

6-7-2017

AY 2016/2017 SEC meeting minutes: 07 Jun 17

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA**

June 7, 2017

3:00 – 5:00 p.m., **Marshall Student Center 4200**

1. Call to Order, Review of Agenda (5 minutes)
2. Approval of Minutes from May 3, 2017 Meeting (2 minutes) (action item)
3. Reports by Officers and Council Chairs
 - a. Officer Elections – Matthew Knight
4. Old Business
5. New Business
 - a. Text Affordability - Todd Chavez, Valeria Garcia, Dwayne Smith
 - b. USF System Strategic Plan Draft
 - c. General Education Program
6. Report from Provost and Executive Vice President Ralph Wilcox
7. Report from USF System Faculty Council President Jim Garey
8. Other Business from the Floor (5 minutes)
9. Adjourn

Next scheduled meeting: July 12, 2017

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES**

June 7, 2017

Present: Kyna Betancourt, Tim Boaz, Nancy Cunningham, Jim Garey, Barbara Hansen, Matthew Knight, Kim Lersch, Jill Roberts, Oma Singh, Amy Thompson, Rick Will, Greg Teague

Provost's
Office: Terry Chisolm, Kofi Glover, Ralph Wilcox

Guests: Todd Chavez, Peter Stilling

President Jim Garey called the meeting to order at 3:03 p.m. A motion was made, seconded and passed to approve the Minutes, as amended, from the meeting of May 3, 2017.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Officer Elections – Matthew Knight

Secretary Knight announced that vacancies still exist for the positions of Sergeant-at-Arms and Member-at-Large. Another call for nominations will be sent out during the summer.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

a. Textbook Affordability – Todd Chavez

At the request of Provost Ralph Wilcox, Dean Chavez attended today's meeting to provide an update on textbook affordability at USF. In response to the Board of Governors (BOG) performance based funding metric to reduce the costs of textbooks for undergraduate courses, regulation USF 3.029 (Textbook Adoption and Affordability) was created. A copy of the regulation was distributed.

Dean Chavez's presentation covered the following points:

- Regulatory Background
- Non-Regulatory Drivers
- Impact of Textbook Costs
- Affordability Reporting Components
- USF Tampa Textbook "Ecosystem"

Discussion was held about whether faculty should use the term “optional” instead of “recommended” when listing non-required textbooks to deter students from buying unnecessary books. Provost Wilcox commented that the terminology for these non-essential books needs to be standardized and made clear to all faculty so that students are not buying unneeded textbooks. Dean Chavez pointed out that although the textbook regulation is for undergraduate courses only, compliance is expected for all courses, including graduate level.

- Student Experience
- USF System Adoption Compliance
- USF System Adoption by Campus
- Existing Textbook Affordability Initiatives
- What faculty can do to help

Going into the fall semester, Provost Wilcox will appoint a textbook affordability task force consisting of Faculty Senate representatives, students, and department chairs; he asked President Garey to forward to him within the next month five to ten names to consider.

Dr. Betancourt suggested that faculty should think about whether or not they will require a textbook when creating course syllabi. Vice Provost Chisolm added that Innovative Education is a good resource to assist faculty in course development. On another note, discussion was held about the use of Pro-Copy. Dean Chavez will disseminate the information on Pro-Copy campus-wide.

b. USF System Strategic Plan Draft – Jim Garey

President Garey asked the Senate Executive Committee (SEC) members to review the draft disseminated for today’s meeting, as well as share it with their departments. It will be presented to the Board of Trustees (BOT) at its June 8th meeting. In addition, the draft will be presented to the Faculty Senates of USFSP and USFSM. President Garey will invite Dr. Ed Funai to a future SEC (Senate Executive Committee) meeting, as well as a meeting of the USF System Faculty Council (SFC).

c. General Education Program Update – Kyna Betancourt

Dr. Betancourt reported that the proposed General Education framework has been accepted by President Judy Genshaft and Provost Wilcox. The subcommittee will be working throughout the summer. Information, along with minutes from past meetings, is posted on the web site. Implementation of the framework will be discussed at next week’s subcommittee meeting.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Provost Wilcox’s report consisted of the following items:

- The general appropriations act was signed by the governor, so the State of Florida has a budget. Four hundred and ten million dollars was vetoed (115 million dollars came from the State University System (SUS); 7 million dollars came from the USF System). A special legislative session was called this week for the legislators to redistribute the savings from the governor's veto. Neither the higher education nor the K-12 bills have been sent to the governor.
- USF is in a good position due to its improvements in performance based funding metrics. USF is also doing well in emerging preeminence.
- Faculty were thanked for taking more students into their summer classes to support the "Finish in Four" scholarship program. Library faculty were also thanked for their work with textbook affordability. This summer scholarship pilot program may be extended.
- The BOG will be meeting on the Tampa campus June 20-22. Everyone was invited.

Dr. Peter Stilling reported that, in terms of the Study Abroad Programs, extra special care will be taken this year to ensure student safety.

OTHER BUSINESS

As chair of the RCM (Responsibly Centered Management) Advisory Committee, Dr. Teague reported that the committee needs to be reconstituted and asked the SEC to act on behalf of the Faculty Senate as to whether or not to appoint Drs. Leslaw Skrzypek and Laura Runge to continue serving on the committee. The SEC was in favor of this action.

REPORT FROM USF SYSTEM FACULTY COUNCIL PRESIDENT JIM GAREY

President Garey announced that new members were still needed to fill this year's vacancies. The recently created subcommittee of the SFC has its first case to resolve a concurrency course issue. The committee's recommendation will be forwarded to Provost Wilcox.

There being no further business, the meeting was adjourned at 4:56 p.m.