

**Library Leadership Team Meeting**  
**Tuesday, August 9, 2016, 2:00 p.m.**

**Present:** Gary Austin, David Brodosi, Deb Henry, Berrie Watson, Camielle Crampsie, Tony Stamatoplos, Virginia Champion, Kaya van Beynen, Karla Kmetz Morris, Patricia Pettijohn, Catherine Cardwell, Jim Schnur

**Regrets:** Tina Neville, Christine Dunleavy

Meeting was called to order at 2:00 pm

July minutes: Approved as written

**Announcements**

- Blackboard Collaborate is moving to Blackboard Collaborate Ultra
- Turn It In has had changes to the report viewing face
- Canvas has had updates for uploading videos and files

**Committee Updates**

- Diversity
  - No updates
- Events
  - Several new events have been scheduled for Fall semester: Get on Board Day, Build a Bookmark, Therapy Dogs, Deni Elliot Talk, Anna Dixon Talk, etc.
- Exhibits
  - John Harte Art Exhibit, Literary Word Clouds, Olympics
- Space
  - Carpet installation will begin 8/10/16 on the 2<sup>nd</sup> floor

**New Business**

- CITL and the New Faculty Orientation and reception will be held in the library on 8/16/16
  - This session is meant to enhance the HR orientation
  - There will be another session in September
- Annual Report Deadline is 8/30/16
  - Some reports complete others are finishing up
- Executive Administrative Assistant Search going well
  - 2 strong candidates
  - Dean is calling references
- College Scheduler will be piloted at USFSP starting this fall semester and works with OASIS and hopefully makes scheduling classes easier

- Efforts are being made for the Textbook Affordability Initiative
  - Todd Chavez has a group working on gathering data and creating a report
    - Will share raw data with us for Gen Ed
  - Textbooks for classes that are in our collection are being pulled and put on Reserve
  - A list is being put together of textbooks that are available as ebooks
  - bepress is moving forward and will open the door for more OER initiatives
- It is appropriate to call campus police if people are not using the building for its intended use, use your judgement and comfort level
  - Let Cathi know if police are called so she has a heads up when the police report comes
- There will be a Table Top Training for local enforcement 8/15/16 and the library will be used as a case study scenario
- There has been a request to have more All Staff meetings possibly quarterly
  - Possible first meeting may be a professional development event with SOCAT Training to learn about helping troubled students (recognizing signs and getting them help)
- Residence halls are overcrowded, with 3 students sharing rooms
  - Methods are needed to help avoid roommate conflicts due to this
    - May effect library usage (study rooms, desire for longer hours, etc.)
    - Kaya and Camielle will reach out to the assistant director of housing to see what we can do to help
- New concerns are arising with title ix and transgender students
  - Guidance at a system level will be needed in addressing these concerns but we need to be aware of the situation
    - Student ID's – legal name has to be used on all legal documents which an ID is considered but students have a right to use the name they chooses even if not legally changed yet
      - These situations must be handled sensitively and if there are any questions or concerns direct them to the Dean of Students

### **Next Meeting**

September 13<sup>th</sup>

- Leader: Tony
- Scribe: Jim

The meeting was adjourned at 3:30 p.m.