

Summer 7-15-2013

Appropriations and Audits Committee Meeting Minutes 07-15-13

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University of South Florida
Student Government Fifty-Fourth Student Senate

Senate Committee on Appropriations and Audits
Summer Session
July 15, 2013

Call to Order by Chairwoman Kattih at 12:05pm.

First Roll Call:

Present: Abraha, Kattih, Scharon, Munroe

Absent: Morejon (excused), Persaud-Sharma (excused), Lopez (excused)

Guests: Masha Galchenko (ASBO), Katherine Burkhard (SGATO), Stephen Strenges (Senate Secretary)

Additions/Deletions and/or Clarifications to the Orders of the Day:

Chairwoman Kattih: Moving right along we have additions, deletions, or changes to the agenda. Are there any motions to accept the agenda?

Senator Abraha: *Motion to accept the agenda.*

Chairwoman Kattih: Are there any objections to accepting the agenda? Seeing none the agenda has been accepted.

Additions/Deletions and/or Changes to the Minutes:

Chairwoman Kattih: Next we have approval of the minutes. No minutes were sent out can I get a motion to postpone?

Senator Munroe: *Motion to postpone the minutes.*

Chairwoman Kattih: Are there any objections to postponing the minutes? Seeing none they've been postponed.

Open Forum:

Chairwoman Kattih: Next we have open forum, does anyone have anything to say? Well I do want to say that I thank all of you guys for coming to these meetings repeatedly. This may be our last meeting, we may have to meet next week but either way it's been wonderful having you guys on my committee and I hope you guys will be here next semester in the fall. But other than that I have nothing else so we can move along to new business.

General Business:

1. Interim Budgets

Chairwoman Kattih: We have a lot... interim budgets. First what we'll do is we'll review two budgets that went before us last week and I'll let you know more about why we're seeing them again. Then we'll go onto the five new ones and then we will be done.

a) Students in Solidarity for Syria

Chairwoman Kattih: The first one on the agenda is SSS, Students in Solidarity for Syria. After reviewing the amount of money we allocated last meeting I reviewed previous committee's allocations for new organizations and the amount seemed kind of... what's the word? A little bit excessive compared to what we would normally fund an organization that just started off. They have no previous events that were audited, etc. So we have any information about how much they would spend or wouldn't spend, etc. So I have revised both of these budgets, the SSS and the SJP; SSS we'll see first. So I'll go over it with you guys if you have any questions we can talk. Just as a heads up I guess, new organizations are usually funded between \$1,000 and \$1,600 on average based on my previous looking into the record.

Senator Abraha: And it gets swept back to our budget regardless if they don't use it?

Chairwoman Kattih: If they don't use it yes. If there's no more questions we can continue. SSS I allocated them \$1,590. I funded their Week of Welcome event again slightly less numbers compared to the amounts we had originally funded because I was comparing them to other student organizations' events. Seeing that this would be a Week of Welcome event I thought it would be... they didn't really specify where it would be taking place. I assumed it would be taking place inside the Marshall center. The amount of students that would likely show up were kinda lower than 100 probably. So based on that I did 75 times 2, \$150, materials \$50 as a standard. I funded their Politics Behind the War event \$100 for food, \$175 for materials. I funded their Syrian Culture Day for \$100 for food, \$25 for materials. I funded their Fasting for Syria \$300 for food and \$50 for materials. I also funded their organization social \$150 for food, \$25 for materials. The History of Syria event \$400 for food and \$25 for materials. The last two events Diversity in Syria \$125 and Documentary Viewing again \$100 and \$25. The changes basically came from the changes in the way I projected their attendance... seeing as we have no previous records of this organization's attendance. Also, we previously funded revolution day, however, this event was funded with SJP's budget and so we can't fund the same event twice in two different budgets and that's why I didn't fund that.

Senator Abraha: Clarify that for me?

Chairwoman Kattih: Revolution day is being co-hosted so only one organization can be funded for the event. And as such I felt the need... it was one of the events we had funded a lot and that's why there's a significant drop in the total amount allocated.

Senator Abraha: And SJP got the full amount?

Chairwoman Kattih: Yes because they requested it first. Are there any questions? If no one else has any questions are there any motions?

Senator Scharon: *Motion to vote.*

Chairwoman Kattih: Are there any objections to moving into voting on the SSS revised budget for \$1,590? Seeing none we're in voting procedure.

Final Count: 3-0-1, budget bill passes

YES – Abraha, Scharon, Munroe

NO – N/A

Chairwoman Kattih: I abstain as chair. With a vote of 3-0-1 this budget bill passes.

b) Students for Justice in Palestine

Chairwoman Kattih: Next on the agenda we have SJP. Again, same thing this organization did get interim funding last semester and they were funded for... I can tell you the exact amount. They were funded for about \$1,600. So for this interim budget I allocated them... \$2,024.60. Again, they're a new organization so that's about how much they would start at. Because they were previously funded during interim and they did use almost all of the funds they were allocated I saw fit to increase their budget a little bit more. Again the events... the week of welcome event \$200 for food, \$110 in materials; the Stories of Untold Towers \$100 for food and \$75 for materials; Dying to Live \$100 for food, \$25 for materials; the Connecting the Dots of Crayola's 48 \$200 for food, \$175 for materials which included speaker fees. The Lost Culture of Bilad-al-Sham \$200 for food, \$100 for materials; Divestment Day \$200 for food, \$175 for materials; Africans in Palestine \$100 and \$25; and finally Speaking Through the Walls \$100 and \$25... for a total of \$2,024.60.

Senator Sharon: How many events total were funded because I saw a few were zeroed at the bottom?

Chairwoman Kattih: I'm trying to do a maximum of eight events per organization: one welcome event per semester, one end of the year event per semester, and two in the middle; so that's kinda what I based that off of. So there are eight events funded and I chose the events based off of the fact that these events that I zero funded were less important to the organization based on our meeting.

Senator Abraha: Is the projection for the food amount still based on standards because I see that they're a lot lower?

Chairwoman Kattih: Yes it is. It's also based on the fact that I used these numbers as well... a projection first of all. Second of all, a lot of these had a lot of people attending so I figured they could get the food in bulk for cheaper than they would... we don't have to fund them \$2 per head especially if the event is, for example, 500 people. They can get that amount of food for a little bit cheaper.

Senator Abraha: Yes but is \$200 still fair?

Chairwoman Kattih: Oh, I didn't think 500 people would show up. For this event particularly, just from what I've seen and I mean you're more than welcome to change it that's why you're here. I figured about 200 people would show up to the event so I funded them 200 people \$1 per head but you're more than welcome to up that.

Senator Abraha: Do we have any audits of their previous...?

Chairwoman Kattih: No.

Senator Abraha: I was just thinking we would keep it steady of how we've had it going because we funded about \$2 per each organization so just to keep it fair and consistent

Chairwoman Kattih: We have but I would suggest you also keep in mind the total amount because these organizations do have flexible spending. The total amount has to be able to be fair for all organizations if that makes sense? So I would personally think it wouldn't be fair to fund one organization \$5,000...

Senator Abraha: Don't we look at what they ask for though because not all of them asked for \$5,000?

Chairwoman Kattih: We kinda look at what they ask for, their different events. But moreso we look at... kind of each event they're asking for that specific event... how many people do we expect to show up. Do we except to show up, not do they expect to show up unless they have previous audits, etc. Ms. Sharon you had a question?

Senator Sharon: I was thinking when do we start audits?

Chairwoman Kattih: I have set up the online audit form. This is completely unrelated but I have set up the audit form. I will talk about it as soon as we finish these interim budgets. I sent it to Adam and he has approved it and so as soon as there are actually student organizations holding events on campus we can audit them. Are there any more questions about this? Is there anything you guys want to change?

Senator Abraha: I personally believe they can receive a little more... I think close to what we gave them at first, at least for the food categories. Not completely to the numbers they have projected but at least a little more.

Chairwoman Kattih: So do you want to up anything?

Senator Abraha: Well what do you guys think?

Senator Sharon: Maybe it'd be fair like \$1 a head then? Instead of \$2 a head maybe \$1...

Senator Munroe: Wait, to what we think is going to show up or to what they think is going to show up? Because on one of the events that's exactly what she did. It was \$1 per head to what she thought was going to show up. 300 people seems like a lot.

Senator Abraha: I was thinking cut those numbers in half and then do \$2 a head.

Chairwoman Kattih: Okay let's go through them. I kinda tried to do that but let's see. So for this one I projected about 100 people to show up so I did \$200. For this one I projected 50 people because it was in the Oval Theatre so I didn't...

Senator Abraha: But they're going to have the food outside.

Chairwoman Kattih: Yeah but usually... I guess this kind of event, from what I've experienced; you get between 50 and 75 to about 100 students so I did go on the lower end. You guys are more than welcome to change it. For this one I projected 50 because it's in MSC 3707 which is just a Marshall Center room and those hold about... how many people?

Senator Abraha: Is that a maximum capacity?

Chairwoman Kattih: There is a maximum capacity. I think it's either 67 or 87 but I've never seen an event have maximum capacity, in these rooms. Again, it's up to you guys. For this one I projected about 200 people to show up.

Senator Abraha: That one we could increase.

Chairwoman Kattih: You want to change this one? So you want to change it to what?

Senator Abraha: You can do it for 100.

Senator Scharon: Where is it taking place?

Chairwoman Kattih: The ballroom.

Senator Scharon: Oh the ballroom. People drift by the ballroom...

Chairwoman Kattih: From previous events, remember the masquerade ball we held? I would say about 100-200 people show up.

Senator Abraha: See that actually... (inaudible) and the food was completely gone and (inaudible).

Chairwoman Kattih: Is that a formal motion to fund their Connecting the Dots of Crayola's 48 \$400?

Senator Abraha: *Yes.*

Chairwoman Kattih: Are there any objections to changing that to \$400? Seeing none. This I projected about 100 people to show up, \$200. Here I projected about 100 people again to show up, \$200. Finally these last couple events I projected about 50 people to show up because they were again in 2708 in the Marshall Center, which can only hold a certain amount of people. That is pretty much it so if you guys are satisfied I can take any motions.

Senator Abraha: *Motion to vote.*

Pro Tempore Aldridge: I just had a question real quickly, how many events are we allocating for the fall and how many are we allocating for the spring?

Chairwoman Kattih: Four for the fall and four for the spring.

Pro Tempore Aldridge: Okay.

Chairwoman Kattih: I'm trying to make that kind of a standard.

Pro Tempore Aldridge: Okay.

Senator Abraha: *I rescind and make my motion again.*

Chairwoman Kattih: \$2,236.60 are there any objections? Seeing none we're now in voting.

Final Count: 3-0-1, budget bill passes

YES – Abraha, Scharon, Munroe

NO – N/A

Chairwoman Kattih: I abstain as chair for a vote of 3-0-1 this budget bill passes.

c) Campus Crusade for Christ

Chairwoman Kattih: Next on the agenda we have new bills so the first one is Campus Crusade for Christ. They requested \$7,155 and they were allocated \$1,563.50. This organization was funded in the 12-13 fiscal year. They missed the annual deadline and so they will get a 25% deduction. In the 12-13 annual funding

process they were allocated about \$900 so based off of that I thought this was a reasonable amount of money to allocate them it was a slight increase and then there was the 25% deduction. Going through their events, they requested a weekly meeting room first of all. I decided to zero fund it because we have plenty of Marshall Center rooms. They said they were renting them from Tico, the Tico rooms in the education building because the Marshall Center rooms were too small. However, I know there are a few Marshall Center rooms that are slightly larger than the rest that do hold up to over 100 in capacity so I suggested they go there. I funded their fall welcome back cookout for \$100 for food, \$40 for materials; their fall week of welcome kickoff \$200 for food, \$25 for materials. Their Labor Day cookout at the beach, which was at Riverfront Park, \$160 for food and \$25 for materials. I didn't fund their tailgate party because it wasn't on campus. Also, they said it was one of their least significant events. I funded their Christmas end of the year semester formal for \$200 for food and \$50 for materials. I did not fund nametags because we usually don't fund office supplies. Spring welcome back cookout for \$100 and \$40 for materials, the same as I did for the fall welcome back cookout. The spring kickoff I did not fund because it was not one of their significant events. Jam Jam I funded for \$200 for food, \$85 for materials, which included... it included the AV tech fee they specifically asked for. I did not fund their t-shirts because I already funded them eight events and this was one of their least important things. MLK Beach Day was not on campus so I did not fund that. Valentine's Day Banquet \$150 for food, \$25 for materials. And finally their Spike Ball Tournament \$50 for food, \$25 for materials. I didn't fund the last two because they were not important to the organization and the organization had reached eight events. Do you guys have any questions? Again, for the amount of food for events I allocated based off of my projections but... it's open to you guys.

Senator Scharon: Is it possible to request receipts from organizations like as part of the audits or is that not allowed?

Chairwoman Kattih: The business office keeps track of every purchasing order so it is possible for us to see what organizations buy through them per event, but us directly as SG no. But we do have access to a lot of that material through the business office through the FAST system... the financial systems – so we can use that.

Senator Abraha: I was going to say two things. One, I had a question about the End of the Year Bash and before you get all the way there Ray-J, Raymond James stadium is on campus I believe.

Chairwoman Kattih: Yes it's on campus during; I think it's during the games it's on campus. But this one I didn't fund not solely because it wasn't on campus but also because it was one of their bottom three events. They said it was the... those were their top three and bottom three events. So I did keep that in mind but I was going to double check on that because I know those (inaudible) were kinda... different. What's your other question?

Senator Abraha: For the end of the year... yeah because I was thinking since we're funding WoW and end of the year but they already reached you said eight?

Chairwoman Kattih: Yeah and they said that was also one of their bottom three events, their end of the year bash. Are there any other questions?

Senator Munroe: For certain events do we look at the mission statement and see if the event has anything to do with it?

Chairwoman Kattih: We should yes. Which event are you talking about?

Senator Munroe: The Spike Ball Tournament I'm not sure what that has to do with their mission or...?

Senator Abraha: But if it promotes their view or ideals...

Chairwoman Kattih: The way they described it to me is it promotes a connection between club members...

Senator Munroe: So kinda team building...

Chairwoman Kattih: But if you guys don't feel comfortable funding this we can fund something else instead as their event.

Senator Munroe: If they were pitching it as a team building where they're working together and that's going to make the club more cohesive I guess that's alright. it just kinda jumped out at me.

[Gustavo Lopez enters at 12:28pm]

Chairwoman Kattih: Do you guys want to change that?

Senator Munroe: I mean I'm trusting your judgment in the way they explained it to you and...

Chairwoman Kattih: Don't trust my judgment.

[Laughter]

Chairwoman Kattih: Let the record state Mr. Gustavo Lopez showed up at 12:28pm.

Senator Munroe: Was there another event that they were just as excited about...?

Chairwoman Kattih: We can look at.

Senator Abraha: The thing is if we do give them a certain amount of money they don't know which event we give it to, it's a lump sum.

Senator Lopez: It's a lump sum

Senator Abraha: They're going to use it however they please. We can audit them later on but it's just the lump sum we give them.

Chairwoman Kattih: At the same time this is... the whole purpose of this form is to give the organizations an accurate representation of what their budget should be, so we should be as detailed as possible. Even though they do have flexible spending we should look at the details.

Senator Scharon: One question, one comment. First off, do they ultimately get a copy of this where it shows how much we allocated where and for what?

Chairwoman Kattih: They don't.

Senator Scharon: They have no idea why they're getting as much as they were given?

Chairwoman Kattih: They do because they submitted this budget to us... and they met with me and I described to them exactly... the event and which events will be funded and kinda what our practices were. So they have that kind of idea and I do give them kinda a projected amount.

Senator Scharon: And my second is I can understand why they would have the Spike Ball Tournament. I know organizations try a lot of outreach and try to lure people in essentially. People like volleyball and it's just a way to bring people in.

Senator Munroe: Right it wasn't explained very well then, in this. That's why I was like...

Chairwoman Kattih: It's fine for organizations if they don't explain it as long as they let me know which is why in my handy-dandy sheet I asked that. How does this event further your organization's goals? So this was team building. So if that is all are there any motions?

Senator Abraha: *Motion to vote.*

Chairwoman Kattih: Are there any objections to voting? Seeing none, this budget for Campus Crusade for Christ for \$1,172.63, after the 25% deduction... I will accept your motion for voting, if there are no objections? If there are no objections we'll go into voting.

Final Count: 4-0-1, budget bill passes

YES – Abraha, Scharon, Lopez, Munroe

NO – N/A

Chairwoman Kattih: I abstain as chair so with a vote of 4-0-1 this budget bill passes.

d) Nepalese Students' Association

Chairwoman Kattih: Next on the agenda we have the Nepalese Students' Association. This organization requested \$1,600.60, they were allocated \$492.90. They also get a 25% deduction so... so for a total of \$369.68. Going through their events they have the Dashain festival for \$100 for food, \$60 for materials because this included... oh I over-allocated them based on what they asked for because they also wanted AV tech fees and they said the materials were only for AV tech fees and they weren't sure exactly how much that amount was and because we've been kinda funding most organizations about \$60 for AV tech fees I went ahead and gave them that money. For the meet and greet and the new year 2014 social I gave them \$100 for food, they didn't request any money for materials. Then they had an interaction program \$120 for food, \$85 for materials. That is it they only had three events.

Senator Scharon: Since they only have one event in the fall and I know that ethnic food tends to cost more... could that be justification to fund them maybe a little more than \$2 for food or no?

Chairwoman Kattih: It would be yes, if you think it would be necessary. If you think they would need more than \$100 to serve about 50 people for a festival than you are more than welcome to make that change.

Senator Scharon: Do we know where they'll be hosting this festival?

Chairwoman Kattih: They're all in the Marshall center. All their events will be in the Marshall center.

Senator Sharon: In the ballroom or one of the backrooms?

Chairwoman Kattih: I think this was in the... I think they said the amphitheater.

Senator Sharon: Do we know what time of day?

Chairwoman Kattih: No I did not ask.

Senator Sharon: Well depending on where it is and what time of day, if there's a lot of traffic in the Marshall center people stop by and grab plates. I just know that ethnic food tends to cost more...

Chairwoman Kattih: Do you have a motion for a number?

Senator Sharon: I wouldn't know what number to advise.

Chairwoman Kattih: I would say go for \$3 per head by their projected amount of people.

Senator Sharon: *Motion for \$150 for food.*

Chairwoman Kattih: For Dashian festival, are there any objections to that? Seeing none, so the grand total now is \$409.43. Are there any other questions? Are there any motions?

Senator Abraha: *Motion to vote.*

Chairwoman Kattih: Are there any objections? Seeing none we're going to move into voting.

Final Count: 4-0-1 budget bill passes

YES – Abraha, Sharon, Munroe, Lopez

NO – N/A

Chairwoman Kattih: I abstain as chair and so with a vote of 4-0-1 this budget bill passes. Three more guys... next we have the Jewish Medical Students Association.

e) Jewish Medical Student Association

Chairwoman Kattih: So this organization came to us because they missed the annual funding process, of course that's why they're here, that's why it's interim. Usually... because they're with college of medicine their annual process is through college of medicine, however their interim process is through us and that's why you're seeing them. Does that make sense? Okay perfect because it took me awhile to understand. They requested \$2,040.50 and I allocated them \$1,128.90 and they also will get the 25% deduction for a total of \$846.68.

Pro Tempore Aldridge: How did... they're receiving a 25% cut... I guess why?

Chairwoman Kattih: They missed their annual funding process.

Pro Tempore Aldridge: But they were funded in the past year?

Mrs. Galchenko: Did you check?

Chairwoman Kattih: Were they funded?

Senator Lopez: You said they were?

Pro Tempore Aldridge: Were they funded.

Senator Lopez: Okay.

Mrs. Galchenko: Did you need me to check?

Chairwoman Kattih: They were funded in the 12-13 fiscal process... for \$800 and they...

Mrs. Galchenko: When did the bill come or were they part of the annual?

Chairwoman Kattih: I didn't check that but I will right now... I can check that. Would I check the ASRC?

Mrs. Galchenko: I'll come back and let you know.

Chairwoman Kattih: Thank you Masha. Okay so let's proceed before deciding if they get the 25% deduction or not. So they requested... seven events. The first was a lunch meeting. For all of these events, for most of these events, they listed 30 as the number of students attending but when I questioned them they said up to 75 could attend. Based... I made a judgment call and funded them for about 50 people for their events because that seemed reasonable to me, it was an average. \$100 for food, \$50 for materials for the first lunch meeting; for their study night at Hillel about 60 people would attend so \$120 for food, \$25 for materials; Judaism in medicine \$100 for food, \$25 for materials; their cultural fiesta about \$100 for food and \$50; their other lunch meeting in the spring \$100 for food, \$25 for materials; their spring interfaith panel lunch \$200 for food and \$25 for materials; and their challah baking send-off \$120 for food and \$25 for materials. All of the materials were utensils and napkins and such so I thought \$25 was more than enough for materials that could be re-used throughout the year and potentially later.

Mrs. Galchenko: You should apply the 25% cut to them because were annually funded last year.

Chairwoman Kattih: Okay. So are there any questions?

Senator Munroe: For the panel lunch it says it's a collaboration between all the different spiritual organizations. Do we check to see if that was funded by another organization first?

Chairwoman Kattih: We can ask Mr. Aldridge what he thinks?

Pro Tempore Aldridge: I'm sorry can you please restate the question?

Chairwoman Kattih: So for this event she asking... they said it's going to be a joint lunch between different religious and spiritual organizations. She's asking... if it would be necessary to check if other organizations were funded for this event. Although from what I know...

Pro Tempore Aldridge: I'm going to say the way they probably have phrased this is it's actually probably more generic than what they have the title of the project. I'm sure... none of them are going to say the same thing 'Spring Panel Lunch at USF Morsani College of Medicine'. Obviously we funded lunches for other organizations. I would say since this does not, by comparison, isn't a significant request, it's not like... one of the big events so I wouldn't worry about ones that we've funded already.

Chairwoman Kattih: My interpretation for this was that it was funded... err it was they would be providing the food even though there would be other members showing up which is acceptable. Again, if you don't feel comfortable funding it let me know and it's definitely up to you. Are there any other questions? Are there any motions?

Senator Munroe: *Motion to vote.*

Chairwoman Kattih: Are there any objections to moving onto voting on this budget for \$846.68? Seeing none.

Final Count: 4-0-1, budget bill passes

YES – Abraha, Scharon, Munroe, Lopez

NO – N/A

Chairwoman Kattih: I abstain as chair so with a vote of 4-0-1 this budget bill passes.

f) Accounting Society at USF

Chairwoman Kattih: Now we have the accounting society at USF which requested \$4,558 and they were allocated \$1,886.80. Is this the organization I asked you about? Okay.

Pro Tempore Aldridge: Just to clarify, I looked through all four of the past ASRC folders and they've never received funding before... even though it obviously sounds like a similarly named organization the accounting society at USF has never received A&S funds before.

Chairwoman Kattih: I wasn't sure because the organization made it seem like they had previously been funded so I just wanted to double check. But if not, then they do not get the 25% deduction and we will move on. Again, the average for new organizations was between \$1,000 to \$2,000, that's kinda what we're going for. So this number was within that range. They had the interest social \$200 for food, \$100 for materials because this included materials such as... tangible materials like hula hoops and icebreaker activity events. I thought it would be okay to fund them. I don't know about you guys, what you think or if you agree or disagree? Their Preparation for Career Fair event \$100 for food... which was what they asked for. Mock career fair \$200 for food, \$50 for materials; Day in the Life of an Accountant \$140 for food, \$50 for materials. Their speaker presentation was not one of their more significant events so I did not fund it because they had exceeded their eight event kind of max. Audit versus Tax event again was not one of their most important events. Their welcome back interest social I funded for \$200 for food and \$100 for materials. Their (inaudible) presentation \$140 for food; alternative jobs in accounting again I zero funded because it was their bottom event; Pathways of Accounting Presentation \$140 for food, \$50 for materials; and finally their Networking event for \$200 for food and \$110 for materials because this included the AV tech support fee of \$60 so I did \$60 plus \$50 for materials for a total of \$110. Anyone have any questions?

Senator Aziz: Could you scroll down to the mock career fair? Never mind... the Day in the Life of an Accountant. It says food will be served and promotional office supplies with our logo will be bought and given to students at the event.

Chairwoman Kattih: I told the organization that we didn't fund office supplies which was kinda what they were doing here. The materials here was more for, for what I funded, was for supplies such as decorations,

napkins, utensils, etc. which is why I only funded them \$50. However, if you think... if any of the committee members think that's a point that needs to be discussed you guys are more than welcome to.

Senator Sharon: I have a question. How are organizations expected to get promotional items that they can give out? Like the money for it, do you know what I mean? Like if we allocated food and materials then... I feel like we put them at their limit. So where are they supposed to get money to get pens that say hey I'm an accountant?

Chairwoman Kattih: The theory behind the interim budget is that we subsidize not fully fund so we're not trying to feed this organization a seven course meal we're trying to give them a snack at their event. So it's the same idea with their supplies, I guess promotional materials, it's more like we give them enough money to run their event and then they use their own money to provide promotional materials if they want to. But we just don't really fund office supplies in general.

Senator Sharon: Can you define 'their own money'?

Chairwoman Kattih: Each organization has a separate bank account that's not in SG, well most of them do... organizational bank accounts. Those funds come from different sources: fundraising, etc. So that's where that would come from.

Senator Aziz: For the first social they're buying hula hoops, correct?

Chairwoman Kattih: Yes.

Senator Aziz: So what are they buying for the second social for materials?

Senator Lopez: The welcome back one?

Senator Aziz: The one on the bottom.

Chairwoman Kattih: He said those ice breaker events were not decided yet. If the committee feels that it would be more prudent to decrease the funds for materials for these two socials then you're more than welcome to do that. If there are no more questions from the committee or anyone in the gallery I will accept any motions.

Pro Tempore Aldridge: Can you go back down?

Chairwoman Kattih: Yes, to which event?

Pro Tempore Aldridge: Just scroll back through, sorry.

Chairwoman Kattih: Oh I forgot to mention their final request was for promotional materials but I didn't fund it because again its promotional materials and also even though they requested t-shirts this was one of their bottom events so I didn't fund it. They weren't really interested in getting (inaudible).

Senator Sharon: *Motion to vote.*

Chairwoman Kattih: Are there any objections? Seeing none we're now in voting procedure.

Final Count: 4-0-1, budget bill passes

YES – Abraha, Scharon, Munroe, Lopez

NO – N/A

Chairwoman Kattih: I abstain as chair and so with a vote of 4-0-1 this bill passes.

g) Graduate Writing Tutors at USF

Chairwoman Kattih: Finally, Graduate Writing Tutors at USF. They requested \$243.80 and they were allocated \$118.72. This organization is... has not been funded previously. They're a new organization so they do not get the 25% deduction. Going through the few events they requested, six events. They only have eight members and when I questioned the representative they said at most eight people show up to their events. However, I tried to take into account the fact that, yes Masha?

Mrs. Galchenko: Don't they have to have at least ten members in order to be eligible for A&S funding?

Senator Aziz: Yes... president, vice president, treasurer, and seven other people.

Mrs. Galchenko: They have to have ten people in the club and three of them have to be officers.

Chairwoman Kattih: Let me check their...

Senator Abraha: *Motion to postpone.*

Chairwoman Kattih: So Ms. Abraha has a motion to postpone until we figure out if this organization can get A&S funds. Are there any objections?

Pro Tempore Aldridge: Can you rescind for a second?

Abraha rescinds

Pro Tempore Aldridge: If we were to go down to CSI and find out they did have more than ten people is there anything else... preventing this budget from going forward?

Senator Scharon: I had a question. Should they count for A&S funding? They sound academic to me like a tutoring program shouldn't that be something the library or some academic school puts on?

Senator Abraha: That's going to sound very similar to our other orgs that we funded previously... same with the accounting one.

Senator Scharon: If you read the description it says 6 hour learning sessions. That is strictly academic.

Chairwoman Kattih: I personally would say we shouldn't really take into... we shouldn't discriminate between the goals of the organization no matter how education oriented they are. I understand your concern because it does seem like something that the university would provide, however, it's within the student's rights to form an organization for tutors and so who are we to tell them you're not an organization.

Pro Tempore Aldridge: I appreciate the point made because you're right in a sense this is clearly not something that is typically... in our usually funding, I guess, categories. But I know with any graduate organization right now they're looking at a scarcity in funds and so if they're able to have 10 people... maybe it's more of a discussion based organization. For \$118 I think, obviously if they have the 10 students, if you

go through the rest of the events if there's still... yeah I think they can make the argument its more discussion based it's not more if the... it is different from most of them that we do but the discussion based I think... gives it enough flexibility to be funded with the A&S fee.

Chairwoman Kattih: However, we still have the issue of membership.

Pro Tempore Aldridge: The reason I asked that is because what this committee has done with... well I don't know if you told them, but the way you guys have been doing it so far is if an organization – if you guys fund them and there's constitutional issues or issues that keep it from being passed on the senate floor then it just doesn't get to the senate floor. I'm saying if you guys did want to pass a budget in committee and if we did find out they did have more than ten members and there was that conversation between now and Tuesday then maybe you guys could have it... it could be resolved by Tuesday and be passed. The only reason I'm bringing that up is because if we don't pass it on Tuesday then were not having another meeting until September.

Senator Abraha: In that case let's... I'm going to assume they have about ten members... putting their budget at about (inaudible) for the ones you already have...

Chairwoman Kattih: Are we within our rights to do that? Assume they are able to be A&S funded? Because according to...

Pro Tempore Aldridge: You can fund them in committee without... I mean it's not...

Chairwoman Kattih: It just won't go to senate yet.

Pro Tempore Aldridge: You don't have to assume anything. You can still fund more than \$2, right now you're funding \$2.50 per head for the bottom couple so it's fine. You don't have to assume there's 10 members to fund it \$2 a head.

Chairwoman Kattih: From speaking to the president she said their organization had recently been... okay'd by CSI, including their constitution. So I thought CSI would have done that check, however, we can go ahead and do that after. But anyway let's talk about their events. They have summer professional development sessions... they requested \$75 for food. I did fund them about \$2 per head for their projected attendance for \$16... again, summer professional development sessions \$16 for food. Then they had fall knowledge exchange, I funded that \$20 for food which was the amount they were asking. Their fall resource training, again, \$20 for food; their spring knowledge exchange and then spring resource training was the same amounts as the ones in the fall. To me this organization just seems like it provides resources and a kind of training for tutoring... so it seemed okay in terms of being a student organization. Are you still iffy?

Pro Tempore Aldridge: If you as a committee think that it's not to (inaudible) that.

Senator Abraha: Mainly my reason for advocating for them is I feel the graduate students in our school are usually forgotten when it comes to A&S funding – at least that's what I've gotten from previous graduate students that I know, that I've known.

Mrs. Galchenko: There's \$200,000 set aside for conference presentation grants that solely graduate students use, for the most part. Undergraduates are welcome to it but for the most part it's being used by the graduate students.

Senator Lopez: So even though this is an organization made up by graduate students it's still open to everyone, right? So the way I see it even though their events are very specific as to the needs for tutors... there isn't a reason why an education major would not want to come and learn from them too. If that makes sense? It's still open to everyone so even though it seems very specific it... I think it's still appropriate to fund them.

Chairwoman Kattih: Personally, I would suggest you consider... imagine this is the Tutoring Society at USF, would you fund them? It shouldn't matter to us exactly their description or their mission statement as long as its in-line with SG statutes and titles. Just because it's a graduate writing tutor organization shouldn't be a deterrent to our funding them. There could be other reasons not to fund them and that's up to you guys to decide... but what they're providing here is an opportunity for other tutors to learn about tutoring. So it's up to you guys. If there's more points for discussion, if there's any motions on the floor?

Senator Abraha: *Motion to vote.*

Chairwoman Kattih: Are there any other questions before I take that? Seeing none. Are there any objections to moving into voting on this \$118.72 for the Graduate Writing Tutors? Seeing none we are now in voting procedure.

Final Count: 4-0-1, budget bill passes

YES – Abraha, Scharon, Munroe, Lopez

NO – N/A

Chairwoman Kattih: I abstain as chair so with a vote of 4-0-1 this budget passes. However, we do have to check their membership status and all that so I'll keep you guys posted.

Announcements:

Chairwoman Kattih: With that it is now 12:59, not even 1 o'clock, are there any announcements?

Senator Lopez: You said you're going to bring donuts and there are no donuts so I'm hungry now and...

[Laughter]

Chairwoman Kattih: I thought you wouldn't notice.

Senator Scharon: You said you were going to talk about audits?

Chairwoman Kattih: Yes thank you for reminding me. Audits, I sent Mr. Aldridge an online audit form and it's kinda a Google doc form and how it works is you... you have to put in your netID and then you fill out the form and so it populates an excel sheet that we get to see and I can share that with whoever. That will give us a little bit of data. It kinda rates food on a 1-10 scale; it rates the quality on a 1-10 scale. So Mr. Aldridge will be sending that out to you guys as well as the rest of the senate sometime soon. The reason I wasn't sending you guys anything was I keep checking but because its summer and its exam week, kind of, and there's not really that much going on in terms of student organizations. There's not that many events so as soon as fall picks up there will be probably as many as many as 30, 40 events a day. So you guys will have your pick.

Senator Scharon: I would like to make a suggestion that whenever someone audits an event would it be too much of them to ask for like how much... ASBO or some office that has that information and just write it at the bottom of their audit?

Chairwoman Kattih: We can...

Senator Scharon: Just so that... or is that a rule or...

Chairwoman Kattih: I'll look into it with ASBO because they do keep track of the amount of POs requested for different events. I don't know how detailed we can get so I'll ask about that and let you know.

Senator Scharon: It's just I feel like we're auditing... determining how much they get based on the events without really knowing how much organization's actually spend on their events. I feel like its valid data.

Pro Tempore Aldridge: Are you asking about the... how much they received or allocated to spend on those events? Or are you talking about as Zein just sort of mentioned the purchase orders that are used on these events?

Senator Scharon: Purchase orders.

Pro Tempore Aldridge: I think we can get that. I was going to say that's going to be much more accurate than the allocations because that's more fluid throughout the year what they choose to fund.

Chairwoman Kattih: I have to discuss this with Masha just in terms of getting specific numbers for events and she said she'd look into that.

Senator Lopez: I was just going to say I wasn't sure would they be that speedy to where we'd have that information right before the event? Or is it something that's going to come in afterwards? How does that usually work to find out how much money they spent?

Chairwoman Kattih: You would have to use it for the next terms ASRC. It would be useful, it would just...

Pro Tempore Aldridge: I think what you're talking about is they have to submit the purchase orders 10 business days in advance. So they submit it two weeks in advance... the only problem is they have... 200 some odd purchase orders... probably 30 purchase orders a day, I think that's pretty realistic. So they're going to have to sort through obviously this is regarding the student organization ones and figure out if there's a promo items or if they're actually for the event. So it will take a little bit of work on their part but I think if... I would hope that it'd be ready by the time the event happens but if not we can still... just because the event's over doesn't mean we have to, I guess... the audit can still have the numbers. It can still be important to us even if the numbers are not directly on the audit form. It can be two weeks down the line and we can match it up.

Senator Scharon: The way I kinda thought it would work would be to go to this office with all these receipts and just look up the club and just see how much they spent on the event and then put that with the audit form so that you know... and also cause I feel like when we look back at last year with how much they received, and what did they do we would know more to reference it. It's not fair to reference it and not really know what went on.

Chairwoman Kattih: Which was the point of audits... it's just there wasn't really audits on record during the last fiscal year so that was kinda an issue.

Senator Lopez: So Adam was just saying when you guys are in ASRC and you're going over the following years budget you do have that information.

Pro Tempore Aldridge: Umm...

Senator Lopez: Or don't?

Pro Tempore Aldridge: We have that information. We didn't... we have access to that information; we didn't use it because we didn't have the audits to go back on...

Senator Lopez: I feel like...

Pro Tempore Aldridge: The biggest thing we did use was just the overall organization spending out of their budget; it wasn't per event.

Chairwoman Kattih: So I think Ms. Sharon your idea to add that into the audit form would be warranted in that in ASRC they could also use that number to kinda base their new allocation on. Good idea thank you for that. Are there any other points? If there's nothing more for announcements...

Pro Tempore Aldridge: Just real quick, tomorrow it's the state of the student body address so that will be at 6:00 so be sure to be on time. We'll have good food – better than cookies and punch, well in addition to cookies and punch. And I also... I'll be offering ten amendments tomorrow. It will be a long meeting because we're going to have multiple nominations and multiple bills, both statutory and appropriations bills, so it will take a while but it's the last meeting of the summer.

Chairwoman Kattih: And with that that reminds me I'd like to have sponsors for these bills that we went through today. So SSS who wants it? I'll take requests first.

Senator Lopez: I want the Jewish one.

Chairwoman Kattih: Okay.

Senator Abraha: I'll take SJP.

Senator Munroe: I'll do SSS.

Chairwoman Kattih: You guys are going to have to pick two.

Senator Lopez: What were the other ones?

Senator Sharon: I can do Campus Crusaders for Christ.

Chairwoman Kattih: Who wants to do Nepalese Students' Association? Munroe. The last one is... accounting society I'll do that one. And Graduate Writing Tutors?

Senator Lopez: I'll do that if...

Chairwoman Kattih: Mr. Lopez. Okay awesome... you guys are awesome. Okay with that if there are no more announcements I'll take a motion.

Senator Lopez: Just one more thing there were no donuts just to remind you.

Senator Abraha: *Motion to adjourn.*

Chairwoman Kattih: Are there any objections to adjourning? Seeing none this meeting is adjourned at 1:07pm.

Adjournment called by Chairwoman Kattih at 1:07pm.

Transcribed by Senate Secretary Stephen Strenge.