

Library Leadership Team Meeting

Tuesday, October 13, 2015

Present : David Brodosi, Virginia Champion, Deb Henry, Tina Neville, Patricia Pettijohn, Jim Schnur, Tony Stamatoplos, Camielle Swenson, Berrie Watson

Regrets : Gary Austin

Meeting was called to order at 2:15 p.m.

Interim Dean's report/updates

- There was delayed distribution of the pre-paid monies for colleges and universities. This affected many USFSP students.
- The Benefits Fair will be held on Wednesday, October 21st. Flu Shots and other resources will be available.
- HR is going to set up supervisory training. We will be notified when the training is scheduled.
- The Florida Board of Governors will visit USFSP on Wednesday, October 14th.
- No news yet on the proposed January mini-courses.
- An Education Leadership course will be offered online. It is set to be a six week course beginning in early December and running through January. May be listed in OASIS when the time comes.
- The PAR process has been simplified. You should see the difference when accessing it.
- The campus is conducting a search for a Diversity Officer; and for an Assistant Director of Admissions.
- The USFSP Development Office is in negotiations with the Westminster NE Senior Community for a dinner/lecture series.

New Business

- Mobile guide to the website
 - Tabled until November
- Space committee renovations proposal
 - A multi-project proposal has been compiled and made available for the Interim Dean and the Development Office. This is meant to be a living document – separate sheets listing projects both small and large. Put together in a binder it can be easily edited – completed projects taken out and new ideas refined and

included. Dean Henry thanks those who worked so hard on and produced such a professional document.

- Renovations in OLITS
 - The work should be completed by November. The new carpeting is on hold. The LLT meeting will be held there. They are currently researching 50"- 60" touch-screens. The screens will connect synchronously with other locations for live conferencing. The technology will be for OLITS and Library use only.
- Poynter Corner Online Form Revision
 - Kaya is editing out wrong information and streamlining the form to make it simple and correct. Discussion of the form is tabled until the new form is further along.
- Study Room Reservation System
 - Berrie reports that he and Virginia have made some progress accessing LibCal. They will test more aspects of the program and report back next month.
- Faculty Staff Campaign
 - Dean Henry called for volunteers to head the Library Faculty Staff Campaign. Volunteers will be invited to attend the kickoff on Oct. 27th in the Chancellor's Conference Room. Department heads discuss this with their staff and those interested should send an email to the Dean. Last year the Library had 55% participation last year. This year the theme is Olympic Gold Medal Games and the Library's projected goal is 61% or around 17 employed here.
- New University Regulations on media course content
 - David reported that a committee is being formed to develop and establish new University regulations and policies ensuring class content will meet ADA standards. For instance, media needs to be close captioned. The goal is to transition all material to multiple formats.
- USF MLIS Alumni Association
 - Jim announced there is now an LIS alumni group. He is the inaugural secretary. Many events have been planned for the year. Graduates of the school will be contacted at a later date.
- Bull Bucks Printing
 - Can now print to Bull Bucks printers from email. Please let Berrie know if there are any problems.

November 10th Meeting

Leader : Patricia

Scribe : Jim

The meeting was adjourned at 3:05 p.m.