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## Senate Bill (S) 54-001 Executive Branch Structure

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# University of South Florida Student Government Senate



SB [S] 54-001  
54<sup>th</sup> Term Executive Branch Structure  
54<sup>th</sup> Term  
Summer 2013

## A SENATE STATUTORY AMENDMENT

Be it enacted by the Senate of the University of South Florida Student Government assembled, that the following changes be made to the Student Government Statutes:

### Chapter

### 306

### Executive Branch Structure

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- 306.1** The fifty-fourth term Executive Branch shall be composed as outlined below. Individual positions outlined below shall be contingent upon position funding in accordance with Chapters 307 and 807 respectively.
- 306.2** The Executive Branch shall include the following Departments:
- 306.2.1** **Department of Marketing and Advertising** – shall oversee and coordinate the production of all Student Government marketing materials and graphics as well as implementing advertising strategies for all marketing initiatives.
- 306.2.1.1** The department shall be comprised of the following positions: a Director, an Assistant Director, and two Coordinators.
- 306.2.2** **Department of Public Relations and Communications** – shall oversee the communication of Student Government with the Student Body and execute a public relations plan that promotes Student Government events, initiatives, and services offered to the Students. This department shall also be responsible for managing the Student Government Website.
- 306.2.2.1** The department shall be comprised of the following positions: a Director, an Assistant Director, and a Coordinator.
- 306.2.3** **Department of Programming and Traditions** – shall execute and oversee all programs, initiatives, and traditions of Student Government, and coordinate the Student Government Street Team.

**306.2.3.1** The department shall be comprised of the following positions: a Director, an Assistant Director, and two Coordinators.

**306.3** The Executive Branch shall include the following Secretary positions:

**306.3.1** **Secretary of Student Life** – shall advise the Student Body President and Vice President on issues affecting student life at the University of South Florida, and be responsible for growing positive relations with, and engaging feedback from, the Student Body.

**306.3.1.1** The Secretary of Student Life shall oversee and manage a Deputy Secretary of Student Life.

**306.3.2** **Secretary of Student Success** – shall advise the Student Body President and Vice President on issues within academic affairs at the University of South Florida, provide possible research opportunities to students, and be responsible carrying out all of the duties required to fulfill Student Government's academic initiatives.

**306.3.3** **Secretary of University Advancement** – shall advise the Student Body President and Vice President on internal affairs affecting the University, and shall attend University meetings with, or on behalf of, the Student Body President and Vice President, and shall also be in charge of managing University Wide Committees.

**306.3.4** **Secretary of Community Engagement** – shall advise the Student Body President and Vice President on issues occurring within the Tampa Bay Community, and coordinate all initiatives of the Student Government to engage our local community and to build positive, mutually-beneficial relationships.

**306.3.5** **Secretary of Governmental Affairs** – shall advise the Student Body President and Vice President on external affairs facing the University relating to the Municipal, State, and Federal Government, shall attend University meetings with, or on behalf of, the Student Body President and Vice President, and shall be responsible for coordinating all lobbying efforts on behalf of Student Government.

**306.4** The Executive Branch shall include the following Deputy positions:

**306.4.1** **Deputy Attorney General** – shall aid the Attorney General in their duties and carry out all necessary and proper tasks delegated to them by the Attorney General.

**306.4.2** **Deputy Chief Financial Officer** – shall aid the Chief Financial Officer in their duties and carry out all necessary and proper tasks as delegated to them by the Chief Financial Officer.

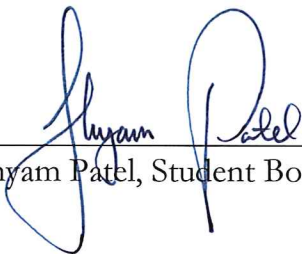
**306.5** The Executive Branch shall also include the following Clerk position:

**306.5.1** **Executive Clerk** – shall be responsible for transcribing the minutes of all cabinet meetings and taskforce meetings, and shall be responsible for



completing any duties as prescribed by the Student Body President, Vice President, or Chief of Staff.

**306.5.1.1** The Executive Clerk shall follow all procedures regarding SG Public Records in accordance with applicable laws.

  
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Shyam Patel, Student Body Senate President

June 3<sup>rd</sup> 2013  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
William Warmke, Student Body President

June 4<sup>th</sup>, 2013  
\_\_\_\_\_  
Date

SB [S] 54-001

Author: William Warmke, Student Body President  
Sponsor: Shyam Patel, Student Body Senate President  
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