

**Library Leadership Team Meeting**  
**Tuesday, September 8, 2015, 2:00 p.m.**

**Present:** Gary Austin, David Brodosi, Deb Henry, Berrie Watson, Camielle Swenson, Tony Stamatoplos, Virginia Champion, Tina Neville

Meeting was called to order at 2:00 pm

August minutes: Approved as written

Announcements:

- Deb will move forward with the Library's Vision 20/20 statement and present at Dean's Meeting and share with Chancellor
- David confirmed that as announced at the Faculty Meeting Sir Ken Robinson will be here to present February 12, 2016 for the Bay to Bay Distance Learning Symposium which will be the kickoff for Innovative Center for Teaching and Learning
  - OLITS is working with Dwayne Isaacs and a graphic designer to create a logo for the Symposium
- September 18<sup>th</sup> colleagues from Tampa will be coming over for a meeting
  - David will be giving a presentation and tour of OLITS
- OLITS will begin an online proctoring service
  - A request has been made for 10 Macs and 10 PC's to be checked out and used solely for proctoring – they will be stored at circulation
  - A proposal for 30 laptops has been made to set up in POY 234 during midterms and exams for proctoring
    - Cameras will be installed in both POY 234 and POY 218
- OLITS will be getting 30 laptops to use for professional training

Interim Dean's report / updates:

- Chitra Iyer is reorganizing PAR for improvements
- Retention is improving, up to a few percentages from 63%
- RCM management system being implemented by Tampa but will not affect out campus
- September 12<sup>th</sup> is the USFSP 50<sup>th</sup> Anniversary Block Party
  - 80 vendors
  - Rename part of 2<sup>nd</sup> St as University Way
- Development office is working to create an internal USFSP newsletter for employees only
- Course Scheduler will be moving forward in the Spring to help make scheduling easier for students
- Chancellor would like to see more awards other than just the Excellence Award
- Deb forwarded information about Faculty Credentialing

- Three LLC's currently: BioLife-19, Living Green-7, Leadership-22
  - A task force has begun to be formed to work on organizing LLCs
  - Deb asked about Web Presence for things such as access to our LibGuides
- RVC Student Affairs Search Committee Chaired by Chitra Iyer
- No chair yet for Academic Affairs RVC
- There will be search firms used for both student and academic affairs searches
- Deb would like to receive any proposals for new positions, full descriptions and justifications, so that she can put them forward for the next fiscal year as soon as possible

## Updates

- Space Committee
  - Deb and Tina have been clearing out and organizing the storage room
    - Each group/department will have a designated area
  - POY 218 is almost done – monitors have arrived
  - Need to continue work on long term wish list document
- Diversity Committee
  - Had first meeting and discussed possible programs (ex. PRIDE Event) and things to accomplish which need to be prioritized
- Exhibits and Display Committee
  - Oct Display- Alice and Wonderland 150<sup>th</sup> Anniversary
  - Nov Display – Star Wars
  - Use same form for library staff as used for students and the rest of the USFSP community to come up with ideas for displays
  - Will work with Berrie to get the application online
  - Two inquiries have been made for checking out the display cases
    - NAMI – National Alliance of Mental Health student group and for a Living Green LLC project
      - Applications sent but have not received them back yet

## October 13<sup>th</sup> Meeting

- Leader: Kaya
- Scribe: Virginia

The meeting was adjourned at 3:00 p.m.