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Programming and Audits Committee Meeting Minutes 09/21/ 2011

University of South Florida. Student Government Senate

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University of South Florida
Student Government Fifty-Second Student Senate

FALL SESSION
September 21st 2011

Meeting called to order by Chairman Ayaz Hemani at 1:17PM.

Hemani-I am here. Jeff Gao is not here at the moment but he has to attend to an emergency for his Signature Event. Naseem is here. Sarah is here. Shyam is here. We also have guest Justin Donnelley. The next thing on the agenda is additions/deletions to the agenda.

Motion to accept the agenda by Senator Akel.

Hemani- Are there any objections? The agenda has been accepted. Any motions to approve the minutes?

Motion to the accept the minutes by Senator Akel.

Hemani- Are there any objections? Seeing none. The minutes are approved.

Open Forum

Would anyone like to speak? So the next thing is event audits. I've gotten you guys to sign up for three of the events that I have passed out on a list. I think that's pretty doable. Our goal is to get one audit per ANS funded organization. Next up is signature advertising.

Naseem- For the Journey to the East Signature Event, we audit it for the day or everything?

Hemani- Everything. We funded the Journey to the East Signature Event. We're going to have an audit per date.

Jeff Gao enters at 1:19PM.

Hemani- So, what I'm going to get you guys to do it I'm going to get you guys to pick a college to go and visit for advertising for signature events.

Carey- College of Engineering.

Chaudry-College of Business.

Naseem- I was going to do business but I don't know now.

Hemani- How about education or arts and sciences?

Akel- I guess education.

Patel- Arts and Sciences.

Gao- College of the arts please.

Hemani- And I guess I will take health and medicine. Alright, so I think last meeting we set a deadline to be two weeks. So, two weeks would be next week. I expect reports from you at that time.

Akel- We're going to the offices or emailing them,.

Hemani- You can email them if they don't respond you visit them.

Akel- Where do you find their contact information?

Hemani- There are different offices. I'm looking for you guys to go and see if they can send out a list serve to all of their colleges. If a message gets sent out through that, they go to every single student.

Akel- Don't they hire students...?

Hemani- Not to my knowledge.

Akel- They hire students to work the front desk.

Hemani- That's fine. Whoever you have access to that's who you want to talk to. The advertising for the SG signature event grant for the spring will be frontline on the SG website. Its going to go on the front pretty soon. So, event programming, we have a social scheduled from 5 to 7.

Akel- Was that what you guys mentioned yesterday.

Hemani- That's the event with the bowling. The deal that I have arranged for is two sessions of bowling and one of laser tag. We still get that little snippet.

Carey- Where will we be meeting up for transportation?

Hemani- The senate workroom at 4:30PM.

Patel- Where are we going?

Hemani- The 30th from 5 to 7. Its location is on Busch. You take 56th from the Marshall Center and turn onto Busch and it's on the left.

Patel- What connections do you have because I think my friend owns the place.

Hemani- The deal I got was \$8 for shoes, a drink, bowling and laser tag. If you can do better, please do so.

Carey- This is next Friday.

Hemani- So, I basically split it into different directions. Carpool, directions, advertising. I'm working on the graphic for the list serve if anyone would like to help me work on that, we can get that done today. Who would want to do carpooling and directions? So, carpooling and directions is who has a car and is willing to take people and getting directions. RSVP'ing also goes hand and hand with that.

Carey- This would entail sending out a list serve personally and asking whether or not they have the supply of a car?

Hemani- Yes, basically. Okay, so basically I need three people. And a fourth one if possible. So, that's going to be me and someone can work on it with me if they want. So, RSVP'ing is going to see who's going in senate. I would recommend a Google form where you just see how many people are going and send out a link to everyone. It's really up to you.

Chaudry- The whole RSVP thing are you going to give us a list of emails?

Hemani- Yes.

Akel- I think if we send it to Khalid and Rachel, everyone checks their emails anyway...

Hemani- Do you want to go make the form for that?

Akel- On Google Docs?

Hemani- So, you go into your blackboard. This is kind on something that everyone will have to do eventually. If you don't know how to do it, you can learn it now. You can just ask questions on here. So, you would have a name there and you can either have checkboxes with different options or choose from a list or different things. So, once your done you can put like the event information there. You just hit done and you hit save and you go to see responses and you can see that in a spreadsheet form and also if you just want to email the form, you can send it out through the email or choose from contacts, you can also get glare...Um...You can also share it so that you can just sent them the link that's down there and they can just click on it and respond to it, it's pretty simple. Okay. I'll have someone else work with you too. Any other volunteer to work on that.

Shyam- I'll work on that.

Hemani- So, the RSVP thing will be done online so if you need to have anything printed you can always print from the SG workroom. The next thing is advertising. Just the event.

Chaudry- Isn't it only for senators? I can do that.

Hemani- So, Akel is doing RSVP'ing or Shyam is doing directions?

Akel- Together.

Hemani- So, who should I go to for directions?

Akel- This guy.

Hemani- This is for the event next Friday. Now for our event in October, we can have a barbeque. And we can do that. Or we can do the Halloween game night in the office.

Shyam- We give surveys out to everyone else. Why don't we see what senate wants to do?

Hemani- I don't think there's much time for that. If we take a survey in this committee, I think it would be a valid way to see what senate wants.

Chaudry- If we email the survey out to our senators...

Hemani- I was actually thinking at the beginning on senate we can have a clicker.

Shyam- Are we allowed to do that at senate.

Hemani- We can do that but...It's not something that has been done before. The PAC committee is only doing audits. This year I want programming and events to be for senate as well as signature event grants. We can add that. It would be which one you would prefer more, a senate cookout or a Halloween game night and you can provide descriptions for each. They wouldn't know...

Shyam- What day is that specifically?

Hemani- I was thinking Friday afternoon maybe 2 to 4.

Akel- I think it would depend on which one you do. The Halloween night would be at night and the cookout during the day.

Patel- Should we have a rainy day planned?

Hemani- We'll have contingency plans for any outdoor events we have planned. So, that we can get started on actually planning one of these events, do we want to figure out which one we're doing?

Akel- When do you want this RSVP thing to be done?

Hemani- By Friday if possible. It takes a half hour to do at most.

Chaudry- The same for advertising.

Hemani- The same for advertising. I'll make the deadline for Friday. So, our next event that we're thinking of is..I think the Halloween game night is more for next month. But then for November we also have International Festival and the SG holiday party.

Akel- The cookout thing we can always keep for spring.

Hemani- So, just so that we have a response for the record, can we vote on which event we would prefer. So, any motions at this time?

Motion to vote on which event we want by straw poll by Senator Akel.

Hemani- So, are there any objections? Perhaps, reestablishing quorum.

Motion to resend prior motion by Senator Akel.

Hemani- Mr. Carey's here. Ms. Chaudry's here. Okay. So, 50% is two of us plus one is...so we need a majority of 3. So, all in favor of having the Halloween party next month. We have a general consensus on having a general consensus on the Halloween party. So, the cookout will be in spring. So, the details of the Halloween game night will be next spring.

Akel- So, we're not adding that on the surveys anymore?

Hemani- Lets not. Any motions?

Motion to adjourn my Senator Gao.

Hemani- Any objections? Seeing none.

Adjournment called by Chairman Hemani at 1:40PM.

Transcribed by Senate Secretary, Theresa Rivera.