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AY 2012/2013 FS meeting minutes: 2012-11-14

Faculty Senate

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FACULTY SENATE MEETING
November 14, 2012
3:00 – 5:00 p.m.
Chamber Room 4200 Marshall Student Center

1. Call to Order
2. Introduction of New Senators
3. Approval of October 17, 2012 Minutes
4. Reports by Officers and Council Chairs
5. Old Business
 - b. Proposed Conversion of Patel School into a College – Kalanithy Vairavarmoorthy (30 minutes)
6. New Business
 - a. Proposed New School of Public Affairs – John Cochran (25 minutes)
7. Report from President Judy Genshaft (10 minutes)
8. Report from Provost Ralph Wilcox (10 minutes)
9. Report from USF System Vice President Gregory Teague (5 minutes)
10. Report from USF United Faculty of Florida – Paul Terry (5 minutes)
11. Report from Faculty Senate President Gregory Teague (5 minutes)
12. Issues from the Floor (5 minutes)
13. Next scheduled meeting – January 23, 2013

USF FACULTY SENATE MEETING MINUTES

November 14, 2012

Faculty Senate President Gregory Teague called the meeting to order at 3:00 p.m. He announced the appointment of two new Senators – Dr. Robert Welker from the College of Business and Dr. Jin Wang from the College of Engineering. With these appointments, the Senate membership now stands at 59 leaving one position to be filled in the College of Arts and Sciences.

APPROVAL OF MINUTES

A motion was made and seconded to approve the Minutes as written from the October 17, 2012 meeting. There was no discussion or abstentions, and the motion unanimously passed.

REPORTS BY OFFICERS, COUNCIL CHAIRS, AD HOC COMMITTEES

a. On-line Student Evaluation of Instruction Ad Hoc Committee – Gregory Teague

Senator Wendy Nembhard will be chairing this committee. The on-line evaluation will be implemented as discussed at the Faculty Senate with no changes to the existing 8 questions. Dr. RiCharde announced that the pilot will open on November 26 with the original items. The Senate ad hoc committee will look into the content and process changes that faculty might want to be made over time.

b. Learning Management System (LMS) Transition – Andrew Smith

There is an overall committee that has met as well as three subcommittees – one involved with training of faculty, one that will make sure everyone is notified through marketing and publicity, and one that will ensure the things that have to plug into Canvas that have previously been plugged into Blackboard will work in Canvas. There are plans to “train the trainer” next week. Training sessions will be offered to faculty from now for as long as needed. In the spring semester, computer labs in CIS and the Library will be used to accommodate faculty according to their schedules. Within the next two weeks, there will also be a drop-in office staffed during normal business hours.

c. Initiative to Address Travel Management Efficiency – John Long

Before Mr. Long took the floor, President Teague prefaced the report by saying that five travel companies had visited campus and presented to a small planning group. Dr. Teague participated in this process to ensure a faculty presence. Senator Nembhard will pick up on this in the future. Any other Senators who are interested in serving on this planning group should let President Teague know. Next steps are to develop an “invitation to negotiate” (ITN) with companies and to institute a centralized travel management process.

Mr. Long added that before developing the ITN, he wants to have faculty representation on the planning group in order to ensure that the ITN reflects faculty needs. Once the draft document has been created, it will be presented to determine if the expectations have been captured. After that point, the document will be issued for competition. It is hoped that the document can be issued by the first of the year. Thereafter, of the input received from each of the five companies will be evaluated and a final decision will be made as to who will receive the award. Mr. Long wants faculty involvement on the front end of developing the ITN rather than after the fact. Senators interested in working on this process should let President Teague know.

OLD BUSINESS

a. Strategic Plan Update – Graham Tobin

The process for the Strategic Plan is moving forward. Dr. Tobin reminded everyone that there are three main goals: (1) looking at generating well-educated, global citizens through continued commitments to student success, (2) looking at high impact research such as how lives and social conditions will be improved, and (3) partnerships in terms of how USF provides support for its students, faculty and staff. The Strategic Plan will be discussed by the BOT ACE Workgroup on November 29. On December 13 the BOT will either approve it or recommend changes.

b. Budget Re-Engineering Process Update – Ralph Wilcox/John Long

Provost Wilcox explained that the budget engineering process is in large part a response to five years of diminishing state appropriations and steep tuition increases; and most importantly, the recognition that a strategy of utilizing cash reserves to bridge shortfalls and recurring funding does not represent a sustainable model moving forward. The primary driver is to bring USF's recurring expenditures into line with recurring revenues.

There are two critical efforts currently underway. One is focused on identifying the 37 million dollars needed to cover the shortfall in the current fiscal year. The second is focused on the recurring budget, anticipating the possibility that the one-time reduction may continue into future years. An even more challenging scenario is fixing the budget for the long-term.

There are three committees working on this initiative: the Requirement Committee, chaired by Dean Dianne Morrison-Beedy, the Program Committee, chaired by Dean Eric Eisenberg, and the Efficiencies Committee chaired by Nick Trivunovich, Vice President for Business and Finance. The committees have had their initial meetings. They are organizing structurally and will continue to morph in order to get to the end state which is being able to live within the recurring budget. Dialogue has begun to define the timeline and what the whole process means. Three appoints on the timeline were outlined: (1) when the committee process would be completed, (2) when a draft document would be produced, and (3) when recommendations from the committees could be implemented. The committees are in the data collection stage. Mr. Long emphasized that it is important

to understand where the money is on campus, not that the administration is going after anyone's money.

One of the questions the committees asked was how many cost centers (centers that are revenue generators and revenue consumers; that is, where dollars are expended) are there and the answer was there are 450. Each of these cost centers has an account manager that provides accounting information. The output is the resources needed for faculty to do research or teach classes. The committees will look for better, faster, and/or cheaper ways of doing things with an eye on preserving the quality of education and research, and providing efficient services to everyone.

Provost Wilcox distributed three handouts: Budget Re-Engineering at USF-Update (to bring clarity in answering questions asked from across campus on the process), The Budget Process-Our Principles USF Tampa/USF Health (an agreement of parameters set for the process), and a series of questions crafted by the chairs of the budget re-engineering committees (with collaborative answers from Wilcox, Klasko, and Long). It is anticipated that future reporting on the work of these committees will be made by either the Faculty Senate President or Vice President. Mr. Long added that a website will be established when it is appropriate; that is, when relevant information is available.

c. Special Announcement from President Genshaft and Provost Wilcox

Dr. Autar Kaw has been named as the recipient of the U.S. Professor of the Year Award, sponsored by the Carnegie Foundation for the Advancement of Teaching and the Council for Advancement and Support of Education. On Thursday, November 15, Drs. Genshaft, Wilcox and Kaw will attend a congressional reception in Washington, D.C. at which the award will be presented to Dr. Kaw. This is the first time a USF professor has been given this award, and to anyone's knowledge, the first time any Florida professor has received the award.

d. Proposed College of Global Sustainability (PCGS) – Kalanithy Vairavarmoorthy, Carl Herndl, Ali Yalcin

Further consultations have been completed since the PCGS was presented at the October Faculty Senate meeting. Therefore, an updated version of the proposal was brought back to the Faculty Senate today (version 10) which was disseminated to all Senators before the meeting. Dr. Vairavarmoorthy pointed out that the proposal follows USF policy 10-055, "Policy and Procedures for Proposed Changes in Academic Units of the University of South Florida System." He added that the proposal explicitly addresses all six of the requirements as stated in the policy.

The following motion was made by President Teague:

Whereas, concerning the Proposal for a Patel College of Global Sustainability, the Faculty Senate finds that the process of development of the proposal has included sufficient consultation for what is proposed at this stage, and that it appears likely that

proceeding as proposed would yield the benefits described for the University of South Florida. Therefore, be it resolved that the Faculty Senate recommends to the administration that the proposed steps be taken, with consideration of issues identified in debate and reflected in the report. The motion was seconded and the floor opened for discussion.

- As the Senate representative for the College of Engineering, Srinivas Katkoori addressed the body with a message from that College. From feedback he gathered from 23 Engineering faculty, 21 responded positively to the PCGS, stating it was a great initiative and that the proposed college should move forward.
- Senator Cynthia Patterson from the College of Arts and Sciences stated she was in favor of the proposal.
- College of Public Health Senator Wendy Nembhard commended Dr. Vairavamoorthy for reaching out to the different colleges, including the College of Public Health. Although the idea of global sustainability is good, she could not support the proposal due to a lack of detail on how the college would be structured and how it will move forward, but she would not speak against it. Responding to the question of feedback from Vice President Stephen Klasko, President Teague commented that he was assured that Dr. Klasko's concerns had been incorporated into Dean Petersen's letter, and all of these concerns have been addressed.
- Dr. Robert Nelson, Vice Chair of the Council on Educational Policy and Issues (CEPI), expressed the concern of the council that there was not enough detail on the financial impact of this new college that may adversely affect other parts of the university. Dr. Vairavamoorthy responded that financial information was outlined in the documents provided to the Faculty Senate. In addition, the college would generate funds over five years through tuition, fees and research grants. Parliamentarian Elizabeth Bird clarified that the discussion was to be on the motion, not on the details of the proposal. President Teague invited comment from Provost Wilcox, who noted that this proposal, to some degree, leverages a new stream of revenue to support new faculty positions.
- In response to the question from Senator Emanuel Donchin as to what it means to create a new college, Dr. Vairavamoorthy replied that it means new faculty hires, offering its own degrees, and prestige from the outside.
- Senator Norma Alcantar suggested that there should be an open house for an open discussion of the proposal by those who did not have the opportunity to do so before today.
- Dr. Nelson reiterated that CEPI felt strongly that the consultation process did not result in data that made them comfortable with this proposal. To which President Teague asked notwithstanding the fact that the plan is to continue the consultation on the proposal, Dr. Nelson responded that this was correct.

At this time, a voice vote was taken and the motion carried with one abstention. The information will be reported, including the reservations that remain going forward, and the proposal now goes to the administration.

NEW BUSINESS

a. Proposed School of Public Affairs – John Cochran

On behalf of the College of Arts and Sciences, Dean Cochran presented a proposal for the creation of new academic unit called the School of Public Affairs (SPA). He explained that the Urban and Regional Planning program from the Department of Geography, Environment, and Planning (GEP) would join with the Public Administration Program from the Department of Government and International Affairs (GIA) to form the SPA. Following policy #10-055, all appropriate consultations were conducted. The main point of contention was in the original name proposed – School of Public Policy and Urban Affairs (SPPUA). All faculty in the affected units are now supportive of the name.

At this time, the following motion was made by President Teague:

Whereas, concerning the proposal for a new School of Public Affairs, the Faculty Senate finds that the process of development of the proposal has included sufficient consultation for what is proposed at this stage, and that it appears likely that proceeding as proposed would yield the benefits described for the University of South Florida. Therefore, be it resolved that the Faculty Senate recommends to the administration that the proposed steps be taken, with consideration of issues identified in debate and reflected in the report. The motion was seconded and the floor opened for discussion with the following questions:

1. The faculty that are affected, is there a count as to how many for and against?
Do you have a chair for this unit yet?

Dr. John Daly will be the School Director and will continue until such time as there will either be a reappointment or an external appointment made.

The two faculty in Urban Regional Planning were involved in the process of producing the proposal. There are approximately five to eight faculty in Public Administration that were affected. Only one was disappointed at the name, and this concern has been resolved. Of the remaining 20 faculty in the departments who are not part of the two units that are coming together, three responded and were favorable in their commentaries.

2. Is this a school within another school?

There are two kinds of entities within CAS called schools: (1) a collection of departments that are aligned in disciplinary ways to bring them together so that they can produce research-based clusters; (2) department-like entities called

schools where the tagging of school is largely because these are nationally accredited professional degree programs and the tag of school helps with the accreditation process. The proposed school will be one of the department-like schools and a new department will not be created.

There being no further questions, a vote taken on the motion was unanimously passed. The proposal will be forwarded to the administration.

b. Student Success Initiatives – Paul Dosal

Vice Provost Dosal focused on the development of the long-term strategic enrollment plan. He explained that the planning process was initiated approximately one year ago with the idea of being able to create the university's first five-year comprehensive enrollment plan. The pipeline needs to be kept full of students, so Student Success is looking at input, throughput, and output as a unit and producing its first five-year enrollment plan either later this year or early next year. The effort is in its final phases.

The goal is to maintain overall enrollment for the Tampa campus at 40,000 with a split of 75 percent (30,000) undergraduate and 25 percent (10,000) graduate. An attempt is being made to reshape the distribution of students. One of the main objectives of this Student Success plan is to do as much as possible to continue the upward growth in graduation rates. Six year graduation rates have increased. Analysis also shows that students are moving through the pipeline at a faster rate.

The State has asked that the SAT focus be on the three-part score. The average two-part SAT score this fall increased to an average of 1209. The use of the three-part score will mean scores in the neighborhood of 1750. It is expected that the academic profile will continue to improve, but will be done in a slightly different way.

Student Success would like to also increase out-of-state and international student enrollment. It also wants to mitigate against the changes that will come with the new Bright Futures eligibility requirements which go into effect in 2014.

Another goal is to continue to increase the size of the freshman class. However, an increase will also require keeping tabs on the on-campus residency requirement.

Work groups will be meeting in the next few days to develop action plans, strategies to achieve these and other objectives, as well as looking at the impact on effort and cost of doing all of these things. Once the five-year enrollment plan has been finished, Vice Provost Dosal will return to share some of the results with the Senate.

c. SACS Accreditation – Steve RiCharde

Dr. RiCharde reported that the key SACS work groups (core work group, leadership team, faculty qualifications, institutional effectiveness, and QEP) have been established. The most important thing he wanted to comment on was the timeline: the Reaffirmation

Report is due July 1, 2013 to SACS. It will be reviewed by off-site and on-site teams. It will not be looked at again unless there are problems.

The QEP (Quality Enhancement Plan) report is due six weeks prior to the on-site visit. Dr. RiCharde explained that the QEP is focused on undergraduate education and must touch as broadly as possible the whole academic structure of the institution. It should be a spin-off of the last QEP which was focused on general education. The QEP must be widely disseminated so everyone knows what it is.

REPORT FROM PRESIDENT JUDY GENSHAFT

President Genshaft reported on behalf of herself and Provost Wilcox who was not able to stay for the entire meeting. Her report consisted of the following items:

- Officially, all materials have been transferred from USF to the Florida Polytechnic University. This was made official at the last Board of Governor's (BOG) meeting.
- The BOG passed market-based tuition programs for several universities which means that some programs are allowed to charge more if they are in high demand, and if there are enough students are enrolled. USF was granted approval of a graduate certification in Business Foundations, a MBA in Sport and Entertainment management, a MA in Global Sustainability, MED in Curriculum and Instruction TESL (teaching English as a second language).
- The Governor's Blue Ribbon Task Force on State Higher Education Reform has completed its deliberations and has issued a report. The Task Force covered governance, accountability, funding and tuition and student debt. It is not clear what will happen with this Blue Ribbon commission. One item that is going to be picked up by the BOG is the shift to performance-based funding. They will be looking at academic quality, such as ACT, SAT, high school GPA and licensure passage rates. In addition, the BOG will be looking at operational efficiency which includes freshmen retention, FTIC graduate rates, and AA transfer graduation rates. The graduation rates that will be looked at are four year and six year for the FTIC students and AA degree. ROI (return on investment) is another feature that will be looked at such as degrees awarded, STEM degrees awarded, graduates employed in Florida, graduates continuing their education in Florida, annual giving, and endowment. Academic quality, faculty awards, national merit scholarships, post-doctorates, number of science and engineering disciplines nationally ranked in the top one hundred and R&D expenditures will be featured.
- On Thursday, November 8, a town hall meeting was held at the Patel Center during which two consultants talked about diversity at the University of South Florida in terms of looking at where the university is right now with the Office of Diversity and Equal Opportunity. Although the office has served the university well, it is time to move to another level which is to a Director of Diversity. This individual would have responsibilities over the entire university and its System which represents a different focus than the Office of Diversity and Equal Opportunity. The Director of Diversity will

need to be someone full-time. The office will be based in advocacy. The issues of compliance and court cases will not be handled in this office, but in the Office of Compliance. The new office will be instrumental in aiding in such things as faculty searches, vendors and working with the community on diversity issues. The President feels this is important to do for USF and believes the advocacy and mediation components will bring the university to a different level. It should also result in cost savings by reducing the number of court cases.

GENERAL EDUCATION UPDATE FROM UNDERGRADUATE STUDIES DEAN ROBERT SULLINS

On October 25, Dean Sullins, members of the General Education Council chaired by Dr. Karla Davis-Salazar, and faculty representatives for all of the respective committees met to come up with a decision on the general education courses that would be approved under the new Legislative mandate. In the area of Communications, the objective was one course and the committee came up with Communications I. The Humanities came up with five courses (Art Appreciation, Introduction to Humanities, Introduction to World Literature, Introduction to Music Literature, and Introduction to Philosophy). Four courses were selected for Mathematics (College Algebra, Statistics, Liberal and Fine Arts Math). Two of the committees are still working in the areas of Social Sciences and Natural Sciences.

One of the unresolved issues is whether or not advanced courses will work. There is also controversy over what the second fifteen hours of general education requirements can be. Initially, it was thought that these credit hours could be anything that the committees wanted them to be, but now there is a belief that they have to be within the same five disciplinary areas as the first fifteen credit hours. These issues need to be resolved over the next two months before the recommendations from the Disciplinary Committees are final. The Undergraduate Studies website has links to updated information, including meeting minutes.

REPORT FROM FACULTY SENATE PRESIDENT AND USF SYSTEM FACULTY COUNCIL VICE PRESIDENT GREGORY TEAGUE

President Teague thanked everyone for their tolerance of, and participation in, the time management process instituted in today's meeting. The Faculty Senate will not meet again until January, but the Senate Executive Committee will meet in December and follow through on the two resolutions approved today.

He reiterated the strong interests from a number of fronts that Senators engage as much as they can with faculty in their respective colleges which could include explicit involvement by going to meetings or contacting people in the local governance units, for example. In addition, perhaps updating department chairs on events by carrying back issues from Senate meetings to the colleges.

ISSUES FROM THE FLOOR

There were no issues from the floor.

There being no further business, the meeting was adjourned at 4:58 p.m.

ADDENDUM

Follow-Up Items Faculty Senate

1. Invitation to Mr. Skip Holtz [or other USF Athletics representative] to attend Senate Executive Committee to which Senators would be invited (FS Mtg. 03-31-10; revised SEC 3-7-12). This will be revisited by SEC (FS Mtg. 09-19-12).
2. Senator Steve Permeth, UFF representative, suggested that the Faculty Senate consider creating a subcommittee to look into a self-insurance plan (FS Mtg. 03-21-12). Item will be reworded in response to budget needs (FS Mtg., 09-19-12).
3. Faculty are needed to serve on the committee to review the tenure and promotion guidelines (FS Mtg. 09-19-12).
4. Report from Vice Provost Paul Dosal on results of Student Success Five Year Enrollment Plan (FS Mtg. 11-14-12).

Completed Items

1. Updates from Dr. Robert Sullins, Dean of Undergraduate Studies, from the committee work on the new General Education course mandate (FS Mtg. 10-17-12; FS Mtg. 11-14-12).