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## Senate Bill (S) 54-002 Title VIII Review

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## University of South Florida Student Government Senate

SB [S] 54-002  
Title VIII Review

54<sup>th</sup> Term  
Summer 2013



*The intent of this legislation shall be to take into consideration the recommended changes to 801, 802, 803, 805, 809, 810, and 811 brought forth by the Title VIII AdHoc Review Committee completed during the 53<sup>rd</sup> Term.*

### A SENATE STATUTORY AMENDMENT

**Be it enacted by the Senate of the University of South Florida Student Government assembled, that the following changes be made to the Student Government Statutes:**

### Chapter

### 801

### Activity and Service Fee General Regulations and Guidelines

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- 801.1** All monies deposited into A&S Fee accounts shall be subject to the rules and regulations of the USF Student Government and the State of Florida.
- 801.2** A&S Fees should be spent in accordance with a particular entity's budget allocation as approved by the Student Government Senate.
- 801.2.1** Any budget transfer request must be approved by the Senate Committee on Appropriations and Audits. The committee may then, by a majority vote, refer any transfer to the Senate for approval. Denied requests may be appealed to the Senate and shall require a supermajority in the affirmative to overturn the Committee's decision. All Transfers shall be line-item specific and may only be transferred within the same entity. No A&S entity, excluding Student Government, may transfer monies to another entity other than its self. An individual entity shall be recognized as any Office, Department, or Organization which receives its own entity specific budget

allocation.

**801.2.1.1** If no action is taken by the committee within ten (10) business days of the request, the chair shall automatically approve the aforementioned request.

**801.2.2** No student organization, excluding those under the purview of either the Sports Club Council or the College of Medicine Council, may submit a transfer request to deviate from their original allocation.

**801.2.2.1** Organizations under the purview of the College of Medicine Council may submit a budget transfer request for the purposes of transferring funds into their travel category.

**801.2.2.1.1** They also may submit a budget transfer request to transfer funds from their travel category to a budget category of food and materials only if funds previously transferred into travel were not spent.

~~No Student Organization may deviate from their original allocation by transferring monies from their travel category to any other budget category. Organizations may request a Travel Category Transfer for the purpose of reversing an initial transfer into the Travel Category.~~

~~**801.2.2** Sports Clubs may transfer monies from their Travel Category to any other budget category.~~

**801.3** Budget Allocations shall be appropriated in accordance with the categories defined by the Board of Governors ICOFA accounting standards. For the purpose of all A&S Funded entities, flexible spending shall be extended between both the Food and Materials categories which shall be treated as one and the same; entities may utilize funds from either category for the purposes of both Food and Materials purchases without submitting a budget transfer request.

**801.4** All A&S funded student organizations, except those under the purview of either the Sports Club Council or the College of Medicine Council, may have only one budget category of food and materials.

~~**801.4**~~**801.5** The Activity and Service Fee Recommendation Committee (ASRC) or the Senate Committee on Appropriations and Audits may allocate line item specific expenditures, as deemed by the committee and reflected within their budget Allocation, to any student organization for the purpose of purchasing any Capital Outlay material(s). Organizations may not expend or transfer funds deemed as such for any expenditure other than the item(s) identified by the applicable committee. Any Capital Outlay expenditures shall be classified as Student Government

University Property and shall be inventoried and stored within the Activity and Service Fee Business Office (ASBO) in accordance with their own internal proceedings.

| ~~801.5~~801.6 All Capital Outlay purchases, not previously outlined in the A&S funded entity's respective budget, must be approved by the Student Body President and CFO.

| ~~801.6~~801.7 All one time expenditures over twenty thousand dollars (including to, but not limited, contractual services, capital outlay, production costs or products) must receive no less than three bids from three different vendors or sources. All entities must purchase the bid that is the most economical, but not necessarily the least expensive.

| ~~801.7~~801.8 All one time expenditures requiring an open bid (of over twenty thousand dollars) must be approved by the Student Body President and CFO. All bids must be presented alongside with the expenditure request.

| ~~801.8~~801.9 Any A&S account may be frozen by the Activity & Service Fee Management Bureau (ASMB) Director, a simple majority vote of the Senate or Student Body President in conjunction with the CFO for a period of five (5) business days.

| ~~801.9~~801.9.1 Student Organization accounts may be frozen by the ASMB Director or the Student Body President, in conjunction with the CFO for an extended period of time, beyond five (5) business days.

| ~~801.9~~801.10 Any A&S account may be frozen for an indefinite time by the Student Senate, after consultation with the ASMB Director, by a 3/4ths vote at a regular meeting.

| ~~801.10~~801.11 Any A&S account may be unfrozen by the Student Senate with a simple majority at a regular meeting.

| ~~801.11~~801.12 A&S accounts may only be frozen for of the following reasons:

| ~~801.11.1~~801.12.1 Violation of Finance Code

| ~~801.11.2~~801.12.2 Violation of ASRC proviso

| ~~801.11.3~~801.12.3 Violation of University Regulations or Policy

| ~~801.11.4~~801.12.4 Violation of Student Government Statutes or Student Body Constitution

| ~~801.11.5~~801.12.5 Violation of Florida Statutes

| ~~801.11.6~~801.12.6 Fiscal Irresponsibility as determined by definition

| ~~801.12~~801.13 All A&S funds must be spent for the direct benefit of the Student Body.

| ~~801.13~~801.14 All events or services funded by A&S fees must be opened to all students, free of admission, dues or service charge.

- | ~~801.13.~~801.14.1 Only Student Government sponsored events and services may charge students. All events of Campus Activities Board and Homecoming are considered Student Government Sponsored events. All other events must receive sponsorship from the Executive Branch or a majority vote of Senate to be considered a Student Government Sponsored Event or Service.
  
- | ~~801.14.~~801.15 All A&S events should be held on campus or reasonable accommodations should be made to assist in the transportation of students to off campus events. No Student Organization may hold an A&S funded event off campus unless receiving explicit permission from the Senate Committee on Appropriations and Audits.
  
- | ~~801.15.~~801.16 No Activity and Service fee funded event may have the presence of any controlled substance.
  
- | ~~801.15.~~801.16.1 Excluding any prescribed medication required by the attendant.
- | ~~801.15.~~801.16.2 Excluding the alcohol served at Beef O'Brady's located in the Marshall Student Center.
  
- | ~~801.16.~~801.17 All events or services provided by A&S funded Agencies and entities, excluding Student Organizations, must display the Student Government Logo on all Promotional Items and at a visible location at the event or facility itself.
  
- | ~~801.17.~~801.18 All t-shirts, excluding the "Our Shirt", purchased by A&S Funded entities must display the Student Government Logo.
  
- | ~~801.18.~~801.19 All Student Organizations must have at least one (1), but no more than two (2) Financial Officers.
  
- | ~~801.18.~~801.19.1 All Financial Officers of Student Organizations must be registered students at the University of South Florida.
- | ~~801.18.~~801.19.2 All Financial Officers must be certified by ASMB.
- | ~~801.18.~~801.19.3 All Financial Officers are responsible for maintaining their own financial records of their respective Student Organization's activities.
  
- | ~~801.19~~ ~~Any monies collected in conjunction with charging at an A&S funded event or service held or conducted by a Student Organization, up to the initial A&S cost of the event, must be deposited into the organization's respective A&S account. All funds must be deposited in the form of a bill of credit.~~
  
- 801.20 All A&S property must be accounted for by ASMB and be housed in a location on campus. All property purchased by A&S funds are the sole property of Student Government, University of South Florida, and the State of Florida.
  
- 801.20.1 The use of all A&S property shall be in accordance with Student Government Statutes and ASMB policy and procedure.

**801.21** ASRC shall establish a single Critical Reserve Account as a part of the Annual Budget Allocation. The account allocation shall be reflected in the Annual ASRC Allocation Bill.

**801.21.1** Request for Critical Reserve funds shall be submitted to the Director of the Activity and Service Fee Business Office. Funds may only be allocated or expended with the joint approval of the Student Body President and the Senate President.

**801.21.1.1** In the case that the Student Body President cannot be reached within forty-eight (48) hours of the initial request, the Vice President shall be contacted on the Presidents behalf.

**801.21.1.2** In the case that the Senate President cannot be reached within forty-eight (48) hours of the initial request, the Senate President Pro Tempore shall be contacted on the Senate Presidents behalf.

**801.22** All revenue from the Our Shirt program shall be segregated and used for the Our Shirt program next year.

## Chapter

### 802

#### Funding Eligibility

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**802.1** A&S Fee money shall not be allocated to entities that discriminate based on major, race, color, marital status, sex, religion, national origin, sexual orientation, disability, or age, as provided by law; consistent with University Policy.

**802.2** No entity which requires a loyalty oath for application of membership, oral or written, professing any particular belief, creed, or ideology, shall be eligible to apply for A&S Fee funding, except for those entities listed in the Student Body Constitution. A&S Fee money shall not directly be allocated to entities which are not within the Division of Student Affairs, Student Government, or a student organization. Any request from a non-Student Affairs entity must be made through the SG Special Projects account.

**802.3** No entity that requires mandatory dues for membership (local or national) shall be eligible to apply for A&S Fee funding.

**802.4** No student organization that withholds or denies membership privileges for any enrolled student shall be eligible to apply for A&S funding.

- 802.5 Any organization seeking to request A&S funding must not be deactivated, must have a Constitution, and must be registered with the ~~OSO~~Center for Student Involvement (CSI) for 14 weeks prior to being allowed to request or apply for the monies.
- 802.6 In order to be activated with ~~the Office of Student Organizations~~CSI, all A&S funded student organizations must have submitted an officer listing to ~~the Office of Student Organizations~~CSI. This list shall contain the following:
- 802.6.1 President
  - 802.6.2 Vice President
  - 802.6.3 Treasurer
  - 802.6.4 Seven additional names
  - 802.6.5 Advisor
- 802.7 The total number of students on the list must be at least ten.
- 802.8 In order to be activated with ~~the OSO~~CSI, all A&S funded student organizations must have an active membership that contains 100% currently enrolled students. Non-USF students will not be considered part of the active membership. As inactive members, non-USF students cannot vote, hold office, or direct the activities of the organization. Their status as inactive members is at the discretion of the active membership.

## Chapter

### 803

#### The Application and Funding Procedure

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- 803.1 A budget request will only be made available to organizations that meet the eligibility requirements as defined in Title VIII.
- 803.2 There will be three separate submission deadlines for budget requests as shown below:<sup>1</sup>
- 803.2.1 Student Affairs Entities- Third Friday in December
  - 803.2.2 Student Government Entities - Third Friday in December
  - 803.2.3 College Councils and Student Organizations - Fourth Friday in January
- 803.3 The budget requests are due no later than 4:59:59 PM on the respective date. ~~The automated budget request system will suspend the ability to enter new budget~~

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<sup>1</sup> SB [S] 49-006 Revises Chapter 803.2

~~requests after the deadline.~~ Any organization that received A&S funding before January 15<sup>th</sup> of the current fiscal year must meet the deadline. Any budget submitted after the 4:59:59 PM deadline and up to the end of the next fiscal year, will be considered late and will be subject to penalties addressed in Title VIII, except as follows:

- 803.3.1 Organizations which gain A&S funding eligibility (new organizations) after January 15<sup>th</sup> of each fiscal year shall not be subject to the penalties specified in Title ~~VIII~~8 for the following year's funding.
- 803.3.2 Organizations which were not funded in the current fiscal year are not required to adhere to the deadline and shall not be subject to the penalties specified in Title ~~VIII~~8 for the following year's funding.
- 803.3.3 Technical issues with the budget program which prevent organizations from submitting their budget in a timely manner and which are the responsibility of the university or SG (i.e. excessive web server outages) can be taken into account by ASMB, and the budget deadline may be extended for extraordinary circumstances.

803.4 All student organizations are required to submit a performance report as part of their budget request. The performance report shall include, but is not limited to:

- 803.4.1 The organization profile (mission, officer listing, and membership).
- 803.4.2 Individual descriptions of projects, programs, and services.
- 803.4.3 Information on meetings conducted during the past fiscal year.
- 803.4.4 Additional items may be requested by a majority vote of the Senate Committee on Appropriations and Audits or ASRC.

~~803.4.4~~ 803.5 ASMB will be responsible for the following procedures:

~~803.4.5~~ 803.5.1 Provide an automated budget request system (budget program) that encompasses, at a minimum, the following:

- 803.5.1.1 Updated proviso limits and rules
- 803.5.1.2 Training module for budget submission
- 803.5.1.3 Technical support for budget program

~~803.4.6~~ 803.5.2 Ensure that each eligible organization has appropriate access to the budget program

~~803.4.7~~ 803.5.3 Verify Organization Eligibility for A&S funding

~~803.4.8~~ 803.5.4 Verify Budget Workshop attendance/ video equivalent/ website equivalent.

~~803.4.9~~ 803.5.5 During ASRC deliberations, provide committee members with the appropriate information about the organizations' financial histories, overall budget status, and other pertinent information.

~~803.4.10~~ 803.5.6 Prepare the A&S budget for submission to the SG Senate, Student Body President, and University President

~~803.5~~ 803.6 ASRC shall review the budgets in a four-step process:

- | ~~803.5.1~~803.6.1 Read through each budget request, noting any exceptions to Proviso.
- | ~~803.5.2~~803.6.2 Contact all, and if possible, meet with organizations to discuss their budget requests prior to making recommendations concerning their budget.
- | ~~803.5.3~~803.6.3 Review each budget request as a committee and amend the request according to Proviso, taking into consideration the organization's ~~past year's performance~~performance in the past year and the funds available for allocation during the next fiscal year.
- | ~~803.5.4~~803.6.4 Allocate a period of time for requestors to review their allocation and, if necessary, submit an appeal of any cuts to the budget (mock budget).
  
- | ~~803.6~~803.7 ASRC shall provide for the Senate as a whole their recommendation in the form of a bill for the next fiscal year's budget no later than the first week in April, unless a new deadline is approved by supermajority vote of the Student Government Senate. ASMB will present a briefing to the Senate to present the budget recommendation and address the decision-making process.
  
- | ~~803.6.1~~803.7.1 If the budget is not approved by the Student Government Senate, ASRC will revise the budget taking into consideration the concerns of the Senate. ASRC will re-present the revised budget in the form of a bill to the Senate. This process shall be repeated until the bill is passed by Senate.
  
- | ~~803.7~~803.8 The approved budget will then be forwarded to the Student Body President, who shall approve or veto the budget within ten (10) business days.
  
- | ~~803.8~~803.9 The Student Government Senate shall have the power to override a Student Body Presidential veto by supermajority.
  
- | 803.10 The approved budget shall be submitted to the President of the University through the Division of Student Affairs within ten (10) business days.
  
- | ~~803.9~~803.11 The President of the University shall approve or veto the budget within fifteen (15) business days after presentation.
  
- | ~~803.9.1~~803.11.1 If the President of the University returns the budget for any reason, the Senate President will call a special ASRC meeting to act upon any areas of disagreement. A new budget recommendation must be submitted within fifteen (15) business days after being returned by the President of the University.

## Chapter

### 805

#### Activity and Service Fee Interim Funding

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**805.1** All interim allocations from the interim funding account, excluding the Executive Branch budget, shall be limited by the following percentages:

**805.1.1** No more than 60% of the interim funding account may be used for the time period July 1<sup>st</sup>-December 31<sup>st</sup> (Fall.)

**805.1.2** The remainder of the account may be used for the time period January 1<sup>st</sup>-June 30<sup>th</sup> (Spring.)

**805.2** All additional Activity and Service Fee (A&S) monies collected, which were not already allocated within the Annual A&S budget bill ~~or not within the annual allocation~~ shall be considered Unallocated Cash. Unallocated Cash may only be budgeted through the current fiscal year by the Senate Committee on Appropriations and Audits in conjunction with a majority vote of the Senate. ASRC shall be responsible for allocating all remaining Unallocated Cash not used throughout the applicable current Fiscal Year.

**805.3** The Executive Branch of Student Government shall be funded for the entire fiscal year through Interim Funding. In accordance with Title VIII, this shall be completed by the administration that will be in office for the fiscal year during which the budget is written

**805.4** The following items shall be eligible for funding per ASRC proviso by Interim Funding:

**805.4.1** Payroll for all paid positions.

**805.4.2** Operating expenses.

**805.4.3** Travel.

**805.4.4** All programming as outlined by ASRC proviso

**805.4.5** Any Operating Capital Outlay (OCO).

**805.4.6** Anything else that can statutorily be funded.

**805.5** Student Organizations that received annual funding for a fiscal year shall only be eligible for Interim Funding of emergency expenditures. Emergency expenditures are defined as those expenditures that result from a natural disaster, theft, vandalism, or unexpected equipment failure and would be extraordinarily detrimental to the organization if not funded. Insufficient funding received by organizations through the annual or Interim Funding process does not constitute grounds for Interim Funding under emergency conditions.

**805.5.1** Emergency expenditures not specified in statutes shall be determined and recorded by the Senate Committee on Appropriations and Audits.

**805.6** Organizations that submit late or incomplete budget requests will be subject to the following penalties:

- 805.6.1** No travel money will be allocated.
- 805.6.2** After the Interim Funding request is approved by the Student Government Senate, a 25% reduction penalty will be applied to allocated funds.
- 805.7** An organization that is eligible for Interim Funding must obtain a sponsor for their budget request, which will be submitted to the Senate in the form of a bill. A list of potential sponsors will be provided in the budget packet.
- 805.8** The Senate Committee on Appropriations and Audits shall make a recommendation to the Student Government Senate. The recommendation, if different from the request, shall be read on the Senate floor by the Appropriations & Audits Committee as an amendment to the original bill.
- 805.9** In order to allow the Senate Committee on Appropriations and Audits and Senate adequate time for review, no applications for Interim Funding in the current fiscal year will be accepted after the first Friday of April each year.

## Chapter

### 809

#### Sweep Exemptions

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- 809.1** Sweep exemption is the process by which any A&S funded entity may request that funds remaining at the end of the current fiscal year be kept and utilized (rolled over) in the next fiscal year.
- 809.2** All monies remaining in any Student Government, College Council, and Student Organizations A&S account will be 100% swept at the end of the fiscal year, excluding; encumbrances, generated revenue, the Fixed Asset Replacement Fund, Strategic Planning Fund, and the next year's Homecoming Account (for the next fiscal year). Student Affairs A&S accounts will be 100% swept at the end of the fiscal year unless a sweep exemption form is completed and submitted to the Senate Committee on Appropriations and Audits by 4:59:59 PM on the last Friday in May. Written justification with all pertinent information is required for sweep exemption consideration. The exemption amount will depend upon justification and account balances. Outstanding encumbrances shall also be provided, to include Purchase Order number and item descriptions.
- 809.3** The Senate Committee on Appropriations and Audits will review sweep exemption applications and submit a recommendation to the Student Government Senate in the form of a bill.
- 809.4** Once the sweep exemption bill is approved by the Senate and signed by the Senate President, Student Body President, and President of the University, the bill will be forwarded to the University Budget Office.
- 809.5** If the University Budget Office determines that any individual entity's sweep exemption amount is greater than the amount remaining at the end of the fiscal year; the entity will receive that which is remaining.

## Chapter

### 810

#### Student Government Grant Programs

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- 810.1** The Student Government Senate shall sponsor the grant programs outlined in this chapter. The grant programs shall be here for the purpose of funding programs not funded by the Activity and Service Fee Recommendation Committee and the Senate Committee on Appropriations and Audits.
- 810.2** The Student Government Senate shall sponsor Student Organizations programs per fiscal year. Each program shall be defined as a Student Government Signature Event.
- 810.3** The purpose of Student Government Signature Events is to encourage diverse groups of students to collaborate in the creation of new USF traditions.
- 810.4** ASRC shall determine the total budget for Student Government Signature Events, not to exceed \$20,000. The budget line shall fall under the Student Government Special Projects account
- 810.1.1** Up to half of the money allocated may be spent during the fall semester and the remainder may be spent during spring semester..
- 810.5** Student Government Signature Events allocations shall be determined by the Senate Committee on Special Funding
- 810.6** Any Student Organization may apply for a Signature Event, so long as the event follows the guidelines outlined in general requirements of Activity and Service Fee events.
- 810.6.1** Student Government Signature Events shall be subject to the same rules and regulations as set forth by Student Government, including but not limited to Chapter 804 Proviso.
- 810.7** It is required that an event be sponsored by at least one A&S funded student organization ~~entity~~ and a minimum of two other student organizations, offices, departments, or other university entities (other than Student Government).
- 810.8** Student Organizations that wish to apply for Signature Events in the fall must do so no later than the close of business on the last Friday in June and the last Friday of October for the spring.
- 810.8.1** ~~Applications shall be made available at least fifteen (15) business days before the aforementioned deadline. Applications shall be made available for the fall semester no later than May 1<sup>st</sup> of the applicable calendar year.~~
- 810.8.2** ~~Applications shall be made available for the spring semester no later than September 1<sup>st</sup> of the applicable calendar year.~~

810.9 Each allocation may not exceed \$2,000.

810.10 The Student Government Executive Branch shall support and collaborate with Signature Event sponsors and shall provide additional marketing and logistical support.

810.10.1 Events sponsors must use the Student Government logo and list Student Government as an official sponsor on all marketing materials, including but not limited to, all print and digital advertising.

810.11 Signature Events requests shall fall into at least one of the following categories:

810.11.1 **Tradition and School Spirit** – Any event that attempts to establish a new tradition or promote university pride and school spirit.

810.11.2 **Professional/Academic Development**- Any event of scholastic merit which may include, but is not limited to, a symposium, exposition, or lecture series that can pertain to student fields of study or areas of career development.

810.11.3 **Diversity**- Any event that brings diverse populations together and provides education on one or more cultural groups including, but not limited to, a particular ethnicity, religion, sexual orientation, veteran status, etc.

810.11.4 **Visual/Performing Arts**- Any event that demonstrates or promotes the fine arts which may include, but is not limited to, a theatrical performance, dance instruction, collaborative mural, etc.

810.12 Any event that does not fall into one of the categories may still be eligible to receive funding if approved by a 2/3<sup>rd</sup> vote of the Senate Committee on Special Funding.

810.13 The Student Government Senate shall sponsor a grant program for the purpose of funding travel for Student Organizations called the Travel Grant.

810.14 ASRC shall determine the total budget for the Travel Grant. The budget shall be funded as its own separate line item.

810.15 The expenditure of the Travel Grant shall be determined by the Senate Committee on Special Funding

810.15.1 For the fiscal year beginning in July, the committee may begin to accept applications at the start of the new Student Government term.

810.16 Any Student Organization wishing to request a Travel Grant may do so as long as the request meets the following requirements:

810.16.1 Travel Grants shall be subject to the same rules and regulations as set forth by Student Government, including but not limited to Chapter 804 Proviso.

810.16.2 There is no limit on the number of requests a student organization may submit, however they shall only be funded to the maximums as specified in Chapter 804

Proviso

~~All A&S funded student organizations who receive a transfer request for the purposes of travel are ineligible for that same trip through the Travel Grant.~~

810.17 Any A&S funded student organization who receives a Travel Grant is ineligible for a transfer request for the trip in which they received funding.

~~810.17~~810.18 Student Organizations that wish to request a Travel Grant must do so no later than twenty-five (25) business days prior to the desired travel date.

~~810.18~~810.19 Upon completion of travel, all receipts must be turned in to the Travel office and a travel audit must be completed

810.18.1 If the travel audit is not completed within ten (10) business days of the conclusion of travel, the Student Organization will not be permitted to apply for another Travel Grant for the remainder of the fiscal year

~~810.19~~810.20 Upon completion of travel any unused funds will be swept back to the Travel Grant account.

~~810.20~~810.21 The Student Government Senate shall sponsor a grant program for the purpose of funding homecoming floats and supplies called the Homecoming Grant.

~~810.21~~810.22 ASRC shall determine the total budget for the Homecoming Grant. The budget line shall fall under Senate's budget.

~~810.22~~810.23 The expenditure of the Homecoming Grant shall be determined by the Senate Committee on Appropriations and Audits.

~~810.23~~810.24 Any A&S funded entity wishing to request a Homecoming Grant may do so as long as the request meets the following requirements:

810.23.1 The request must contain the budget for food and materials used for homecoming. Request for homecoming food and materials may not exceed \$1,550 (with the exception of The Homecoming Committee).

810.23.2 The request must contain a detailed description of why they are requesting a Homecoming Grant and how this will improve the overall Homecoming experience.

~~810.24~~810.25 The Student Government Senate shall sponsor a grant program for the purpose of funding Engineering Exposition supplies called the Engineering Exposition (Expo) Grant.

~~810.25~~810.26 ASRC shall determine the total budget for the Engineering Expo Grant. The budget line shall fall under Senate's budget.

~~810.26~~810.27 The expenditure of the Engineering Expo Grant shall be determined by the Senate Committee on Special Funding.

| ~~810.27~~810.28 Any A&S funded entity wishing to request an Engineering Expo grant may do so as long as the request meets the following requirements:

| **810.27.1** The request must contain the budget for food and materials used in the Expo. The request may not exceed \$155~~90~~ with the exception of the Engineering College Council).

**810.27.1.1** The request must contain a detailed description of why they are requesting an Engineering Expo Grant and how this will improve the overall Engineering Expo experience.

# Chapter

## 811

### Student Government Special Accounts

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**811.1** The Student Government Special Accounts shall consist of the following:

- 811.1.1** SG Auxiliary Account(s)
- 811.1.2** SG Foundation Account(s)
- 811.1.3** SG Special Projects Account

**811.2** All one-time expenditures from the Auxiliary or Foundation Accounts of less than \$1,000 shall require the written authorization of the Chief Financial Officer.

**811.2.1** The Chief Financial Officer shall be required to inform the Study Body President, Senate President, SGATO, ASBO, and the Chair of the Senate Committee on Appropriations & Audits of any such expenditure within forty-eight (48) hours of the action.

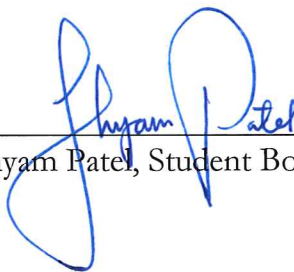
**811.3** All re-occurring expenditures or one-time expenditures in excess of ~~-\$1,000~~ from the Auxiliary or Foundation Accounts shall require the written authorization of the Student Body President and Senate President.

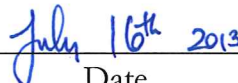
**811.3.1** The Student Body President and Senate President shall be required to inform SGATO, ASBO, and the Chair of the Senate Committee on Appropriations & Audits of any such expenditure within forty-eight (48) hours of the action.


**811.4** All allocations to the Special Projects Account are line item specific. Deviations from the stated objective of any line item may only be realized with the ~~joint approval~~written authorization of the Student Body President and Senate President.

**811.4.1** The Student Body President and Senate President shall be required to inform the Chief Financial Officer, SGATO, ASBO, and the Chair of the Senate Committee on Appropriations & Audits of any such expenditure within forty-eight (48) hours of the action.



  
\_\_\_\_\_  
Shyam Patel, Student Body Senate President

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
William Warmke, Student Body President

  
\_\_\_\_\_  
Date

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Authors: 53<sup>rd</sup> Term Senate Title VIII Ad-Hoc Committee

Sponsor: Ali Antar, Committee on Rules Chairman

Committee Action: (3-0-1)

First Reading: June 25<sup>th</sup>, 2013

Second Reading: July 9<sup>th</sup>, 2013

Third Reading: July 9<sup>th</sup>, 2013

Final Vote Count: (28-0-1)