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## University Affairs Committee Meeting Minutes 06/07/2011

University of South Florida. Student Government Senate

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University of South Florida  
Student Government Fifty-Second Student Senate

SUMMER SESSION  
June 7<sup>th</sup> 2011

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**Meeting called to order by Chairman Scott Sandoval at 3PM.**

Sandoval- So, the first item on the agenda, which you all have in front of you is roll call. So we're going to start from the beginning. Kelly Wright?

Wright- Present.

Sandoval- As well, also say present. If I mispronounce your name, just correct me. I should know all of your names by now. William Wormke?

Wormke- Present.

Sandoval- Perfect. Peter Ngyuen? Unexcused. Dana Jordan? Andrew Uhlir? Chandlor Bearden?

Bearden- Present.

Sandoval- Samantha Toro? Toby Thomson?

Thomson- Present.

Sandoval- Metrifa Williams?

Sandoval- Abdool Aziz? Shazia or Zia? James Luis?

Luis- Present.

Sandoval- And Keith Worobey.

Worobey- Present.

Sandoval- Perfect. I'm chairing the committee and furthermore, we have no guests right now, but I'm sure some will come in. So in front of you is the agenda and up on the board is the agenda as well. Okay, so, moving onto the next item is additions/deletions to the agenda. Mr. Uhlir do you have a motion?

Uhlir- Motion to add all tentative items to the agenda.

Sandoval- So we have a motion to add survey creation review. Which will go in between programming survey as well as university wide committees to the agenda.

*Shazia enters in at 3:02PM.*

Sandoval- Any objections? Not seeing any. It is approved. Okay, moving onto the next item is approval. Is the agenda approved then? Is there a motion on the floor?

*Motion to approve the agenda.*

Sandoval- So, the agenda is approved. Moving onto the next item, the approval of the minutes. You all received them in the email. I take it you've all read them. Familiar. Okay.

*Motion to approve the minutes.*

Sandoval- Are there any objections?

Thomson- Um, yes. My last name is spelled wrong in the minutes. If that could be corrected...

Wright- My name is also misspelled.

Sandoval- We will not make that mistake again. Sorry about that. So, is there an approval of the minutes, as is and we will fix the mistakes for further notice?

Uhlir- Motion to approve the minutes.

Sandoval- Okay, so are there any objections? So, open forum, are there any announcements?

#### **Open Forum:**

Sandoval- No announcements? Okay, I have an announcement. Tonight, if you go to senate, you'll receive a special gift from me if you went to tent day so, if you weren't able to make tent day, in the future we're not going to have it on Monday, because it conflicted with schedules, and so you'll be able to get the award or reward or whatever you'd like to say. So just keep that in mind. Moving onto the next option is new business.

#### **New Business:**

Sandoval- Starting off with tent day. So, in front of you is this paper. Which tells everything that happened at tent day yesterday. Just keep in mind, this is the most successful tent day we have probably ever had. So, you can give yourself a round of applause.

*Applause.*

Sandoval- So, starting from the beginning: we got 160 responses on the survey and they reflect on here, if you would like to pass this around. That's the paper survey. We're going to keep the paper survey

separated from the poll daddy surveys. So, moving onwards, that's all computed right there, we did it on a spreadsheet. We'll take a look at that not next week, I guess it would be not a week from today, but two weeks from today. We'll take a look at that and next week we'll take a look at the resolutions that we passed last semester and I'm going to get it in your heads how to write a resolution and next following week we are actually going write the resolutions together which hasn't been done in a long time. Be excited. So, 17 people showed up, which was everybody that was on the Doodle, congratulations. This committee was 90 percents where as the other committee was only 50 percent, so you guys are treating me well, so I appreciate that. For the other committee 103 petitions were signed. We got 20 plus comments/suggestions about the university school. And to keep in mind, the next tent day will be June 20<sup>th</sup>. So look forward to the next Doodle. So, we're going to go around the table.

Zia- June 20<sup>th</sup> is a Monday and didn't you just say it wasn't going to be a Monday?

Sandoval- Well, this next one, we'll have one on a Monday and we're going to work around the next two weeks to have the following tent day not on a Monday. Maybe like a Tuesday night or something. The problem we are looking at is we want to stay away from new student orientations. So, the way to do that is to try and keep it away from the orientation days even though they're on Mondays. Is there any questions? So, we're going to go around the table. Did you have any issues or concerns with tent day?

Bearden- No, because I wasn't able to make it.

Sandoval- Okay, that's a concern.

Bearden- I know that orientation isn't held on Wednesdays, so that would be good too.

Sandoval- Moving clockwise, William Wormke.

Wormke- I didn't really have any concerns, but maybe a different location. Because of the orientation, there are a lot of incoming students. Maybe at Cooper Hall. It's where we could have gotten a lot of student attention.

Sandoval- The next tent day will be between Cooper and the library. So, it won't be in front of the Marshall Center. So, don't get lost, but I'll remind you.

Uhlir- Probably, my main issue would be to make sure that we are reaching out to all students. We can only reach out to people in summer classes. Just things like that because we're trying to branch out to all students. We did really well.

Luis- I didn't have any issues or concerns.

Worobey- I had no issues.

Thomson- I had no issues.

*Aziz walks in at 3:08PM.*

Sandoval- What you are receiving Zia and Aziz are the agenda and what we are talking about right now.

Mytha- I had no concerns.

Wright- No concerns.

Williams- No.

Sandoval- Do you think Wednesday would work better?

Williams- For me, I don't get out of class until 2:40PM every day.

Sandoval- For everyone that attended, was the organization, the check-in, expectations of what to do, was that all good? Did it seem fair? Yes? Okay, well I think it was one of the most successful tent days like ever. So, congratulations. Don't clap, I'm going to clap for you.

Zia- I had one question. I know that the surveys we have on paper, but some people, you know how there's circles and squares, maybe we should specify choose one or more.

Sandoval- About that, all the ones that were supposed to be squares, should select all that apply, so put that on the question next time. But I went through all the results last night and you're absolutely right. There were questions where they were supposed to only select one and They just selected all of them, so we had to just take the first one and keep moving. We will definitely put that in the next survey and we'll keep that in mind. When its square and paper it is select all that apply and when it's a circle, select one. But we can specify it next time to cut down on the confusion. Mr. Aziz did you have anything wrong with the tent day?

Aziz- No problems sir.

Sandoval- Moving on with the next item on the agenda. The programming survey. So, everybody should know what it encompasses, correct? Except Metrifa. So, to break it down. Here's a survey in front of me. I'm going to basically tell you what the survey encompasses and what we're going to get so if you approach any people you'll have an idea in your hands. So, the first one is what kind of activity would you like on campus? Kay. The username or email address is [usfipad@gmail.com](mailto:usfipad@gmail.com) if any of you have not written it down then... if you forgot the username and then the password is GO BULLS! Here are the results, thus far for the survey. The current question is what type of event would you like to see more of on campus... how do you hear about most events on campus.. during what time of day do you prefer to attend events... work, class, studying, uninformed, all of that. Here's all of the events...so forth and so on. Of these events, how many have you attended in the past year? These are all of the over compassing...take CAB, bulls night out and movies on the lawn... what events do students attend the most of...it'll let student government know where we need to put a higher events with... we need to put a higher emphasis. But maybe more of that throughout senate and throughout student government. Alright, good? Perfect. Thus far? No? Okay.

Uhlir- How many of the sheets were filled out?

Sandoval- There were 181 filled out and 89 online. So, in 44 minutes, I'm going to show you exactly what that means. Okay, so here is the next two weeks. This is the schedule. Here is the committee on the 21<sup>st</sup>. Does everyone understand that. This is what I got from your Doodles thus far... and so forth and so far as you can see. You will have the iPad for the whole day, so everybody knows how to check out an iPad except for... So, you'll be getting 15 surveys. So, James take for example you have the iPad you will give out 15 surveys. If there is not an iPad in there..Today Peter called me, because I moved him to the 14. You're going to get a box, email me if it's out of power, because it should be charged. If it's not charged just plug it in, here's the iPad, turn it on, go to poll daddy. What I forgot to tell you...do sync to poll daddy and start deleting them. Then it overheated and we could use it and we had to put it in the box under the table. So, every third person can sync it. It begins tomorrow 8 o'clock. Okay, moving onto the next item. Surveying creation review, so what does that mean? We sent the past two weeks now...everybody has probably learned something. Yes, starting with Chandler and working clockwise.

Bearden- It contained things about where you studied the most do you walk on the seal...stuff like that...

Wormke- Any problems people have with the availability restrictions all that stuff.

Uhlir- Students priorities on campus, etc. and then their resources how they go about those priorities. I learned new ways to make a survey. Let's see, the new program poll daddy.

Sandoval- If your partner

Senator-Keith and I just made a survey about the library focusing on what students use...how to use poll daddy.

Senator-All I knew was survey monkey.

Aziz- I made a survey with Samantha Toro and we learned how wording was important and syncing.

*Mr. Aziz and Samantha Toro were chosen.*

Senator-Scott and I made a survey on tuition and fee awareness. It's a little harder to make effective questions and answers.

Wright- I worked on the parking survey and I learned...it taught me to think.

Sandoval- Then we'll make a survey on Thursday. Moving on, okay, one last thing, Whenever you make

*Samantha Toro walks in at 3:23.*

Sandoval- Everyone that makes a survey will get a special award. Let that reflect. The last part, which is the longest part which is the university wide committee. Everyone should know except for Metrifa, alright. So, Mr. Wormke over here will be heading up a subcommittee which will be comprised. They are going to put out an application that looks something like this. This is the student application. This is the one from 2010. There's about 20 of them now. Are you willing to sit in on more than one committee?. So, there's no confliction. So, here is the councils I have now. There's still more that are all faculty. So

Mr. Wormke will be heading that up so we will redo this application for 2011 and 2012 so Mr. Wormke will give these people interviews for these committees, so it's completely optional and it's probably going to be a good amount of time. So, is there any questions about this form? Moving down these are the forms, the report forms. I explained what a UW form shows. This is where the polls are going to be derived from. The committees meet once every two weeks. So, main topics discussed and here's the main concerns for follow ups. So, when I have the full lists I will assign you, in which you will have to say a report to each committee about. So say the following Tuesday, you would talk about it okay? It's not going to be like a book, it's going to be like a two page piece of paper and in turn I'm going to get the polls derived from this information.

Toro- So, we write these reports.

Sandoval- Yes, either them or the director of the branch.

Sandoval- So, next Tuesday I will have the committee and so I'll throw up the doodle. Everyone understands what the UWC's are, correct? Perfect. Okay, so moving onto the final thing on the agenda, are there any announcements?

Toro- I was just at this new board of trustees and they were coming together and meeting up and telling matt what to do. So in case as you know Matt has a seat on the board of trustees, the vice chair is going to take over for matt is Courtney Parrish and she'll take Matt's place if he is ever incapable of his duties.

Wormke- I have a paper if you put your name and contact information that way we actually know and a name and email and phone number.

Sandoval- Just keep in mind, 15 is the average number. If you get 14, I'm not going to bite your head off. Maybe if longest 35 minutes. I hope the surveys are going to be up to par so it's not going to drag. I have a final announcement, because I have a prize for you. Have the pastor of the resolution, the UWC's and take a look at the polling. So, I wish you all a great week. Remember surveys start tomorrow with James Luis. Okay, I'm really proud of you guys, thank you for a tent day. I'm really proud of all of you, you're doing such a great job.

**Adjournment called by Chairman Scott Sandoval at 3:32PM.**

Transcription done by Theresa Rivera.