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USFSP Faculty Senate Meeting : 2017 : 03 : 03 : Minutes

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University of South Florida St. Petersburg
Faculty Senate Meeting Minutes – March 3, 2017
Bayboro 220 – 1:00pm-3:00 pm

I. Recognition of Members and Substitutes

Present: Jill McCracken, Mark Pezzo, Deb Henry, Deanna Michael, Debbie Sinclair
Regrets: Steve Lang, Jerry Lin

II. Recognition of Guests – Morgan Gresham for GE discussion

III. Approval of Agenda – moved to approve and accepted

IV. Student Government Report and Discussion -- NA

V. Administrative Reports and Discussions – RC Sophia Wisniewska and RVCAA Martin Tadlock

Dr. Wisniewska –

- The healthcare consortium has evolved into a new entity. It will now be a subcommittee of APAC (Academic Planning and Curriculum).
- There was a wrinkle in the efforts to procure the Florida Progress building but we are still working with legislators to see if something can be done.
- STEM request for \$2.5M has been made.
- There is state money for renovations. USFSP is looking at renovating 2nd floor of Davis Hall (~\$5M).
- Status of the new residential housing project: Five firms have been interviewed 5; designs are all great. Progress is on track for an August 2019 move-in.

Dr. Tadlock –

- SACS 5-year report is almost complete and ready to be submitted (uploaded).
- ALC Assessment Day – Martin asked the Senate if a meeting on the Wednesday or Thursday before Fall Friday faculty meeting to discuss assessment was desirable and feasible. Some discussion followed with the suggestion that any meeting date be set as early as possible. The GE Council already has a series of meetings scheduled in April.
- New suggestion: Set a date in fall 2017 and spring 2018 when no classes would be scheduled, to allow time for work on program assessment. Martin stated that administration would favor this but needs input from faculty, e.g. would faculty miss the class day? What time during the semester (mid- or at the end of the semester) would be best? Senators should discuss this with college councils and departments and ask if this would be helpful.
- System MAP (final draft) is posted in Canvas & going to Board for approval and adoption; can be revised yearly. Some language and dates have changed a bit to fit some limitations. USFSP Program going forward: Sustainability studies and Computational and Applied Mathematics. This was a real gain for us and Martin congratulated the faculty on their work this fall. The evidence presented helped sell the proposals. USFSP should be able to get a few majors out of each. Lots of factors are considered. There will be more discussions with faculty about other disciplines.
- USFSP MAP – Major editing has occurred; Martin is meeting with Deni this week. Any questions or concerns should go to Martin. He would like three really strong selling points to address the question: why would a student come here?

- Faculty time use study – this will be conducted sometime in April - one day, same day - for all faculty to participate. Access to Delaware Study data (national comparative data) – USFSP data is being uploaded; should be available shortly.
- Faculty Senate web page available through Academic Affairs web page. Deanna will try to get additional documentation for web site. <https://www.usfsp.edu/academic-affairs/faculty-senate/>

VI. Approval of Minutes from December and January meetings – tabled

IX. Action Items:

A. General Education Statement on Exit Requirement Courses –

Morgan Gresham shared information about the state of “Exit courses” here and elsewhere. She summarized that these courses could be used to assess a general education program success but there can be issues as not all students take their GE courses at USFSP. Therefore the exit courses can’t be the only assessment. Changes at SACS may affect the GE Council proposal. Exit courses are going away at many/most institutions; some are being replace by capstone courses.

Morgan also presented a proposal for a process for reviewing GE core courses, beginning August 2017. There are five broad disciplines; each year all courses in a discipline would be reviewed, resulting in a 5 year cycle. The GE Council would work with the Institutional Effectiveness Office. The goal is a set of courses that can be routinely be offered and assessed. SACS wants to assess general education as a program. If a USFSP course does not meet review standards, it would either be required to improve or be dropped.

Motion to approve the process: Jill moved, Deb seconded. During the follow-up discussion, it was decided that once the process has been implemented, if substantive changes are required, the revised process should come back to Senate for review. All approved.

Motion: Allow the process to begin but continue to vet the process. Senate requests the GE Council write a letter to introduce and explain the process and the cycle and submit the letter to the Senate for review before sending to faculty. Mark moved, Jill seconded, all were in favor.

- B. General Education Director duties and responsibilities - tabled
- C. Resolution on Senate Bill 104 – Motion to participate with the other System Senates in preparing a statement was approved. Deanna will forward suggestions for a USFSP representative to the System committee.
- D. Addition to the USFSP Faculty Senate President and Vice President duties - tabled

X. Old Business:

- A. Faculty Senate Documents - Undergraduate Council Policies and Procedures - tabled
- B. Sexual Harassment Policy - tabled
 - a. https://www.eeoc.gov/laws/types/sexual_harassment.cfm
 - b. USF System Policy 0-004
- C. Master Academic Plan draft – See RVC for Academic Affairs updates
- D. Health Programs Consortium concept paper – See Chancellor’s updates
- E. System Research Council –John Johnson was attending the Associate Deans for Research committee for Martin. Jamie will be replacing John. Two candidates for the System Research Council were put forward by USFSP Research Council. Deanna will forward the top name to the appropriate group.
- F. COE - tabled

- G. System process problems – Jill mentioned that she had some suggestions to share with the Senate but time did not allow further discussion.

XI. Tabled Items

- A. FS minutes May

XII. New Business

- A. Inviting new administrators and other guests to present this year to the Faculty Senate
- B. Unaffiliated faculty annual reviews, review of proposal for reorganization of CAS from spring 2016 – CAS Departments heads met and did not think it is inappropriate for the direct supervisor of the environmental faculty to perform their annual review. While the CAS Dean could do it, the Bargaining Agreement does not require that. The faculty can select members from among themselves to form a peer-review committee. Deanna will email Kofi to confirm the Senate's interpretation of who may serve as supervisors of tenure-track faculty.
- C. Administrative Survey - tabled
- D. Faculty Time Use Study – address by Dr. Tadlock

XIII. Reports: all were tabled

- A. System Faculty Council – Deanna Michael, Debra Sinclair, and Deb Henry
- B. UFF – Steve Lang
- C. College reports
- D. Committee Information

XIII. Adjournment – 3:10 pm

Scribe: Deb Henry

Dates for Future Meetings:

- April 7, 2017 1:00 pm Bayboro 220
- May 5, 2017 1:00 pm Bayboro 220