

Library Leadership Team Meeting

Tuesday, July 12, 2016, 2:00 p.m.

Present: David Brodosi, Cathi Cardwell, Virginia Champion (Scribe), Camielle Crampsie, Christine Dunleavy, Deb Henry, Karla Kmetz Morris, Tina Neville (Leader), Patricia Pettijohn, Jim Schnur, Tony Stamatoplos, Berrie Watson

Regrets: Gary Austin, Kaya van Beynen

The meeting was called to order at 2:01 p.m.

General Announcements:

- Tina was notified by Tampa that LexisNexis Academic will no longer be a part of the databases contracted for on the state level. If USF wanted a single subscription it would be prohibitively expensive.
- Jim explained that the Weekly Challenger project is going very well. He is in the process of moving the metal shelving to Harbor Hall to leave more room in Spec Coll for processing the Weekly Challenger and other new collections. (Jim offered an 'open house' after completion of the vault set-up.) Lynn Johnson, current editor of the Challenger, is developing ideas for promotion of the collection.
- The Library Digital Archive is moving to a new system from DSpace. The likely replacement is bepress Archive. More information will follow.
- DL currently uses Zaption for video lessons. It has been absorbed by Workday and will be concentrating on HR. DL is cancelling Zaption as of 9/30/17. They are looking into other products for faculty use.
- OLITS is working on a K-12 teacher workshop for online learning. They are investigating the options, building a program, and working on funding.
- Karla announced that OLITS has helped 2 more faculty receive QM certification on their courses. This is a total of 14 courses and 16 faculty certified (faculty are certified to be peer reviewers and serve on national committees). 3 additional courses are in review and 7 more are in development. All the OLITS designers are now certified to aid professors to bring their courses up to QM certification which will soon be a state requirement.
- OLITS is evaluating 3play media for close captioning and transcription of videos to assure accessibility.
- Deb notified the LLT that the Faculty/Staff meeting is Friday, August 26th. More information to follow.
- Frank Biafora will serve as the chair of the search committee for the new College of Education Dean.

Updates from the Dean:

- The Administrative Assistant for the Library Dean has been authorized; the ad has been written and is ready to post. The Dean asked for alternate posting venue suggestions.
- The new USFSP College has been named the College of Human Sciences. They have hired a Contract Researcher, Leila Martini, to work on grant proposals. She will be housed in OLITS and Tina will be her library liaison.

- The Dean has a meeting scheduled with Ed Lewis (new Facilities project manager) to discuss the ongoing and upcoming building repairs. There was a call for additional items to take up with him.

Committee updates:

Diversity:

- Pride week events went well. Some attendees offered to donate their collections of Florida periodicals to our Spec Coll. Jim will work with those interested to finalize the donations.

Events:

- The committee is on hiatus for the summer since attendance at summer events is traditionally low. There are plans incubating for the Fall Semester.
- David offered to bring a large screen television down to the atrium for the Olympic meets.

Exhibits:

- Natalie is working on Olympics displays and in August there will be the Deby Cassill sponsored insects display. The Harry Potter exhibit will be coming in September.

Space:

- Tina is meeting with Doug Maczis in Facilities about replacing the 2nd floor carpet as well as to complete the first floor. No additional space projects are in progress at the moment.
- There was discussion of the gender neutral/family bathroom project which did not get funded this budget year. It is still on our wish list.

New Business:

Berrie announced that the new servers have arrived. He is setting up a new array and infrastructure. The new equipment requires a complete overhaul of the setup and will take place over the next two weeks. He will likely work during off-hours and does not anticipate inconvenience to the staff or patrons. The previous servers were so old the manufacturers will no longer service them. The bulk of the funding came from Tech Fees and funding for the VM came completely from the Tech Fees.

Annual Reports:

A promotional annual report for marketing purposes will not be created this year. David and Tina have finished and submitted their reports. Virginia offered that hers is in process. Cathi agreed that for this year, no particular format is required.

Community Visitors:

Some recent issues relating to children's camp groups' use of the library spaces were discussed. All library staff are encouraged to make note of camp groups using the library for activities on a routine basis.

2nd floor Ficus Update:

David and DL have noticed that the Ficus tree on the 2nd floor is being overwatered. He asks that the watering is left to him and Michael. They water the tree and they fertilize it on a schedule. Overwatering has resulted in yellowing leaves.

Final Announcement from Jim:

He reminded us that 20 years ago this month the library relocated from the Bayboro building to Poynter. The Poynter Library in this building opened for business August 2016. Happy Anniversary to all.

The meeting was adjourned at 3:07 p.m.

Next Meeting:

- August 9, 2016 is probable, but no firm date is set.
- Leader: Gary, Scribe: Camielle