

2010

AY 2009/2010 SEC meeting minutes: 10 Mar 17

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**FACULTY SENATE EXECUTIVE COMMITTEE MEETING
MINUTES**

March 17, 2010

Present: Rosalie Baum, Ellis Blanton, Laurence Branch, Kenneth Cissna, Emanuel Donchin, Grandon Gill, Steve Permuth, Christine Probes, Arthur Shapiro, James Strange, Paul Terry

Provost's

Office: Tapas Das, Dwayne Smith, Graham Tobin, Linda Whiteford

The meeting was called to order at 3:05 p.m. A motion was made and seconded to approve the Minutes from the February 10, 2010 meeting. The motion passed unanimously.

REPORTS BY OFFICERS AND COMMITTEE CHAIRS

a. Election Results/Officer Nominations – Paul Terry

Secretary Terry reviewed the Final Report of the 2010/2011 Faculty Senate Elections. The Colleges of Arts and Sciences (CAS) and Engineering held on-line elections and the results were as follows: CAS candidates for 3 three-year terms – Elizabeth Bird, Philip Levy, Adriana Novoa; candidates for 2 two-year terms: Michael Coovert, Elaine Smith; 1 year-term: Carolyn Ellis. There was a three-way tie for a one-year term and a runoff election will be held electronically with one week to vote. College of Engineering election results for 3 three-year terms were Srinivas Katkoori, Shekhar Bhanasli, Scott Campbell; 1 one-year term – Andrew Hoff. The College of Behavioral & Community Sciences had one nomination to fill 4 of its three-year terms. The nominee was Professor Lisa Rapp-Paglicci who will be automatically seated. There were 4 three-year terms automatically filled in the College of Medicine: Nagwa Dajani, Cuc Mai, Andreas Seyfang, and Donald Wheeler. The College of The Arts had 2 three-year terms filled by William Hayden and Christopher Steele.

Remaining vacancies are: College of Behavioral and Community Sciences - 3 three-year terms; College of Business – 1 two-year term; 1 one-year term; College of Education – 1 three-year term; 1 two-year term; 1 one-year term; College of Medicine – 2 three-year terms; College of Public Health – 2 three-year terms; and College of the Arts – 1 two-year term.

Secretary Terry will send a notice directly to the deans of those colleges that still need faculty asking them to solicit for nominees within their respective colleges. He reminded everyone that after May 6, 2010, he will no longer be part of the USF Tampa Faculty Senate but would continue to help with the process.

A motion was made and seconded to accept this slate of candidates as listed. The motion passed unanimously.

Second item from Secretary Terry was the presentation of the Faculty Senate Officer Application Form for AY 2010-2011. The form will be electronically sent to all Senators – current as well as those newly elected. The deadline for submission of applications is Thursday, April 1, 2010. A motion was made and seconded to approve the application form. The motion was passed unanimously.

b. Recommendations from Committee on Committees – Ellis Blanton

Committee on Committees (COC) Chair Blanton presented the following nominees who had been vetted through the COC for vacancies on Faculty Senate Standing Committees and Councils effective with the Fall Semester 2010:

Council on Technology for Instruction and Research

Michael Coovert (CAS)

Mark Weston (CoTA)

General Education Council

Marty Gould (CAS)

Amy Thompson (CAS)

Audrey Powers (LIB)

Brandy Lehman (NUR)

Graduate Council

Vicky Gregory (CAS)

Sherman Dorn (EDU)

John Wolan (ENG)

Honors and Awards Council

Marzenna Wiranowska (COM)

Alan Sear (COPH)

Library Council

Joan Kaywell (EDU)

Melanie Griffin (LIB)

Research Council

Lisa Brown (BCS)

Don Chambers (MARS)

Undergraduate Council

Erwin Johanningmeier (EDU)

These recommendations to approve came from the COC with a motion and a second to approve. Discussion was held. President Branch suggested that some of these nominees could be asked to serve on the Senate in those colleges that still need representatives. A motion was made and seconded to accept this list of recommendations. The motion passed with one nay due to a conflict of interest of one of the nominees. The list will be presented to the full Senate at its March meeting.

OLD BUSINESS

a. Review of Proposed Articles III-VIII of Bylaws – Paul Terry

The review resumed with the comments submitted by COC Chair Blanton.

Article III. A.2. f. **Committee on Committees** The Committee on Committees will “regularly review the charge and activity of all Faculty Councils and make recommendations to the Faculty Senate to change, disband, combine or add Faculty Councils or to remove faculty members.”

Comment: The Chairs of Faculty Councils make recommendations for changes in their charges and membership based upon operation needs. The COC reviews these recommendations and forwards their recommendation to the SEC. COC Chair Blanton added that this recommendation does not change what the COC already does. This overstates responsibility of the COC to be active in council structure. Parliamentarian Ken Cissna explained that the rationale for adding this is the need for an outside entity (of the council) to review operations of councils and make recommendations. A motion was made and seconded to accept this wording. The motion passed.

B. Faculty Councils

Second paragraph: “Faculty Councils shall meet no less than twice per semester during the Fall and Spring semesters and may meet more often, as appropriate given the workload inherent in the scope of their charge.”

Comment: Why specify “no less than twice” and not just “as appropriate given the workload inherent in the scope of their charge.”? Discussion was held. A motion was made and seconded to keep the wording as proposed. The motion passed with 1 abstention.

Third paragraph, last sentence: “The term of service of any Council member is from the date of appointment and until the end of the same academic year, unless the Council charge indicates otherwise.”

Comment: With very few exceptions, all terms of service are for three years and end at the beginning of the fall semester following their third year. Discussion was held. A motion was made and seconded to delete the last sentence of the third paragraph of Article III.B. Faculty Councils. The motion unanimously passed.

The list of proposed councils changes the Committee on Faculty Issues (CFI) and the Faculty Committee on Student Admissions to councils. The rationale for this change is because councils have more authority and this would enable them to make policy. A motion was made and seconded to accept this change. The motion unanimously passed.

Article III. Committees and Councils A. Faculty Senate Committees. CEPI Chair Donchin proposed the following amendment to this section: Actions by the Executive Committee, in its Advisory Capacity, or in its Executive capacity, can only be taken in properly scheduled, and announced, meetings of the Executive Committee and with respect to items specified in advance of the meeting's agenda. The purpose of the proposed amendment was due to a motion that was made and voted on during a lunch with President Genshaft and Provost Wilcox. At today's meeting, the SEC concluded that this motion was not necessary as President Branch agreed that he should not have then, and would not again, allow motions at informal meetings. Therefore, the proposed amendment was not acted upon.

Comment: The list and description of Faculty Councils makes the following changes:

Changes two Committees (CSA and CFI) to Councils – unanimously passed
Deletes Governmental Relations and Commencement and Convocation Committee –
passed
Combines Research and Publications Councils – failed

C. University Committees and Councils

First paragraph, second sentence: “The Chairs of University Committees and Councils or their designees shall file oral and written reports with the Faculty Senate when requested by the President of the Faculty Senate or the Chair of the Committee on Committees.”

Comment: These are not Faculty Senate Committees and Councils and most, if not all, of the Chairs are administrators. In addition, these report directly to the University President and not the Faculty Senate. A motion was made and seconded to delete the second sentence of the first paragraph of this section. The motion unanimously passed.

b. Update on Craig Knight – James Strange

Professor Strange distributed a Craig Knight Timeline which also included an Appendix A of citations from the ICAR document. After Dr. Strange reviewed the timeline, discussion was held. COC Chair Blanton and CTIR Chair Grandon Gill, both from the College of Business, commented that there was nothing stated in the timeline that anything took place on the Tampa campus regarding this situation, which it did. Vice President Permuth questioned whether or not this is within the lexicon of the Faculty Senate to be dealing with something like this. He added that the ICAR document is a statement of policy and not a collective bargaining contract. Dr. Strange will vet each

step of the timeline, fill in missing information, and bring something back to the next SEC meeting.

REPORT FROM EXECUTIVE VICE PRESIDENT AND PROVOST RALPH WILCOX

Provost Wilcox was attending a Board of Governors meeting in Tallahassee, so his report was delivered by Senior Vice Provost Dwayne Smith and consisted of the following:

- The Student Success Task Force continues to hold round table meetings. An attempt is being made to get faculty involved.
- More faculty participation is needed at graduation ceremonies.

Budget overview:

- Outlook not very encouraging.
- There is the intent to freeze enrollment growth at USF Tampa. Commitment to students remains very strong.
- Teaching loads will be scrutinized. There may have to be a one-year hiatus on hiring tenure-earning faculty and hire instructors instead.
- Academic Affairs (Tampa) is anticipating a minimum 10 million dollars less in the coming year in non-recurring funds. Deans have been asked to prepare two budgets: 3 and 5 percent respectively in base budget reductions.
- Unknowns: what the tuition increase will be; base adjustments; what savings might be incurred by the early retirement incentive.

Vice President Steve Permeth raised the question if there will ever be a time when the Faculty Senate will be called upon to find out if there are any ideas to help with cost problems. He was particularly concerned about the administrative offices and their office personnel versus department offices and their personnel and recommended an internal study be conducted.

OTHER

1. Associate Provost Tapas Das requested that the topic of formalizing the faculty review of the technology fee proposals through the Council on Technology for Instruction and Research (CTIR) be placed on the April agenda.
2. Secretary Terry announced that the review of the proposed changes to the Bylaws will continue at the next SEC meeting starting with Article IV.

There being no further business, the meeting was adjourned at 5:12 p.m.