

1-1-2014

## AY 2013/2014 SEC meeting minutes: 02 Jul 14

Faculty Senate

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING  
AGENDA**

**July 2, 2014**

**3:00 – 5:00 p.m., Student Services (SVC) 5012**

- 1 Call to Order, Review of Agenda
- 2 Approval of Minutes from June 4, 2014
- 3 Reports by Officers and Council/Committee Chairs (20 minutes)
  - a. Update on leadership assessment process – Barbara Lewis & Steve Permut
  - b. Update on T&P policy & guidelines implementation – Greg Teague and Ralph Wilcox
  - c. Update on SACS, QEP progress – Karla Davis-Salazar & others
  - d. Reports from Other Councils/Chairs and Initiatives
- 4 Old Business
  - a. Orbitz for Business – Nick Setteducato
- 5 New Business
- 6 Report from Provost and Executive Vice President Ralph Wilcox (25 minutes)
- 7 Report from USF Faculty Senate President and USF System Faculty Council Vice President Gregory Teague (5 minutes)
- 8 Other Business from the Floor

Adjourn – Next Scheduled Meeting – August 6, 2014

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**USF FACULTY SENATE EXECUTIVE COMMITTEE MEETING**  
**MINUTES**  
July 2, 2014

Present: Karla Davis-Salazar, Barbara Lewis, Tom Mason, Wendy Nembhard, Steve Permuth, Scott Rimbey, Andrew Smith, Gregory Teague, Michael Teng

Provost's  
Office: Paul Dosal, Dwayne Smith, Ralph Wilcox

Guests: Jennifer Condon, Nick Setteducato

President Teague called the meeting to order at 3:05 p.m. The agenda was approved as presented. The Minutes from the meeting June 4, 2014 were accepted as written with one abstention.

**REPORTS BY OFFICERS AND COUNCIL/COMMITTEE CHAIRS**

a. Update on Leadership Assessment Process – Barbara Lewis

Secretary Lewis reported that an announcement was sent out to all faculty that a climate survey and administrative assessments were ready for their feedback. As of today's meeting, there had been 77 responses on President Genshaft, 55 responses on Provost Wilcox and 96 responses on the climate survey. Reminders to faculty will be sent out before the closing date in September.

b. Update on T&P Policy & Guidelines Implementation – Greg Teague and Ralph Wilcox

President Teague reported that the Board of Trustees (BOT) approved the proposed changes to the regulations, the policy has been approved to be moved forward, and the guidelines have been accepted by the Provost's Office. Senior Vice Provost Dwayne Smith added that the T&P packages had been sent out and it was stressed that the 1998 T&P guidelines applied to this group.

c. Update on SACS, QEP Progress – Karla Davis-Salazar

Dr. Davis-Salazar reported that the SACS on-site visit to the Tampa campus will be in April. Dr. Cheryl Cardell, Senior Vice President for SACS and the assigned liaison to USF, provided feedback on the QEP during her visit in June. One important area pointed out by Dr. Cardell is having the resources set aside for faculty evaluations. A 6-member team traveled to Vermont in June to present the QEP to the Association of American Colleges and Universities. A general education implementation team will be developed in the near future.

- d. Council on Educational Policy and Issues (CEPI) – Tom Mason  
CEPI's primary goal will be to finalize a draft proposal on instructor-published records.
- e. Honors and Awards Council (HAC) – Michael Teng  
In an attempt to diversify the honorary degree pool of applicants, Chair Teng will target specific colleges that have not submitted nominations recently.
- f. Council on Faculty Issues (CFI) – Steve Permuth  
CFI is continuing its work on the emeritus professor guidelines.
- g. Budget Re-Engineering Project – Nick Setteducato

Mr. Setteducato is a member of the committee developing preliminary models for possible implementation through the project to implement Responsibility Center Management (RCM) at USF. He provided a brief update on the nature of this approach to budgeting and current progress of the project. The committee is structured to include primarily members with technical roles and expertise as well as two faculty members, Jackie Reck from COB and Greg Teague. The committee, chaired by Nick Trivunovich, VP Business & Finance, periodically discusses progress with USF deans in the process of developing recommendations to be shared with the wider USF community.

## **OLD BUSINESS**

- a. Orbitz for Business – Nick Setteducato

Mr. Setteducato gave an overview of what USF's Orbitz-for-Business (OFB) tool has provided in terms of support since it was launched in early April (see attachment). Upcoming improvements include 'power users' of the system; that is, a person or group of people that would be designated to assist users from within their respective units. The contact list has been determined by Mr. Setteducato and will be sent to the deans. Senator Steve Permuth suggested that the administration also consider designating power users within a college or department for other systems at the university. At this time, Mr. Setteducato and Ms. Condon, Assistant Vice President, University Controller's Office, answered questions and addressed concerns expressed by the SEC members about the OFB tool. Mr. Setteducato indicated that he is willing to go to department or colleges to provide the same assistance.

## **NEW BUSINESS**

- a. Senator Wendy Nembhard, Member-at-Large, announced that she has accepted another position at the University of Arkansas and will be leaving USF in August. She was thanked for her contributions to the Faculty Senate and wished good luck during her transition from being a USF Bull to becoming an Arkansas Razorback.

- b. Senator Steve Permut announced that there has been a tentative three year contract agreement which will be ratified by the faculty within 2 to 3 weeks with final ratification by the administration within 2 weeks thereafter.

#### **REPORT FROM PROVOST AND EXECUTIVE VICE PRESIDENT RALPH WILCOX**

Provost Wilcox's report consisted of the following items:

- USF will be hosting 1,100 international admissions officers July 8-11<sup>th</sup>.
- Although doctoral student enrollment numbers are down this summer, overall enrollment is strong.
- There will be expansion of the QEP with the globalization of USF's curriculum under the direction of Dr. Roger Brindley from USF World and Dean Eric Eisenberg from the College of Arts and Sciences. The Faculty Senate will be actively engaged in these conversations.
- A system-wide initiative will be looking at a more coordinated and coherent effort to grow STEM education and STEM research across the System.
- The introduction of predictive analytics at USF will be implemented over the next year with the launching of Civitas Learning. This tool will enhance student success strategies by using such applications as Illume, Inspire for Advisor, and Inspire for Faculty (see attachment for more information).
- A representative from Academic Analytics visited USF on June 9<sup>th</sup>. The company provides a comprehensive repository and accountability of scholarly activities of individual faculty members across hundreds of universities (such as publication records and funding), which allows for comparing department productivity with like departments elsewhere in the academic arena. It can be used to compare USF with other universities and provides benchmarks and strategic targets for which to strive.

#### **REPORT FROM USF FACULTY SENATE PRESIDENT AND USF SYSTEM FACULTY COUNCIL VICE PRESIDENT GREG TEAGUE**

President Teague reported that he is currently working on a System Faculty Council meeting schedule for next year.

The next SEC meeting is scheduled for August 6; however, members should regard it as provisional, as today's meeting had been.

There being no further business, the meeting was adjourned at 5:03 p.m.