

12-31-2011

## Senate Bill (S) 52-029 An Act to Update the Duties of the Senate President

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### Scholar Commons Citation

Aldridge, Adam, "Senate Bill (S) 52-029 An Act to Update the Duties of the Senate President" (2011).  
*Legislative Branch Publications*. 357.  
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# University of South Florida Student Senate

**SB [S] 52-029**

## **An Act to Update the Duties of the Senate President**

*The intent of this legislation shall be to update the statutorily mandated duties of the Senate President in accordance with the changes outlined in Title II regarding Contracts and Agreements.*

**Author:** N. Kiger & L. Rustan

**Sponsor:** N. Kiger & L. Rustan

**Committee Action**

First Reading: 04.02.2012

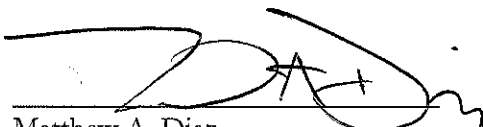
Final Action: 6-0-1

**Senate Action**

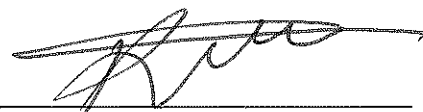
First Reading: 04.03.2012

Final Action: 30-0-1

ATTEST:

  
Matthew A. Diaz  
Student Body President



  
Khalid J. Hassouneh  
Senate President

*This is a true and original record of Legislative Bill 52-029,  
adopted by the Senate on April 3<sup>rd</sup>, 2012.*

## Chapter

## 402

### Officers of the Senate

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402.1 The officers of the Student Government Senate shall be as follows:<sup>1</sup>

- 402.1.1 The Senate President
- 402.1.2 The Senate President Pro Tempore (hereafter referred to as Senate Pro Tempore)
- 402.1.3 The Senate Committee on Rules
- 402.1.4 The Senate Committee on Judiciary and Ethics
- 402.1.5 The Senate Committee on Appropriations
- 402.1.6 The Senate Committee on University Affairs
- 402.1.7 The Senate Committee on Community and Government Affairs
- 402.1.8 The Senate Committee on Programming Audits

402.2 When a Senate Bill creates a new Senate Officer it shall include an amendment to update Section 403.1.

402.3 All Officers of the Senate may be subjected to a vote of confidence as outlined in the Senate Rules of Procedure.

402.4 The terms of all officers shall coincide with his or her term as a Senator.

402.5 All officers of the Senate shall be Senators in good standing.

402.6 The Duties of the Senate President shall be:

- 402.6.1 Those duties enumerated in the Constitution
- 402.6.2 To Represent the Senate before the administration
- 402.6.3 To oversee the administration of the Senate accounts
- 402.6.4 To prepare the agenda for all Senate meetings
- 402.6.5 To oversee the day-to-day operations of the Senate
- 402.6.6 To call special sessions of the Senate when deemed necessary provided notification is given to the Senate forty-eight hours before the start of the Special Session.
- 402.6.7 Authorize, in conjunction with the Student Body President, all reoccurring contracts and agreements totaling less than \$50,000 a year. The Senate President must inform the Chief Financial Officer, ASBO, SGATO, and the Chair of the Senate Committee on Appropriations and Audits of any such expenditure within forty-eight hours of the action.
- 402.6.6 402.6.8 Inform the Student Body President, the Chief Financial Officer, ASBO, and SGATO of all reoccurring contracts and agreements totaling more than \$50,000 a year approved by a majority vote of the Senate within forty-eight hours prior to the action. If the expenditure request requires action to be taken in less than forty-eight hours, the Senate President shall be required to inform the parties immediately upon taking action of the action.
- 402.6.7 402.6.9 To appoint any positions deemed necessary according to the Senate Rules of Procedure
- 402.6.8 402.6.10 Those duties enumerated in the Senate Rules of Procedure.
- 402.6.9 402.6.11 To call an ad hoc committee to review the election process within two weeks of the certified results of the general elections.<sup>2</sup>

402.7 The Duties of the Senate Pro Tempore shall be:

- 402.7.1 To fulfill the duties of the Senate President should the Senate President become unable to perform his or her duties
- 402.7.2 To aid the Senate President in his or her duties

<sup>1</sup> SB [P] 49- 005 Changes Committee titles and adds Community and Governmental Affairs

<sup>2</sup> SB 50-018, adds this section

- 1        402.7.3        To represent the Student Senate before the Faculty Senate
- 2        402.7.4        To update and publish the Student Government Constitution, Student Government Statutes, and
- 3                       Student Government Rules of Procedure each time there is a valid change made to these documents
- 4        402.7.5        To maintain a record of all Committee Reports
- 5        402.7.6        To maintain the legislative area of the SG Website
- 6        402.7.7        To maintain a list of all Senate members and their contact information
- 7        402.7.8        Those duties enumerated in the Senate Rules of Procedure.

8  
9        402.8 The Duties of the Committee Chairs shall be:

- 10
- 11        402.8.1        To manage all activities within their respective committees
- 12        402.8.2        To complete committee reports after all committee meetings

Those duties outlined for Committee Chairs in the Senate Rules of Procedure.