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## University Affairs Committee Meeting Minutes 07/05/2011

University of South Florida. Student Government Senate

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University of South Florida  
Student Government Fifty-Second Student Senate

SUMMER SESSION  
July 5<sup>th</sup> 2011

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**Meeting called to order by Chairman Scott Sandoval at 4:47PM.**

Sandoval- This is the committee on University Affairs. So, the first item on the agenda is roll call. Okay. So, when I say your name, please say present and if I mispronounce your name, just correct me. Kelly Wright?

Wright- Present.

Sandoval- William Warmke?

Warmke- Present.

Sandoval- Peter Nguyen is excused. Dana Jordan?

Jordan- Present.

Sandoval- Andrew Uhler? Chandler Bearden?

Bearden- Present.

Sandoval- Samantha Toro? She'll be right back.

Sandoval- Toby Thompson; he's excused from now on. Matrifa Williams?

Williams- Present.

Sandoval- Abdool Aziz.

Aziz- Present.

Sandoval- Sazia Mytha? She's excused. Mr. Worobey and Mr. James Luis?

Worobey and Luis- Present.

Sandoval- So, are there any additions/deletions to the agenda?

*Motion to accept the agenda by Senator Warmke.*

Sandoval- There were no minutes sent out I believe.

*Motion to postpone the minutes until next week by Senator Aziz.*

Sandoval- So, the minutes will be postponed until next week. Okay, is there any open forum?

### **Open Forum**

Aziz- Tent day next Monday: chemistry building.

Sandoval-We got approval?

Aziz- We will.

Sandoval- So, the review of the Rays survey ended last Friday. Okay, so we got 99 responses. Good job guys. So, what does this say? Okay, would you be interested in attending a USF day at the Rays? What factors are important to you? The price was the most important and the day of the week was the second important. Which would you rather prefer? Moving down: the Rays playing a higher team for 15 dollars were preferred. So, what we decided was we would have the Bulls at the Rays game. It is going to be September 8th I believe. It is definitely on a Friday which is against the Toronto Blue Jays. So, you guys selected the day for the rays game. Zach Johnson is really proud of you. So, are there any questions on this? So, moving on to the library survey. I actually don't have it in front of me but I think I sent it on an email. Here's the library survey I think we have already gotten like 100 maybe like 150 from when we gave it out on a tent day. We'll be running this the next week until Tuesday. The last day will be Tuesday and then Monday will be a new survey. So, everybody should know this. One week should be fine and we'll more than likely write a memorandum for this this coming Tuesday. Okay, that being said are there any questions or concerns. It was written by Mr. Luis and Worobey over there. Okay, approval of the SOP's. Did anyone look at the SOP's? Okay, so what we're going to do is we're going to motion to approve this or edit them. Just like we do in senate. So, first off has everybody read them or would you like me to go through it quickly?

Aziz- Could you quickly go through them?

Sandoval- I'm going to go really quick. So, starting from the beginning, the rules of the procedure shall not conflict with the student government constitution. They may however further define any section of statutes. The committee may call a special meeting, I have to give you guys a 24 hour notice. So, quorum will be defined as half plus one for general or regular meets. So, meetings of the committee shall be governed. At any time of a regular meeting of the committee, standard operations may be suspended until the adjournment of the meeting. So, attendance; you are expected to attend all meetings of university affairs. The vice chair shall assist the chair in normal operating procedures, which is Mr. Warmke.

**Senator Toro enters at 4:57.**

Sandoval- Okay, so that being said...Did you read them?

Toro- No.

Sandoval- Would you like me to go over them again?

Toro- No, that's okay.

Sandoval- Senators may be excused from a committee meeting at the discretion of the committee chair.

Toro- I think five minute open forum is just too long. You could just say open forum.

Sandoval- Okay, give me a second here. Attendance. Correct? Five minute open forum. Do you know how to put like a cross through? There it is. So, we have a motion on the floor. Or should we go through it?

Aziz- Can you go back up to the vice chair responsibilities?

Sandoval- Okay, there it is.

Aziz- That second sentence, is that needed.

Warmke- I think it just says if Scott's absent the vice chair steps up.

Toro- That just says if say Scott wanted to make a Doodle, but he had an emergency, Mr. Warmke could.

Luis- Should we just say that in the chairs absent, he holds all of the same responsibilities and privileges as the chair.

Sandoval- If you see any problems, just holler out. So, committee on the university affairs duties: Committee members shall perform the duties and assignments delegated to them by the committee chair. Minutes shall be recorded and distributed to the senate president and senate president pro tempore. Committee members shall provide a short report.

Toro- I would say take out the distributed the senate president and pro tempore. It really isn't; it is just archived to the P Drive.

Sandoval- Okay, so is everybody happy with that.

**Senator Corey Wilson enters at 5PM.**

Sandoval- The committee on UA chair shall include but not be limited to the following. Over sight of all paperwork. Representation of the committee before Senate and the Senate Executive Committee. Preparation and submission of a comprehensive report of the committee to the senate.

Toro- How do you feel about number four; I know not every committee has that. Do you feel like that's necessary and something that you want to do?

Sandoval- Yeah, that's okay. Maybe I'll change them next semester.

Toro- No, you can change them whenever you want.

Sandoval- Is there any other concerns or questions about my job? No? Okay. Good. So, committee on UA's vice chair. Chairmanship of committee meetings in absence of the chair. The use of a SG digital voice recorder to record minutes is preferred but minutes may also be transcribed directly by hand by the senate secretary. Alright, so are there any motions? Are there any motions?

Toro- Is there anywhere that you can suspend the SOP's?

Sandoval- It is under: At any time during a regular meeting of the committee on university affairs, the Sop's may be suspended until the adjournment.

Luis motions to approve the SOP's.

Sandoval- Moving on: See this is going to be quick. Assign UWC's. Is there anyone who has not done this Doodle? Ms. Jordan, do you have any idea of which one you'd like to do?

Jordan- Does timing have anything to do with that.

**Senator Uhler enters at 5:07PM.**

Sandoval- What I'm thinking is for each report, say there's a UWC report every two weeks, so then you would submit a report to this committee once every three committees and once every six committees. One person would give one report and then the next person would do it.

Jordan- So, three monitor one?

Sandoval- Three monitor one.

Bearden- We were unaware that we each were supposed to select three. But each of us only has one of these?

Sandoval- Yes, you were only supposed to pick one.

All- Oh.

Sandoval- Would you like to go through this and pick which one you want.

Bearden- So you said there's one for each one?

Sandoval- Just choose one and we'll figure it out. There's more choices than there are people.

Williams- So, we're writing reports for all of these?

Sandoval- So, they would have this outline maybe like a month ago: who attended the committee, stuff like that. You can just write up a 50 word summary so we can give the representations to each UWC's.

Yes, okay so we're going to go through this really organized. Okay, we're going to make this as balanced of possible. We have 10 correct? Okay, we have 13 for nine. So, five committees will have two people. So, we're going to go by the people who did these at first.

Toro- Undergraduate council.

Sandoval- Kelly Wright.

Wright- Athletics council.

Sandoval- Oh, what happened here?

Wright- Do you want me to go back in and change it?

Sandoval- We'll just keep going.

Bearden- I'd like to do the athletics council with Kelly. Do you just want to write out on paper what we're doing?

Aziz- Technology and research council.

Sandoval- Okay, yes. Just write it on a piece of paper right now. So, right now Toro has undergraduate council. Both Kelly and Chandler have athletics council. Mr. Luis?

Luis- I can take the library council.

Sandoval- Mr. Worobey?

Worobey- I'll take the committee on sexual orientation on identity and gender.

Bearden- Isn't it women being represented on campus, so if there's a fair equality issue?

Toro- Hiring practice, if women have equal opportunity.

Williams- I'd like to do Black Affairs.

Sandoval- Okay, we can hold off...

Warmke- Should we go ahead and give Ms. Mytha a title?

Sandoval- Good eye. So, you'll start giving emails in like two weeks. If you still have an application, make sure you give it to us. We have 13 thus far and we can talk to Khalid and we'll most likely get one by Friday. I'm so proud of you guys. This is great.

Warmke- So, everyone has a council? I'll take General Education.

Sandoval- That being said; going back to the library survey, who'd like to take that? Okay, Mr. Warmke. Oh and then, we might actually get two iPads. We are also getting two new iPad 2's. Okay, are there any announcements or any questions about the UWC's? Next week we have a full week, because we have to

write the memorandum. Any announcements? There's senate tonight. I'm really proud of you guys. We are the best committee. We have a safe fourth of July? Good.

*Motion to adjourn by Senator Luis.*

**Adjournment called by Chairman Sandoval at 5:18PM.**

*Transcribed by Theresa Rivera.*