

2011

## AY 2010/2011 SEC meeting minutes: 11 Aug 13

Faculty Senate

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**USF TAMPA**  
**FACULTY SENATE EXECUTIVE COMMITTEE MEETING**  
**MINUTES**  
July 13, 2011

Present: Elizabeth Bird, Ellis Blanton, Laurence Branch, Emanuel Donchin, Michael LeVan, Philip Levy, Steve Permut, Christine Probes, Arthur Shapiro, Andrew Smith, Gregory, Teague

Absent : Sang-Hie Lee, Dale Johnson, Deborah Williams

Provost's

Office: Paul Dosal, Kofi Glover, Dwayne Smith, Graham Tobin, Ralph Wilcox

Guests: Catherine Batsche, Bill Haley

The meeting was called to order at 3:03 p.m. by Vice President Gregory Teague on behalf of President Huntington Potter who was out of the country. The Minutes from the June 1, 2011, meeting were approved as written.

**REPORTS BY OFFICERS AND COUNCIL CHAIRS**

a. Committee on Committees – Ellis Blanton

Committee on Committees (COC) Chair Blanton announced that the fall solicitation for nominations would be sent out the following week. He asked everyone's help to fill these positions so that the councils are fully represented.

COC Chair Blanton reported that he has learned there are department chairs asking some of their faculty to resign from council service because it is taking time away from teaching and doing research. He pointed out that such actions get in the way of identifying people to serve on councils. When asked if he had a suggestion that should be conveyed to the chairs, Provost Ralph Wilcox responded that he would be willing to take this issue back to the Campus Leadership Council. Vice President Gregory Teague also stated that this has been identified as an issue and will be a future discussion topic.

**REPORT FROM USF SYSTEM FACULTY ADVISORY COUNCIL VICE PRESIDENT**  
– Elizabeth Bird

Dr. Bird reported that she is in the process of polling the Faculty Advisory Council (FAC) members to determine meeting dates for the 2011-12 academic year.

**OLD BUSINESS**

a. Luncheon Meeting Follow-Up – Gregory Teague

Vice President Teague invited any after-thoughts from the SEC members or the Provost's Office on the June 7 luncheon meeting with Trustee Ramil, President Genshaft, Provost Wilcox and the Provost's Leadership Team. Provost Wilcox provided feedback on behalf of Trustee Ramil that perhaps one time per semester, as his calendar permits, he would welcome the same kind of meetings.

## **NEW BUSINESS**

- a. Review of Restructuring Plan from College of Behavioral & Community Sciences - Interim Dean Catherine Batsche, Faculty Council Chair Bill Haley

Interim Dean Batsche and Faculty Council Chair Haley gave an overview of the proposed restructuring plan for the College of Behavioral & Community Sciences (CBCS). In order to facilitate the process, the Senate Executive Committee (SEC) was acting on behalf of the Faculty Senate to review the plan. The proposed plan is to have faculty and staff of the Department of Aging and Mental Health Disparities (AMHD) move to other units within the college. It was prepared in accordance to the proposed "Policy and Procedures for Proposed Changes in Academic Units of the University of South Florida System." The SEC, as well as the Provost, commended Interim Dean Batsche on the preparation of the proposed plan. Further discussion was tabled until the SEC met in Executive Session later in the meeting.

While on the subject of small units, Provost Wilcox responded to a question from Past President Branch for an update as follows: Different units are addressing their challenges in different ways, and it is anticipated that there will be continuing conversations in the next year regarding the small units.

- b. Tenure/Termination Issue – Gregory Teague

Vice President Teague prefaced this issue by stating the SEC could not discuss the particulars of the current case from which the principle of tenure has been questioned. Faculty Senate President Potter and Vice President Teague met with Provost Wilcox and Senior Vice Provost Dwayne Smith to discuss the impact that the issue has had on faculty. The Faculty Senate would like to work closely with the Provost's Office in putting in place a procedure in terms of faculty involvement when such an issue comes up.

In addition, three members (Elizabeth Bird, Philip Levy and Gregory Teague) of the USF System Faculty Advisory Council were asked to report on how to move such a policy forward. Dr. Levy reported that this three-member committee is researching other universities on this issue. He added that there needs to be a vehicle that brings the faculty into the discussion. Dr. Bird stated that faculty input needs to be at the point the allocation is made. Past President Branch commented that whatever is decided should be put into the collective bargaining agreement. Overall agreement was that there should be a formal policy. Provost Wilcox recommended: (1) there should not be a standing

committee created due to each case being different, and (2) the policy should be for the whole USF System.

## **REPORT FROM PROVOST RALPH WILCOX**

For referential purposes, the Provost distributed the following handouts: Total Athletics Expenditures by Big East Member Institutions Includes Fiscal Years: 2009-2010; Total Athletics Expenditures by Public AAU Member Institutions Includes Fiscal Year: 2009-2010; Total Athletics Expenditures by Big East Member Institutions Includes Fiscal Years: 2005-2006, 2006-2007, 2007-2008, 2008-2009, 2009-2010, USF Athletics – Summary of Revenues and Expenses Includes Fiscal Years: 2005-2006, 2006-2007, 2007-2008, 2008-2009, 2009-2010; 2009-2012 BCS Actual Expenses; and Athletic Department Subsidies, 2009-2010. Discussion was held regarding whether or not a student should be required to pay athletic fees. Vice President Teague recommended this is an issue that should go to Student Government for future discussion.

## **EXECUTIVE SESSION**

During this session the SEC passed the following motions relative to the CBCS proposed academic restructuring plan:

1. Acting on behalf of the USF Faculty Senate, the Senate Executive Committee (SEC) reviewed the CBCS proposed restructuring plan presented by Interim Dean Catherine Batsche and Faculty Council Chair Bill Haley at its July 13, 2011 meeting. In doing so, the SEC was satisfied that the CBCS followed the appropriate process in completing the proposal, thereby accepting it as presented. The motion was seconded and passed with one abstention.
2. The Senate Executive Committee (SEC) accepts the CBCS proposed restructuring plan as presented with the presumption that the Faculty Senate will clarify with affected parties if they want to present comments to the Faculty Senate. If not, the SEC will approve the plan and move on. The motion was seconded and passed with one abstention.

Past President Branch will canvas the affected unit (AMHD) and communicate the results to Vice President Teague. After this action has been completed, a report of the findings will be forwarded to Provost Ralph Wilcox and Dr. Elizabeth Larkin, President of the USF System Faculty Advisory Council.

There being no further business, the meeting was adjourned at 5:25 p.m.

**ADDENDUM**  
**Outstanding Items**  
**Senate Executive Committee**

1. Committee on Faculty Issues, along with CEPI Chair Donchin, to re-examine Emeritus policy (09/03/08 SEC Meeting).
2. Formal procedures for creating a logo – Michael Barber (09/03/08 SEC Meeting).
3. Status of graduate teaching awards from Graduate Council – James Strange (10/01/08 SEC Meeting).
4. Selection of members for Resolution Implementation Committee – Steve Permuth (04/08/09 SEC Meeting).
5. Request of Provost Office for credentials of faculty teaching summer school – Steve Permuth (06/03/09 SEC Meeting).
6. Request of Provost Office for quantification of summer school class sizes – Steve Permuth (06/03/09 SEC Meeting).
7. Decision regarding display case (07/01/09 SEC Meeting)
8. Feedback from Office of General Counsel on issue of privacy and SafeAssign – Michael LeVan (10/07/09 SEC Meeting)
9. Feedback from CFI on draft definition of faculty statement – Paul Terry (11/04/09 SEC Meeting)
10. Timeline from General Counsel Steve Prevaux for revision of Post-Retirement Policy #0-614 – Emanuel Donchin (12/02/09 SEC Meeting)
11. President Branch to provide Provost Wilcox with three to four names for consideration to serve on a committee to review the Market-Based Tuition Delivery Model (10/06/10 SEC Meeting).
12. Senator-at-Large Levy to send to Ms. Pipkins a list of the committees the FAC subcommittee is looking at to be sent out to the SEC (12/01/10 SEC Meeting).
13. Graduate Council to review proposal for a *School of Biomedical Sciences and Graduate Programs* in the USF College of Medicine after it has been reviewed by that college (01/12/11 SEC Meeting).
14. Future discussion on the lack of classroom space (02/09/11 SEC Meeting).

15. Mr. Nick Trivunovich, Vice President for Business and Finance, to report back on his findings on the number of allocation of green spaces relative to where employees part (02/09/11 SEC Meeting).
16. Future discussion on productive faculty engagement in the budget planning process (02/09/11 SEC Meeting).
17. President Potter and COC Chair Blanton to send message to council member chairs that they are expected to attend council meetings (03/09/11 SEC Meeting).
18. President Potter recommended that department chairs be notified of funds available for publications (03/09/11 SEC Meeting).
19. Decision to be made regarding draft resolution on program approval process (03/09/11 SEC Meeting).
20. Recommendations for ad hoc committee membership on public policy to be forwarded to President Potter from SEC (03/09/11 SEC Meeting).
21. President Potter requested that COC Chair Blanton review all council charges to determine who is advised by the respective charges (04/06/11 SEC Meeting).
22. CEPI Chair Donchin to send list of current members to President Potter so that he can appoint an interim chair (05/04/11 SEC Meeting).
23. CTIR Chair Andrew Smith to work with the SEC and Faculty Senate Office to initiate the use of Scholar Commons for archiving Senate documents (06/01/11 SEC Meeting).
24. President Potter to appoint a task for of 2-3 faculty, plus Senate webmaster, to look at ways the Faculty Senate web site could be improved (06/01/11 SEC Meeting).
25. Follow-up discussion on department chairs asking their faculty to resign from council service (07/13/11 SEC Meeting).

### **Completed Items**

1. Canvassing the faculty of AMHD by Past President Larry Branch to clarify if they want to present comments to the Faculty Senate on the CBCS proposed restructuring plan (07/13/11 SEC Meeting). Completed 07/14/11
2. SEC report on CBCS restructuring plan (07/13/11 SEC Meeting). Completed 07/15/11