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USFSP Faculty Senate Meeting : 2017 : 01 : 13 : Minutes

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University of South Florida St. Petersburg
Faculty Senate Meeting Minutes – January 13, 2017
Bayboro 220 – 1:00pm-3:00 pm

I. Recognition of Members and Substitutes

Steve Lang, Mark Pezzo, Deb Henry, Jill McCracken, Deanna Michael, Debbie Sinclair, Jerry Lin

II. Recognition of Guests

Dr. Kathy Arthur, CAS, Anthropology

III. Approval of Agenda -

Addition of Action item (T&P guidelines) – Motion to add approved.

IV. Student Government Report and Discussion -- NA

V. Administrative Reports and Discussions – RC Sophia Wisniewska and RVCAA Martin Tadlock

No reports

VI. Approval of Minutes from December meeting – Tabled until Senate members have read. Motion to approve minutes online was accepted.

IX. Action Items:

- A. Appointments to the System Research Council – Dr. McHale has withdrawn his application to join this Council. Deanna described the current appointment process. There is agreement among all campuses that the current process is inappropriate. USFSP and USFSM should develop their own application procedure. The USFSP process should involve the USFSP Research Council and USFSP Faculty Senate. USF Tampa’s criteria and process can serve as a model for the other campuses.
- B. College T&P guidelines – It is time for the faculty councils begin to review or develop their guidelines with respect to the new campus T&P procedures. A motion was approved to direct the colleges and library to submit their new or revised guidelines to the Faculty Senate by March 10, 2017. Departments should submit their guidelines by April 14.

X. Old Business:

- A. Faculty Senate Documents - Undergraduate Council Policies and Procedures – Keep on agenda until completed.

XI. Tabled Items

- A. FS minutes May – still searching for these minutes.

XII. New Business

- A. Sexual Harassment Policy
 - a. https://www.eeoc.gov/laws/types/sexual_harassment.cfm
 - b. USF System Policy 0-004 – Policy outlines steps that can be taken.

There was a review and discussion of the official policy, ramifications of the process, and results. The Senate agreed to prepare a general statement reinforcing the university's values, particularly concerning harassment. A statement will be drafted and reviewed at the next meeting. Deanna will bring this issue to the System Faculty Council to gain more information about entire process.

- B. Master Academic Plan draft – A motion was passed that the Senate members should try to review the draft and prepare questions and provocative points to discuss at the next meeting.
- C. Inviting new administrators and other guests to present this year to the Faculty Senate – Senate should put out another call to campus units and invite any of them who are interested to speak to Senate.

XIII. Reports:

- A. System Faculty Council – Deanna Michael, Debra Sinclair, and Deb Henry – A representative from each campus provided an overview of the retention strategies employed on their campuses. A description of a new Tampa-based medical engineering program was presented Council members.
- B. UFF – Steve Lang – There were two issues addressed by UFF 1) number of sabbaticals and 2) e-Disclosure challenges. The sabbatical issue was resolved and e-Disclosure was revised to avoid confusing and incorrect language.
- C. College reports – CAS is working on communication issues. COB meets next week. COE also meets next week but reported that applications for the open Dean position are still coming in. The Library Faculty Council has created a committee to review library faculty promotion guidelines.
- D. Committee Information – NA

XIII. Adjournment – 2:31 pm

Dates for Future Meetings:

- March 3, 2017 1:00 pm Bayboro 220
- April 7, 2017 1:00 pm Bayboro 220
- May 5, 2017 1:00 pm Bayboro 220