

1-9-2015

USFSP Faculty Senate Meeting : 2015 : 01 : 09 : Minutes

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University of South Florida St. Petersburg
Faculty Senate Meeting Minutes –January 9, 2015
Bayboro 220

Called to order: 1:30 pm

I. Recognition of Members and Alternatives

Deanna Michael, Steve Lang, Ella Schmidt, Dan Marlin, Wei Guan, Mark Pezzo

II. Recognition of Guests

No guests

III. Approval of Agenda

Changes to the agenda:

- III. Approval of Minutes changed to III. Approval of Agenda
- Add item - Rubric for Outstanding Graduate Award

Approved by Senate

IV. Approval of Minutes from December meeting

Ella 1st, Dan 2nd, all approved

V. Administrative Reports and discussions – RC Sophia Wisniewska and RVCAA Han Reichgelt

Drs. Wisniewska and Reichgelt were unable to attend.

VI. Action Items:

A. Membership on the Campus T & P committee

Based on a conversation with the RC and suggestions made by the USFSP Senate, Deanna reported that membership of the campus T&P Review Committee will probably be through election and appointment. The preferred time line would have committee meetings starting in February with a draft ready for fall. There was a brief discussion about how quickly colleges and library could conducted elections. Sarasota-Manatee campus is expected to follow USFSP; our actions will help them move forward. The document prepared for USFSP will go to Tampa for Union and contract review. There was some discussion of criteria and issues that arose during the Tampa campus revision process.

Action: Deanna will continue to follow up on this matter.

B. Administrator Review at USFSP

Deanna shared the questions from the survey instrument used last year (8 pages, 5 questions per section). The two reasons for the survey are 1) SACS accreditation and 2) feedback on the performance of administrators being reviewed. There was a discussion about the usefulness of the data generated and the comments that were summarized last year. Summaries were distributed to faculty and administrators. Surveys were not saved.

The projected implementation of this year's survey is sometime in March. Senators are asked to review the questions and send any suggestions for revisions or improvements to either Deanna or Steve. Deanna will follow up with the RC and General Counsel. The Senate decided that all comments will be reported as received this year. The cover letter will be revised to announce that direct comments may be shared.

Actions:

- Senators should review all questions and send suggestions and revisions to Deanna and Steve.
- Deanna will follow up with the RC and General Counsel.

C. Future guests

Carol Hixson requested time to discuss the Distance Learning program and academic issues. Mark announced that the Psychology Department is a Beta tester for online test taking. Five programs designed to deter cheating are being examined. This would be a good time for a meeting as there are several areas the Senators would like to discuss. Deb announced that an interview for the DL director position will be conducted on Friday, January 23rd and strongly recommended that Senators try to attend and encourage their colleagues as well.

Actions:

- Deanna will invite Carol Hixson to a Senate meeting.
- Senators will encourage colleagues to attend one of the interview sessions for the position of Director of Distance Learning.

D. Rubric for outstanding graduate

Dan prepared a draft of a rubric based on the current application. The Senate discussed GPA and the work experience requirements, and some suggestions for language. The next review will be held for students graduating in May 2015.

Action: Dan will check with Yoli Lanuza about the application and bring a revision to the next meeting.

VII. Old Business:

A. Vice President Position

Dan Marlin indicated he would be willing to serve. Deb nominated Dan, Steve 2nd, all approved.

B. DL Committee

Dan reported on some suggestions he received from COB faculty with regards to the charge for the Senate DL committee. There was a lengthy discussion about the infrastructure of the current program, communication issues, staffing levels, facilities, and other support factors that affect DL teaching. There is concern that the goal of increasing the student population of USFSP will be very difficult unless the DL program is reviewed and a serious commitment to adequately support the program is made. The Senate President will make the following motion to the Strategic Planning Implementation Steering Committee:

Motion: The Faculty Senate requests assurance that Distance Learning program, all services, resources, staffing, and delivery issues related to the program, is given the highest priority in the strategic planning process. The Senate urges the administration to reconsider the existing organizational structure.

VIII. New Business:

A. January 15th Campus Board meeting presentation – Deanna Michael

Campus Board will be reporting on their work on BOT committees at the next meeting.

B. Strategic Planning group Faculty Excellence progress

An undergraduate data analytics program was suggested as the outcome of the "100 day project". This was not a faculty-generated proposal and there were suggestions that perhaps a better project would be to establish a teaching center or research center.

C. Faculty Conduct Policy in the Dean's council Meeting

Dean's Council minutes went out with this policy. The document is currently being reviewed by General Counsel and will eventually appear before the USFSP Senate for review.

D. Format for Promotion files as discussed in the Dean's Council Meeting minutes

Format requirement for promotion files changed again last year, causing some confusion among the participants of the process.

Motion: Academic Affairs should decide what format they want use for Tenure and Promotion packets and clarify that with all parties well in advance. We suggest that the format should remain consistent for 5 years, or at least not change yearly.

E. March Faculty Senate Meeting

The next meeting of the Senate was scheduled during spring break and too many members would not be available. The meeting was moved to March 13, 1:30 pm.

IX. Reports:

A. System Faculty Council – Deanna Michael

Tabled

B. UFF – Steve Lang

Tabled

Future Meetings:

- February 6, 2015 1:30 PM Bayboro 220
- March 13, 2015 1:30 PM Bayboro 220
- April 3, 2015 1:30 PM Bayboro 220
- May 1, 2015 1:30 PM Bayboro 220

3:35pm adjourned

Summary:

Actions:

- Deanna will continue to follow up on the T&P Review committee.
- Senators should review all questions on the administrators' survey and send suggestions and revisions to Deanna and Steve.
- Deanna will follow up on the survey with the RC and General Counsel.
- Deanna will invite Carol Hixson to a Senate meeting.
- Senators will encourage colleagues to attend one of the interview sessions for the position of Director of Distance Learning.
- Dan will check with Yoli Lanuza about the outstanding graduate application and bring a revision to the next meeting.

Motions:

- The Faculty Senate requests assurance that Distance Learning program, all services, resources, staffing, and delivery issues related to the program, is given the highest priority in the strategic planning process. The Senate urges the administration to reconsider the existing organizational structure.
- Academic Affairs should decide what format they want use for Tenure and Promotion packets and clarify that with all parties well in advance. We suggest that the format should remain consistent for 5 years, or at least not change yearly.

Tabled:

- System Faculty Council Report
- UFF Report

Respectfully submitted,

Deborah Henry