Activity and Service Fee Proviso Language

804.1 The following is the Activity and Service (A&S) Fee Proviso for fiscal year 2013-2014.

- 804.1.1** This proviso shall govern both the A&S allocation and the expenditure processes.
- 804.1.2** This amended Title 8 is valid for the current year's ASRC cycle and is valid for Interim Funding submission during the following fiscal year. The current Chapter 804 remains valid for Interim Funding submissions until the end of the current fiscal year.
- 804.1.3** The Activity and Service Recommendation Committee shall set aside an abeyance of projected, adjusted net revenue as determined by the Office of Budget and Policy Analysis. The abeyance must be at least 5% and no greater than 10% of projected fee collections. The abeyance account shall be used if fee collections are less than projected or in case of emergencies or unforeseen circumstances as approved by the President of the University.

804.2 Rules and Regulations for all A&S funded programs, services and activities:

- 804.2.1** All A&S funded programs, services, and activities that benefit the Student Body must be submitted with detailed justification for each item.
- 804.2.2** The Activity and Service Recommendation Committee (ASRC) and the Senate Committee on Appropriations and Audits have the discretion to deny funding to any Activity & Service fee budget request with proper justification.
 - 804.2.2.1** The ASRC and the Senate Committee on Appropriations and Audits are not obligated to fully fund any A&S eligible program, service, and activity. All departments and organizations are encouraged to seek outside financial support.
- 804.2.3** Any deviations from Proviso must be brought to the Senate floor and passed with a supermajority vote.
- 804.2.4** A&S funded events shall be held on campus with the exception of events approved by the Senate Committee on Appropriations and Audits.
- 804.2.5** The Senate may delegate allocation authority, when appropriate, to the Committee on Special Funding for the purposes of allocating grants. Grant allocations shall adhere to all restrictions as set forth by this proviso.
- 804.2.6** ASRC may allocate an allowance to any A&S funded entity for the purpose of purchasing services provided by the SG TechSmart partnership or its equivalent.
- 804.2.7** No revenue shall be generated from an A&S funded event.
- 804.2.8** A&S Fees shall not be spent to directly benefit non-USF students with the exception of:

804.2.8.1 Recognition of USF Faculty, Staff, Advisors, and/or Coaches.

804.2.8.2 Speaker fees and/or honorariums

804.2.9 Any New Payroll Position Request shall be accompanied by a memorandum entailing both the job description and a justification for the necessity of the positions' funding. For the purpose of this clause, a New Payroll Position Request shall be defined as any position specific payroll request not funded in the prior Fiscal Year.

804.2.10 All A&S funded events, shall be open to all students at no charge with the exception of Student Government events and Student Affairs sponsored events with the advice and consent of the SG Senate. SG Sponsored events may deviate from this proviso when appropriate.

804.2.11 Student Government funded campus-wide activities need the authorized sponsorship of a SG branch or agency in order to be considered a Student Government sponsored event.

804.2.12 All T-Shirts and promotional materials purchased by A&S funds, excluding Our Shirt, must display the Student Government logo.

804.2.13 Telephones can be funded at a base rate of current IT charges or at last year's usage levels. New phones can be funded with proper justification. Existing telephones for organizations which have not been funded by July 1 of each fiscal year will be terminated by Activity & Service Fee Management Bureau (ASMB).

804.2.14 No A&S funds shall be expended on or in behalf of any political campaign.

804.2.15 A&S funded materials shall be distributed in a manner open to all students on a first come first serve basis.

804.2.16 Activity and Service Fee monies shall not **fund** nor be **expended** on the following:

804.2.16.1 Awards of cash value and scholarships

804.2.16.2 Fundraising costs

804.2.16.3 Personalized clothing (i.e. individual product)

804.2.16.4 Personal items

804.2.16.5 Individual membership (except as defined for the Sports Club Council)

804.2.16.6 Video rental

804.2.16.7 Any controlled substances

804.2.16.8 Food for general business meetings

804.2.16.9 Services and materials that could be provided by the SG TechSmart Partnership or its equivalent

804.2.16.10 Services and materials that could be provided by WBUL Student Radio (Bulls Radio), unless approved by the Senate Committee on Appropriations and Audits.

804.2.16.11 Door prizes

804.2.16.12 Travel for volunteer or service work with an out of State or International destination

804.2.16.13 Media Advertising (With the exception of The Oracle).

804.2.16.14 Items such as recorded music, books, subscriptions, and videos that are already available at the USF Library.

804.2.16.15 Sports equipment that can be found at the Campus Recreation Center.

804.2.17 Activity and Service Fee Monies may be **funded** and **expended** to a maximum amount or maximum occurrence as outlined below:

804.2.17.1 Costume Rental/Purchase: \$500.00

804.2.17.2 Trophies/Plaques: \$150.00

804.2.17.3 Shirts: \$7.00 per shirt

804.2.17.4 Food: \$7.00 per student in attendance per event

804.2.17.5 An event to recruit or welcome students: once per academic term

804.2.17.6 End of semester banquet: once per academic term

804.2.17.7 Banners: \$200.00

804.2.17.8 Oracle ads: \$200.00

~~804.2.17.8~~ 804.2.17.9 Shipping: no more than standard shipping costs. Any shipping -cost ~~shall be limited to standard shipping costs, or its equivalent,~~ above standard shall be ~~unless~~ approved by the Chairperson of the Senate Committee on Appropriations and Audits, and the Chief Financial Officer.

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804.3 Additional Rules and Regulations for Organizations under purview of the Sports Club Council:

804.3.1 Activity and Service Fee Monies will not **fund** nor be **expended** on the following items:

804.3.1.1 T-shirts

804.3.1.2 Food

804.3.2 Activity and Service Fee Monies may be **funded** and **expended** to a maximum amount listed below at the discretion of ASRC and/or the SCC Executive Board with the proper justification.

804.3.2.1 Personal equipment items

804.3.2.2 Membership dues only if required for the organization or individual to participate in a competition or conference

804.3.2.3 Coach/Instruction Fees: \$5,000 total per club

804.3.3 Activity and Service Fee Monies may be expended to a maximum amount for travel per year listed below ("least cost" method will be used)

804.3.3.1 Total travel expenses: Maximum of \$10,000.00 per year

804.3.3.2 Airline tickets: \$5,000.00 maximum per trip

804.4 Additional Rules and Regulations for the Signature Events Grant Program:

804.4.1 To receive Signature Events Funds, student organizations may apply for a SG Signature Events Grant. The Committee on Special Funding shall decide the amount allocated per request in compliance with these Statutes.

804.4.1.1 No grant shall exceed \$2,000.

804.5 Additional Rules and Regulations for the Travel Grant Program:

- 804.5.1** To receive Travel funds, student organizations, with the exception of sports clubs, shall request a SG Travel Grant. The Committee on Special Funding shall decide the amount allocated per request in compliance with the following:
- 804.5.2** Activity and Service Fee Monies may be **funded** and **expended** to a maximum amount for travel per year listed below (“least cost” method will be used):
 - 804.5.2.1** Total travel expense: Maximum of \$7,000.00 per year
 - 804.5.2.2** Airline tickets: \$3,500.00 maximum per year
 - 804.5.2.3** Car Rental: \$30.00 per day (exclusive of total gas receipts)
 - 804.5.2.4** Rooms: \$50.00 per student per night
 - 804.5.2.5** Registration: \$250.00 per student per conference
 - 804.5.2.6** Personal Vehicles: as defined by state statute or university policy
 - 804.5.2.7** Mini-Van Rental (7-passenger): \$40.00 per day, per van
 - 804.5.2.8** 12-Passenger Van: \$50.00 per day, per van
 - 804.5.2.9** Bus Rental: \$1,500.00 per event
 - 804.5.2.10** Food for travel may be provided as defined by State Statutes or University policy.

804.6 Additional Rules and Regulations for the Engineering Expo Grant Program:

- 804.6.1** In order to receive Engineering Expo funds, student organizations shall request a SG Engineering Expo Grant. The Committee on Special Funding shall decide the amount allocated per request in compliance with these Statutes.
 - 804.6.1.1** No grant shall exceed \$1,550.

804.7 Additional Rules and Regulations for the Homecoming Grant Program:

- 804.7.1** To receive Homecoming funds, student organizations shall request a SG Homecoming Grant. The Committee on Special Funding shall decide the amount allocated per request in compliance with these Statutes.
 - 804.7.1.1** No grant shall exceed \$1,550.

Chapter

810

Student Government Grant Programs

- 810.1 The Student Government Senate shall sponsor the grant programs outlined in this chapter. The grant programs shall be here for the purpose of funding programs not funded by the Activity and Service Fee Recommendation Committee and the Senate Committee on Appropriations and Audits.
- 810.2 The Student Government Senate shall sponsor Student Organizations programs per fiscal year. Each program shall be defined as a Student Government Signature Event.
- 810.3 The purpose of Student Government Signature Events is to encourage diverse groups of students to collaborate in the creation of new USF traditions.
- 810.4 ASRC shall determine the total budget for Student Government Signature Events, not to exceed \$20,000. ~~The budget line shall fall under the Student Government Special Projects account.~~ The budget shall be funded as its own separate line item. ~~The budget line shall fall under Senate's budget~~
- 810.1.1 ~~Up to~~ No more than half (50%) 50% of the money allocated may be spent during the Fall semester and the remainder may be spent during the Spring semester.
- 810.5 Student Government Signature Events allocations shall be determined by the Senate Committee on Special Funding.
- 810.6 Any Student Organization may apply for a Signature Event, so long as the event follows the guidelines outlined in general requirements of Activity and Service Fee events.
- 810.6.1 Student Government Signature Events shall be subject to the same rules and regulations as set forth by Student Government, including but not limited to Chapter 804 Proviso.
- 810.7 It is required that an event be sponsored by at least one A&S funded student organization and a minimum of two other student organizations, offices, departments, or other university entities (other than Student Government).
- 810.8 Student Organizations that wish to apply for Signature Events in the Fall must do so no later than the close of business on the last Friday in June and the last Friday of October for the Spring.
- 810.8.1 Applications shall be made available at least fifteen (15) business days before the

aforementioned deadline.

810.9 Each allocation may not exceed \$2,000.

~~**810.10** The Student Government Executive Branch shall support and collaborate with Signature Event sponsors and shall provide additional marketing and logistical support.~~

~~**810.10.1** Events sponsors must use the Student Government logo and list Student Government as an official sponsor on all marketing materials, including but not limited to, all print and digital advertising.~~

~~**810.11**~~**810.10** Event Sponsors must use the Student Government logo and list Student Government as an official sponsor on all marketing materials, including but not limited to, all print and digital advertising.

~~**810.12**~~**810.11** Signature Events requests shall fall into at least one of the following categories:

810.11.1 Tradition and School Spirit- Any event that attempts to establish a new tradition or promote university pride and school spirit.

810.11.2 Professional/Academic Development- Any event of scholastic merit which may include, but is not limited to, a symposium, exposition, or lecture series that can pertain to student fields of study or areas of career development.

810.11.3 Diversity- Any event that brings diverse populations together and provides education on one or more cultural groups including, but not limited to, a particular ethnicity, religion, sexual orientation, veteran status, etc.

810.11.4 Visual/Performing Arts- Any event that demonstrates or promotes the fine arts which may include, but is not limited to, a theatrical performance, dance instruction, collaborative mural, etc.

810.12 Any event that does not fall into one of the categories may still be eligible to receive funding if approved by a 2/3rd vote of the Senate Committee on Special Funding.

810.13 The Student Government Senate shall sponsor a grant program for the purpose of funding student presentations at conferences called the Conference Presentation Grant Program (CPGP).

810.14 ASRC shall determine the total budget for the Conference Presentation Grant Program. The budget shall be funded as its own separate line item.

810.15 The expenditure of the Conference Presentation Grant Program shall be determined by the Student Affairs Travel Office.

810.15.1 No more than 50% of the CPGP account may be used for the time period of July 1st – December 31st (Fall).

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810.15.2 The remainder of the account may be used for the time period of January 1st – June 30th (Spring)

810.16 Any student wishing to request funding from the Conference Presentation Grant may do so as long the request meets the following requirements:

810.16.1 Completed Conference Presentation Grant Program Application

810.16.2 Student Government Travel Request Information Form

810.16.3 Acknowledgement of Reimbursement Cap Form

810.16.4 Copy of acceptance letter from conference or program (must show the student's name as a presenter)

810.16.5 The student is a registered USF student when applying for the Grant Program and at the time of travel to the conference.

810.17 Conference Presentation Grant Program applications must be received by the Student Affairs Travel Office at least fourteen (14) days prior to your departure. Applications received less than fourteen (14) days before the departure will not be considered.

810.18 The Conference Presentation Grant Program shall be subject to the same rules and regulations set forth by Student Government, including but not limited to Chapter 804 Proviso.

810.19 All other rules and regulations not stated in Student Government Statutes shall be outlined in the CPGP SOPs.

~~810.13~~

~~810.14~~810.20 The Student Government Senate shall sponsor a grant program for the purpose of funding travel for Student Organizations called the Travel Grant.

~~810.15~~810.21 ASRC shall determine the total budget for the Travel Grant. The budget shall be funded as its own separate line item.

~~810.16~~810.22 The expenditure of the Travel Grant shall be determined by the Senate Committee on Special Funding.

810.15.1 For the fiscal year beginning in July, the committee may begin to accept applications at the start of the new Student Government term.

~~810.17~~810.23 Any Student Organization wishing to request a Travel Grant may do so as long as the request meets the following requirements:

810.16.1 Travel Grants shall be subject to the same rules and regulations as set forth by Student Government, including but not limited to Chapter 804 Proviso.

810.16.2 There is no limit on the number of requests a student organization may submit, however they shall only be funded to the maximums as specified in Chapter 804 Proviso.

~~810.18~~810.24 All A&S funded student organizations who receive a transfer request for the purposes of travel are ineligible for that same trip through the Travel Grant.

~~810.18.18~~810.24.1 Any A&S funded student organization who receives a Travel Grant is ineligible for a transfer request for the trip in which they received funding.

810.25 Student Organizations that wish to request a Travel Grant must do so no later than twenty-five (25) business days prior to the desired travel date.

810.26 All students within an A&S funded student organization shall have an equal opportunity to be selected to go on a trip funded through the Travel Grant.

~~810.19~~810.26.1 The organization shall have the discretion to select students to attend the trip and must convey its reasoning to the Senate Committee on Special Funding in its request for Travel Grant funds. The Senate Committee on Special Funding shall have the discretion to deny Travel Grant funds if the selection process is deemed inappropriate.

~~810.20~~810.27 Upon completion of travel, all receipts must be turned in to the Travel Office and a travel audit must be completed.

810.18.1 If the travel audit is not completed within ten (10) business days of the conclusion of travel, the Student Organization will not be permitted to apply for another Travel Grant for the remainder of the fiscal year.

810.28 Upon completion of travel any unused funds will be swept back to the Travel Grant account.

810.29 If an organization's trip funded through the Travel Grant fails to occur, they must submit a report to the Committee on Special Funding stating the reason(s) for not traveling within five (5) business days of the expected trip date.

810.29.1 The Committee on Special Funding shall review the report within ten (10) business days and by a majority vote decide whether or not reimbursement is required.

~~810.21~~810.29.2 If the organization fails to submit a report, they shall be required to fully reimburse all incurred expenses.

~~810.22~~810.30 The Student Government Senate shall sponsor a grant program for the purpose of funding homecoming floats and supplies called the Homecoming Grant.

~~810.23~~810.31 ASRC shall determine the total budget for the Homecoming Grant. The budget shall be funded as its own separate line item. ~~The budget line shall fall under Senate's budget.~~

~~810.24~~810.32 The expenditure of the Homecoming Grant shall be determined by the Senate Committee on ~~Appropriations and Audits~~ Special Funding.

~~810.25~~810.33 Any A&S funded entity wishing to request a Homecoming Grant may do so as long as the request meets the following requirements:

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810.24.1 The request must contain the budget for food and materials used for homecoming. Request for homecoming food and materials may not exceed \$1,550 (with the exception of the Homecoming Committee).

810.24.2 The request must contain a detailed description of why they are requesting a Homecoming Grant and how this will improve the overall Homecoming experience.

| ~~810.26~~810.34 The Student Government Senate shall sponsor a grant program for the purpose of funding Engineering Exposition supplies called the Engineering Exposition (EXPO) Grant.

| ~~810.27~~810.35 ASRC shall determine the total budget for the Engineering EXPO Grant. The budget shall be funded as its own separate line item. ~~The budget line shall fall under Senate's budget.~~

| ~~810.28~~810.36 The expenditure of the Engineering EXPO Grant shall be determined by the Senate Committee on Special Funding.

| ~~810.29~~810.37 Any A&S funded entity wishing to request an Engineering EXPO grant may do so as long as the request meets the following requirements:

810.28.1 The request must contain the budget for food and materials used in the EXPO. The request may not exceed \$1550 with the exception of the Engineering College Council).

810.28.2 The request must contain a detailed description of why they are requesting an Engineering EXPO Grant and how this will improve the overall Engineering EXPO experience.

Chapter

811

Student Government Special Accounts

811.1 The Student Government Special Accounts shall consist of the following:

- 811.1.1** SG Auxiliary Account(s)
- 811.1.2** SG Foundation Account(s)
- 811.1.3** SG Special Projects Account

811.2 All one-time expenditures from the Auxiliary or Foundation Accounts of less than \$1,000 shall require the authorization of the Chief Financial Officer.

- 811.2.1** The Chief Financial Officer shall be required to inform the Study Body President, Senate President, SGATO, ASBO, and the Chair of the Senate Committee on Appropriations and Audits of any such expenditure within forty-eight (48) hours of the action.

811.3 All re-occurring expenditures or one-time expenditures in excess of \$1,000 from the Auxiliary or Foundation Accounts shall require the authorization of the Student Body President and Senate President.

- 811.3.1** The Student Body President and Senate President shall be required to inform the Chief Financial Officer, SGATO, ASBO, and the Chair of the Senate Committee on Appropriations and Audits of any such expenditure within forty-eight (48) hours of the action.

811.4 All allocations to the Special Projects Account are line item specific. Deviations from the stated objective of any line item may only be realized with the joint approval of the Student Body President and Senate President.

- 811.4.1** The Student Body President and Senate President shall be required to inform the Chief Financial Officer, SGATO, ASBO, and the Chair of the Senate Committee on Appropriations and Audits of any such expenditure within forty-eight (48) hours of the action.



Shyam Patel, Student Body Senate President

July 18th 2013
Date

William Warmke, Student Body President

7/18/13
Date

SB [S] 54-004

Authors: Stephen Strenges, Senator, College of Arts & Sciences

Abdool Aziz, Committee on Judiciary and Ethics Chairman

Sponsors: Stephen Strenges, Senator, College of Arts & Sciences

Abdool Aziz, Committee on Judiciary and Ethics Chairman

Committee Action: (3-0-1)

First Reading: June 25th, 2013

Second Reading: July 9th, 2013

Third Reading: July 16th, 2013

Final Vote Count: (25-1-1)