

4-5-2017

AY 2016/2017 SEC meeting minutes: 05 Apr 17

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
AGENDA**

April 5, 2017

3:00 – 5:00 p.m., Marshall Student Center 4200

1. Call to Order, Review of Agenda (5 minutes)
2. Approval of Minutes from March 8, 2017 Meeting (2 minutes) (action item)
3. Reports by Officers and Council Chairs (40 minutes)
 - a. Late Senate Nominations – Matthew Knight
 - b. Update on Officer Nominations – Matthew Knight
 - c. Faculty Award Recommendations – Barbara Hansen (action item)
 - d. Committee on Committees Recommendations – Richard Will (action item)
 - e. Proposed Revisions to Charge for Committee on Committees – Richard Will
Michael Teng (action item)
4. Old Business
5. New Business (15 minutes)
 - a. 2017-2018 Meeting Schedule – Michael Teng (action item)
 - b. COC Chair for 2017-2018 – Michael Teng
6. Report from Provost and Executive Vice President Ralph Wilcox (30 minutes)
7. Report from USF System Faculty Council President Jim Garey (10 minutes)
8. Other Business from the Floor (5 minutes)
9. Adjourn

Next scheduled meeting: May 3, 2017

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USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES
April 5, 2017

Present: Kyna Betancourt, Tim Boaz, Nancy Cunningham, Jim Garey, Barbara Hansen, Matthew Knight, Barbara Lewis, Kim Lersch, Jill Roberts, Oma Singh, Drew Smith, Scott Rimbey, Michael Teng, Amy Thompson, Rick Will

Provost's
Office: Dwayne Smith, Ralph Wilcox

Guest: Arthur Shapiro

President Michael Teng called the meeting to order at 3:02 p.m. A motion was made, seconded and unanimously passed to approve the Minutes, as amended, from the meeting of March 8, 2017.

REPORTS BY OFFICERS AND COUNCIL CHAIRS

a. Late Senate Nominations – Matthew Knight

Secretary Knight reported that 3 nominations were received after the deadline. He explained that during the past couple of years, late nominees (either continuing Senators or new members) were appointed for one-year terms. Before today's meeting, however, he and Parliamentarian Drew Smith discussed how these late nominations should now be handled since the Bylaws state that one-year appointments should be made only if a Senator resigns or goes on leave. There are no provisions in the Bylaws that allow for faculty to wait until after the deadline to apply for membership in order to be appointed for one-year. Discussion was held as to whether or not to appoint these late nominees to one-year terms now, or follow the Bylaws as written. If the Senate Executive Committee (SEC) decided to vote these late nominations in now, a Bylaws subcommittee could be convened in the fall to revisit the issue of allowing one-year late appointments. A motion was made and seconded to accept the 3 late nominees for one-year terms with the understanding that a Bylaws subcommittee would be convened to review the issue in the fall. The motion unanimously passed.

b. Update on Officer Nominations – Matthew Knight

Secretary Knight reported that the following officer nominations were received: Matthew Knight for Secretary and Timothy Boaz for Sergeant-at-Arms. Jim Garey indicated his willingness to serve as president. Nominations are needed for vice president and Senator-at-large.

c. Faculty Award Recommendations – Barbara Hansen

On behalf of the Honors and Awards Council, Chair Hansen presented the following faculty award recommendations: Dr. Ylce Irizarry, from the Department of English, College of Arts and Sciences, for the Jerome Krivanek Distinguished Teacher Award, and Dr. Larry Hall, Department of Computer Science and Engineering, College of Engineering, for the Theodore and Venette Askounes-Ashford Distinguished Scholar Award. The recommendations came to the SEC with a motion to approve. No discussion was held. The motion to accept the candidates was unanimously passed. They will be forwarded to the full Senate for its April meeting.

d. Council Recommendations – Richard Will

As chair of the Committee on Committees (COC), Dr. Will presented a slate of thirty-six standing council nominees to fill vacancies effective with the Fall Semester 2017. The slate came to the SEC from the COC with a motion to approve. Discussion was held about having several representatives from the same department on one council. Parliamentarian Smith clarified that council representation is at the college level and not at the department level. However, if this is an issue, it could be indicated in the council charge that only a certain number of representatives per department could be on the council. There being no further discussion, the motion was unanimously passed to accept this slate of nominees which will now be forwarded to the full Senate for its April meeting.

e. Proposed Revisions to Charge of Committee on Committees – Richard Will, Michael Teng

President Teng and COC Chair Will have written changes to the charge of the COC to clarify that councils populated by faculty from the regional institutions be vetted by those institutions and recommendations be sent to the COC to be forwarded to the appropriate office for appointment. At the time of today's meeting, however, Chair Will had not received the requisite number of COC votes to have the proposed changes voted on by the SEC. Therefore, it was agreed that once he has received the needed votes from the COC, the proposed changes will be electronically sent to the SEC for a vote after which they will go to the full Senate.

f. General Education Council Update – Kyna Betancourt

Chair Betancourt informed the SEC that a GEC report will be given to the full Senate at its April meeting.

OLD BUSINESS

a. Resolutions – Michael Teng

President Teng reported that the computer coding and campus carry resolutions have been forwarded to Mark Walsh, Provost Wilcox, and President Genshaft. The computer coding resolution has been taken off the table, per Mr. Walsh. The campus carry resolution is still on the books, but support appears to be fading.

NEW BUSINESS

a. 2017-2018 Meeting Schedule – Michael Teng

A draft schedule of meetings for the SEC and the Senate for the 2017-2018 AY was presented. There were 2 conflicts with the SEC schedule regarding the September and January meetings. Discussion was held, and it was decided that the dates should be September 13 and January 17. Both dates are one week before the Senate meetings for those months. In addition, the February date was listed wrong. It should be February 21st (a Wednesday) and not the 22nd (a Thursday). There being no further discussion, a motion was made and seconded to approve the revised meeting schedule. The motion unanimously passed. The schedule will be presented to the full Senate at its April meeting.

b. COC Chair for 2017-2018 – Michael Teng

Senator Will has expressed an interest in serving a second term as COC chair for 2017-2018. A motion was made and seconded to appoint him to this position. The motion unanimously passed.

c. April Faculty Senate Meeting – Michael Teng

President Teng informed the SEC that he has invited colleagues from the College of Medicine and USF Health to the April Faculty Senate meeting to hear the RCM presentation. He would like to have the invitation extended to others who might be interested in attending.

REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX

Provost Wilcox first gave an update on State appropriations, and then added that a bill mandating that state colleges and universities require a civics course as part of their general education program is being proposed. The bill has not been heard in committee, but it is being carefully watched.

To aid with the remainder of his report, Provost Wilcox distributed copies of the SUS Education and General 2017-2018 Executive Summary, Universities and Special Units, March 28, 2017,

elaborating on line items 21-28. More information will be forthcoming on the distribution of PECO funds.

REPORT FROM USF SYSTEM FACULTY COUNCIL PRESIDENT JIM GAREY

President Garey reported that the Banner system has been the main issue dealt with by the SFC over the past several months. He explained that the SFC is working on setting up a committee to address possible impasses that can occur during course changes. The committee would consist of 6 members, 2 from each campus; 1 will be from each Senate, 1 from a council depending upon the course. If there is a tie, it would be sent to Provost Wilcox, or designee, to make the decision. It is anticipated that the committee will be put into effect in the fall after it goes through the proper approval channels.

OTHER BUSINESS FROM THE FLOOR

President Teng announced that this would be his last SEC meeting before he assumes his duties as Associate Dean of Ph.D. and Post-Doctoral Programs at USF Health. Vice President Garey has volunteered to serve as Senate President for the 2017-2018 and will start his term in May.

There being no further business, the meeting was adjourned at 5:10 p.m.