

## **Library Leadership Team Meeting**

Tuesday April 14, 2015 2:00 p.m., Administration Conference Room, Nelson Poynter Memorial Library

**Present:** Deborah Henry (convener), Carol Hixson, Gary Austin, Virginia Champion, Marcela Estevez, Tina Neville, Patricia Pettijohn, David Brodosi, Berrie Watson, Jim Schnur, Tony Stamatoplos, Camielle Swenson, Kaya van Beynen (scribe)

**Meeting:** Called to order at 2:02 p.m. by Deb Henry

### **Announcements**

New Library Employee

- Virginia announced that Angela Hood was hired as the new Circulation Library Assistant.

Award

- Jim was awarded a presidential citation 2015 Presidential Citation from the Florida Historical Society in recognition of his ongoing outstanding service to the Florida Historical Quarterly and the Florida Historical Society.

Systems Array

- Berrie announced that library Systems has a new storage array now. This announcement was greeted with great excitement

Printing:

- All individuals wishing to voice their concerns about Bull Bucks should be directed to the library feedback form (under help in the main USFSP Library webpage) or if it a very big issue, the individual should be directed to Carol for a more formal reply.
- 2 sided printing is causing paper jams in the printers.
- Wireless printing needs to be advertised more.
- Action items:
  - o Camielle will announce this in the summer and September *Since You're Here...*
  - o Gediminas Pakalnis will make a new sign about double-sided printing to post by the printer.

Library Maintenance

- Deb and Tina have asked the custodial staff not to move the whiteboards, but their requests have been ignored. Other concerns about the library cleanliness were voiced.
- USFSP has hired a painter and according to Kevin Cartmill, the library can submit a work request for library painting.
- Action:
  - o Carol will send Kevin will invited him to the next LLT meeting to discuss this and other maintenance library issues.
  - o Carol will submit a work request to get the library painted
  - o Kaya will create a Google Doc for LLT members to list their complaints and observations

Library Donations

- Carol and Jim discussed some recent challenges resulting from donations.

### **Dean's Update (Carol)**

- Carol has a 30 minute meeting scheduled with Mark Durand about the library's budget priorities. No other details about the meeting are available yet.
- The Tech Fee was approved for updating the Science and Technology Classroom was passed

**Guest Lauren Friedman:**

- Was unable to attend the LLT meeting as originally planned

Meeting Concluded at 2:50

*Minutes submitted by K. van Beynen*