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## Programming and Audits Committee Meeting Minutes 10/05/ 2011

University of South Florida. Student Government Senate

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University of South Florida  
Student Government Fifty-Second Student Senate

FALL SESSION  
October 5<sup>th</sup> 2011

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**Meeting called to order by Chairman Ayaz Hemani at 1:22PM.**

Hemani- First thing on the agenda is roll call. Gao is here. Akel is here. Chaudry is here. Patel is here. Carey is here. The next thing on the agenda is additions/deletions to the agenda.

*Motion to accept the agenda by Senator Akel.*

Hemani- Any objections? Seeing none. The agenda has been accepted. The minutes were sent out. I hope everyone got a chance to look at them and read them.

*Motion to accept the minutes by Senator Akel.*

Hemani- Any objections? Seeing none. The minutes have been approved. Open forum.

**Open Forum**

Hemani- Does anyone have anything to say? We'll move onto new business.

**New Business**

Hemani- I expect you guys to sign up for three audits and I really would like you guys to bring at least one audit form back. The audit forms are being passed around. Does anyone have any audit sheets to turn in?

Akel- Question. We were excused from not having them this time right?

Hemani- They have not been put in motion but SenEx because SenEx was cancelled this week. Event programming. I spoke with SGATO and October 21<sup>st</sup>, the day we were trying to plan our office party and we can't call it our Halloween office party, because it is religious context. We have to call it something else that might be catchy. Are there any other titles for this social? I guess not. So, I do not have access to view the calendar on this computer. Does anyone have any suggestions for the date for this event?

Gao- It's homecoming parade the 21<sup>st</sup>.

Hemani- It's in conflict with the homecoming week in general and the week after is Howl-O-Scream on the 27<sup>th</sup>. We can do it before homecoming or after or before or after Busch Gardens.

Akel- How do we get the tickets for Howl-O-Scream?

Hemani- You get to purchase your tickets for \$20 on the SG website. Nothing is finalized as a price. The \$20 may or may not come into play. Okay, so I'd like a consensus for when we would have this event. Before homecoming or after?

Gao- Before homecoming, because I think that you can get people to get together and tell them to get on the parade for homecoming.

Akel- Right before homecoming?

Gao- I was saying Wednesday but that's when they announce the homecoming king and queen. Let's not do it that week because that's homecoming week.

Hemani- I think the week after is too soon. I would suggest possibly the 26<sup>th</sup> or the 28<sup>th</sup>. The 27<sup>th</sup> is the day for Howl-O-Scream and that's from 7:30 to 1AM. I would suggest the 26<sup>th</sup> which is a Wednesday. Does that work for everyone? We'll keep it at the same time: 6 to 9PM. Does anyone know if the Chambers are being used? When does judicial meet?

Gao- For the game night? Why don't you use the hallway?

Hemani- As a suggestion from someone else, I was trying to combine a karaoke night with the chambers. Does everyone like the idea with combining this idea with a karaoke night?

Akel- About that... The thing is, it sounds like a great idea in theory, but no one's going to go through with it or have the guts to do it.

Hemani- So, I think we've reached a consensus that no one is going to do a karaoke night. It may sound fun but no one's going to go through with it as Akel said. Can we go around and see the progress we made with this event?

Akel- Are we sending out another RSVP?

Hemani- Yes, please. I have you down for advertising which is getting the word out to Senate. I have Gao and Akel down for that. For the actual food which we may have a type of potluck, where we won't have it exclusive for those who bring food. I have myself and Patel down for that. For games I have Carey and Chaudry. For decorations I also have Chaudry and Carey. So, has any progress been made on that front yet?

Akel- It was the 26<sup>th</sup> from what time?

Hemani- From 6 to 9PM.

Akel- Where is it going to be at so I can put it in the RSVP?

Hemani- The SG Suite. I think the chambers are being used for the judicial branch.

Akel- About the potluck thing, am I including that with the RSVP? Should I make it possible?

Hemani- Yes. For advertising you guys are going to have a mouthful making it a catchy phrase. I'll let you guys think of that. For the potluck we'll encourage people to bring festive foods; pumpkin pie. For games, what kind of game do you want to do?

Carey- Apples to apples is always a good place to start.

Hemani- Any festive games as well?

Chaudry- As in...?

Hemani- I am kind of deviating from the usage of the word Halloween and replacing it with festive. So, has anyone bobbed for apples before or is it a popular thing?

Gao- Water could get splashed on the floor.

Carey- If we're going to stay on the apples idea is tying the string to the ceiling and bobbing for them that way.

Gao- Can we stick with board games. The thing is we're in the office. Very simple.

Patel- In light of that, how are we decorating?

Hemani- We can but it's not very practical. There are magnetic plates in the ceiling, but you don't know how strong the magnet is. So, I think we've exhausted discussion until we gain more progress on it. We have updates for visiting departments.

Akel- So, I don't know what we're going to tell them or standardize it. I emailed them that I would get back to them next week.

Hemani- I will address your question along with the grant info sheet. Any other updates?

Gao- I talked to the arts college dean. He sent out the signature event application.

Patel- They have not replied to me at all yet, so I'm going to go to the office tomorrow.

Chaudry- I don't know if I should go back to them some more.

Hemani- If they have any questions, they will come talk to you. The deadline is close and the link on the site was down but now it's fixed.

Carey- I got an email from the person I delivered the application to. They informed me it was sent out to all of the members; it should work for that.

Hemani- Alright moving onto the grant info sheet. For the info sheet, I'm going to pull up what I'm working on. I'll probably end up designing most of the verbiage. A lot of the verbiage can be found on the SG website. And I will pull that up for you. So, I was thinking of just taking a lot of this and putting it on the info sheet. Most of this is actually on the front page of the application but we can make an info sheet that expresses the grants through SG.

Patel- Was the link fixed?

Hemani- Yes, it will pop up. Yep. And with the changes going through statutes, the application will be updated after the application deadline has passed so the new applications will reflect the categories and the other categories as well. So, the grant info sheet should look something like this. We'll have little fun stuff on it. Okay. And it will basically be explaining the verbiage or it will have the verbiage for each of the grants.

Akel- That's what we're going to be sending out to all the students or...? I emailed the dean of the college of education and when he got back to me he asked if it was for both undergrad and grad students and I didn't know and I said I'd email him back so, what should I say?

Hemani- Undergraduate and graduate students both pay ANS fees, so they're eligible, is that one thing we should clarify? Who is eligible for the grants.

Akel- Yes, because I didn't even know.

Hemani- Okay. Anything else that we should clarify? Sarah, could you just give me a brief synopsis of what you want on this sheet?

Chaudry- Can we talk about this when the meeting is over?

Hemani- Okay. So the last thing is student organization communications letters. Did everyone get the template I sent out? Are there any suggestions for additions or deletions? You guys would replace my name with your name when you send it out to all the constituents. Okay. So, again you would have to use mail merge to send this out. If you have any questions you can always contact me about that. Its replacing it with predetermined values and a spreadsheet.

Akel- You haven't assigned us which organizations yet, have you?

Hemani- No, I will get that to you next week. It says on here that all meetings will be on the 4<sup>th</sup> floor of the Marshall Student Center. The senate workroom is for you to keep in touch with student organizations and sit down and have meetings with them. Any other questions? Moving into announcements. Is there anything that anyone would like to say? Okay. There are a lot of fun events on the sign-up sheet. Please attend events this week. A lot of ads on the Marshall Center screens are enticing. Are there any motions at this time?

*Motion to adjourn by Senator Akel.*

Hemani- Are there any objections? Seeing none.

**Adjournment called by Chairman Ayaz Hemani at 1:44PM.**

*Transcribed by Senate Secretary, Theresa Rivera.*