

Library Leadership Team Meeting

Tuesday, September 13, 2016, 3:30 p.m.

Present: Gary Austin, David Brodosi, Cathi Cardwell, Virginia Champion, Camielle Crampsie, Deb Henry, Karla Kmetz Morris, Tina Neville, Patricia Pettijohn, Tony Stamatoplos (Leader), Kaya van Beynen, Berrie Watson, Jim Schnur (Scribe)

Regrets: Christine Dunleavy

Guest: Julie Perrelli

The meeting was called to order at 3:30 p.m.

Changes/Additions:

- Virginia mentioned that a writer from the *Penny Hoarder* newspaper wanted to interview a student worker. After discussion, Virginia will arrange for that opportunity if one of our student assistants is interested.

Guest Comments:

- Julie serves as a new Advancement officer responsible for the Poynter Library and the College of Arts of Sciences. She has regular meetings with Cathi and plans to take a fresh look at activities for library development.

General Announcements:

- Mark your calendars for *The Weekly Challenger* Open House on Monday, November 7, from 1:00 until 3:00 p.m. in the Poynter Corner.
- Jim mentioned a program to celebrate the library's acquisition of the William and Vivian Parsons 'Two St. Petersburgs' Collection. Parsons, a professor emeritus of history at Eckerd College, donated materials collected by his family during visits to the Soviet Union and post-Soviet Russia, as well as research materials about our city. This event takes place on Saturday, September 17, from 2:00 until 4:00 p.m. in the Poynter Corner.
- Karla Kmetz Morris, David Brodosi, and Casey Frechette of the library, as well as Lyman Dukes of the College of Education and Nicole Stowell of the Kate Tiedemann College of Business co-authored an article that was recently published by the *Journal of Postsecondary Education and Disability*.
- We currently have 2 separate security guards from the new company that is under contract. A man works the Monday through Thursday evening shifts and a woman covers the weekend. Virginia asked others to share any concerns they have.
- Jim announced that an offer has been made to and accepted by Alexandra "Alex" Curran to serve as Collections Specialist on a visiting line to work on *The Weekly Challenger* Initiative. He mentioned her academic background, previous experience at USF, and her residency program in digitization and audio/visual preservation. She is scheduled to begin on September 26.

Updates from the Dean:

- Martin Tadlock announced that master academic planning in the colleges is underway. This process will take stock of programs for metrics and qualitative measures, not with a plan to cancel programs. A SWOT analysis and wish list will look at indicators, not outline specific criteria. Faculty and leadership team members were encouraged to attend the open forums and participate in the process.

Committee updates:

Diversity:

- The committee has not met yet.

Events:

- Deni Elliott's program is scheduled for September 26.

Exhibits:

- The Harry Potter exhibit will be installed later this month, on or about September 26. A temporary exhibit will also go up later this week for the "Two St. Petersburgs" program to highlight some of the publications and ephemera donated by Bill Parsons.

Space:

- Carpeting is done on the first and second floor. Extra carpet tiles are still in public areas and near loading dock. They should be moved. Also, the hydraulic lifts brought over from USF Tampa in the first-floor vending area should be returned.
- Beanbags and beanbag ottomans will be added to the library soon.

New Business:

- **Library Involvement with Science Festival:** There was consensus that the library should get involved as a venue with Science Festival (October 20 and 21), especially due to the popularity of the Harry Potter exhibit that will be installed at that time. In addition, there may be an opportunity to support an interactive exhibit that combines geospatial analysis and anthropology. Kaya also will work with Karin Braunsberger on a survey of those involved in the festival. In the past, laptops for these surveys were provided by Pinellas County Schools; that option is not available this year. Berrie will work with Kaya to see if there are surplus laptops that could be used for the SurveyMonkey assessment outside of the library.
- **Next CITL Event:** The upcoming CITL event will most likely include a lunch for new faculty and perhaps their mentors, as mentors are identified. A Friday will probably work best for scheduling. This event should include a component that allows for conversations/mentoring that involves librarians in areas such as research support, faculty liaisons as subject specialists, etc.
- **Student Tech Support:** Conversations focused on the library's role and the proper place for tech support and training on campus. Do we provide basic information, refer them to sources, or perform support ourselves? The support structure should be tiered and not created in a way that forces already busy faculty and staff to take on new responsibilities or perform levels of support outside of their comfort zone. Needs change throughout the semester, as students frequently ask many Canvas questions at the beginning of the term

and more software applications programs (MS Office, SPSS, etc.) near the end of the term. Various approaches and ideas were discussed. A subcommittee may take a look at present circumstances and concerns.

- **LLT Agenda and Minutes:** Brenda will take this over beginning with the October meeting.
- **Textbook Initiative:** Things are moving forward. Perhaps for spring semester we will start a little earlier. Patricia reported that she had acquired 97 titles at a cost of about \$6,000, or approximately 10% of our library's acquisitions budget for monographs. We should track data so that we can share evidence of our efforts with campus administration and Student Government as appropriate.
- **Digital USFSP (bepress):** The transition of content from DSpace to bepress begins this fall. The collections related to *The Weekly Challenger* will be among the first added. DSpace will continue to serve as the digital repository for other collections until they are migrated to bepress and they are confirmed to have transferred successfully. We are not moving everything overnight.

Old Business:

- **Diversity Officer Search:** Patricia reminded everyone that another candidate for the Campus Diversity Officer position will visit campus soon and encouraged colleagues to participate in the process.

Next Meeting:

- October 11, 2016
- Leader: Kaya (according to schedule)

The meeting adjourned at 5:14 p.m.

Respectfully submitted,

Jim Schnur