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USFSP Faculty Senate Meeting : 2013 : 08 : 23 : Minutes

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University of South Florida St. Petersburg

Faculty Senate Meeting Agenda – August 23, 2013, 10:00 PM

Bayboro 220

I. Recognition of Members and Alternates: Steve Lang (President), Chris Davis, Kaya van Beynen, Jamie McHale, Wei Guan, and Ella Schmidt, Deanna Michael

II. Recognition of Guests: No Guests were present.

III. Approval of Agenda: Chris Davis made an amendment to delete VI. B. as Ella Schmidt is in town and willing and able to serve.

IV. Approval of Minutes from Previous Meeting: Minutes for the April 12th meeting were not presented.

V. Administration Reports:

- Regional Chancellor – Dr. Sophia Wisniewska
- Interim Regional Vice-Chancellor for Academic Affairs – Dr. Vivian Fueyo

Drs. Wisniewska and Fueyo were unable to attend the Faculty Senate meeting.

VI. Action Items

A. Election of a Vice President Jamie McHale nominated Deanna Michael to be Vice President. Chris Davis seconded the nomination. Deanna Michael accepted the nomination. Senate vote to approve 7-0.

B. Deleted

C. Standing Committee Membership

- System Faculty Council from USFSP
 - i. Chris Davis, Council President (COB) (2nd year)
 - ii. Steve Lang (COE) (1st year)
 - iii. Patricia Pettijohn (Lib.) (2nd year)
 - iv. Jamie McHale (CAS) (1st year)
- Undergraduate Council
 - i. Tom Ainscough, Chair (COB) – 2013-2016
 - ii. Kevin (Shun-Yung) Wang (CAS) – 2014-2017
 - iii. Bonnie Braun (COE) – 2014-2017
 - iv. James Schnur (Lib.) 2013-2016

- v. Linda Crossman (Administrative Liaison) Ex officio
- **Graduate Council**
 - i. Lisa Starks (CAS) – 2013-2016
 - ii. Sharon Segrest (COB) 2013-2016 (completing Katherine Barker’s term)
 - iii. Zafer Unal (COE) – 2014-2017
 - iv. Tina Neville (LIB.) – 2013-2016
 - v. Administrative Liaison from Graduate Studies – Ex officio
- **Research Council**
 - i. Alex Brice, Chair (COE) 2013-2016
 - ii. Michiko Clutter (CAS) 2013-2016
 - iii. Deby Cassill (CAS) 2013-2016
 - iv. Scott Geiger (COB) 2013-2016
- **Awards**
 - i. Todd Shank, Chair (COB) 2013-2016
 - ii. Christina Salnaitis (CAS) 2014-2017
 - iii. Alex Brice (COE) 2014-2017
 - iv. Deb Henry (Lib) 2014-2017
- **General Education**
 - i. Kathy Arthur, Chair (CAS) 2013-2016
 - ii. Morgan Gresham (CAS) 2013-2016
 - iii. Adrian O’Connor (CAS) 2013-2016
 - iv. Erika Asano (CAS) 2013-2016
 - v. Deni Elliot (CAS) 2013-2016
 - vi. Rick Smith (COB) 2013-2016
 - vii. Deanna Michael (COE) 2013-2016
 - viii. Gary Austin (LIB) 2014-2017
 - ix. ACAD AFF Director, Office of Institutional Effectiveness, Ex officio non-voting
 - x. Rep from UGAC-TBD Ex officio non-voting
- **Distance Learning Committee**
 - i. Gary Austin, Chair – (Lib.) 2013-2016
 - ii. Tom Ainscough -- (COB and Rep. of Undergraduate Council) 2013-2016
 - iii. Zafer Unal – (COE and Rep. of Graduate Council) 2013-2016
 - iv. Kevin (Shun-Yung) Wang – (CAS) 2013-2016
 - v. Kim V. Garvey – Assistant Director of Distance Learning Ex officio

The Committee on Committees consists of the President and Vice President of the USFSP Faculty Senate. By the next meeting (September 20, 2013), they will have confirmed committee members and terms of service for members.

D. Distance Learning Steering Committee (New ad hoc committee from RVCAA)

- **Vivian Fueyo, IRVCAA**
- **Carol Hixson, Dean of Library**
- **Kim Garvey, Assistant Director of Distance and Distributed Learning**
- **Bill Heller, Dean of COE**
- **Lyman Dukes, Associate Dean of COE**
- **Maling Ebrahimpour, Dean of COB**
- **Alison Watkins, Associate Dean COB**
- **Frank Biafora, Dean of CAS**
- **Susan Toler, Assistant Dean of CAS**
- **Donna Knudsen, Director of Graduate Studies**
- **Matthew Morin, Director of Student Life and Engagement**
- **Steve Lang, President of Faculty Senate (COE)**
- **Mark Lombardi-Nelson, Student Government President**
- **Zafer Unal (COE)**
- **Martina Schmidt (COB)**
- **Mark Walters (CAS)**

Discussion of the RVCAA's committee: In 2013, the Faculty Senate created a Distance Learning (DL) Committee with a clear charge to examine the academic issues involved in distance learning and to survey the faculty on campus DL issues. This fall the RVCAA appointed a steering committee with ten administrative members (including the RVCAA) out of 15 members. The purpose of the ad hoc committee is reported as making sure that USFSP is in compliance with SACS Standards for DL and to examine state actions in the area of DL. The Faculty Senate has requested that President Lang request that the RVCAA appoint Jamie McHale to the Distance Learning Steering Committee. President Lang agreed to e-mail Kim Garvey with the suggestion.

VII. Business Items for Discussion

A. Revision of 1998 Promotion and Tenure Guidelines

The 1998 Promotion and Tenure Guidelines predate the creation of the USF System. Provost Wilcox communicated to the separately accredited institutions (USFSP and USFSM) that faculty could stay with the 1998 guidelines, adopt the revision by a Faculty Senate committee at USFT, or create their own revision. Chris Davis reported that current USF policy for promotion and Tenure is listed on the USF System General Council Web Site

<http://generalcounsel.usf.edu/policies-and-procedures/policy-procedures2.asp> In short, tenure is granted by the BOT and promotion by the President. Action Item: Senate members requested that System Faculty Council members seek affirmation of the open communication with USFT and USFSM faculty concerning the revision of the Tenure and Promotion Guidelines.

B. Senate Web Resources and Update

Approved minutes should be sent to Kaya van Beynen and Jim Schnur for posting in the Digital Archives. All end of year committee reports should be sent to them for posting as well.

C. Union report

The UFF Negotiating team is waiting for the administration to address their recommendations for the new contract.

D. Dates for Meetings

The dates for future meetings were approved. Kaya van Beynen made the motion to approve and Ella Schmidt seconded it.

- August 23, 2013
- September 20, 2013
- October 18, 2013
- November 22, 2013
- January 10, 2014
- February 7, 2014
- March 7, 2014
- April 11, 2014
- May 2, 2014

E. Proposed Future Guest

The senate discussed the number of administrators at USFSP. Decisions that affect academic programs are often made without explanation of their origins or purpose. President Lang suggested that we invite the administrators working in academic areas to describe their area, purpose, and decision making processes. Suggested guest are Holly Kickliter in admissions, Julie Wong, Associate Vice Chancellor for Student Affairs, and Kim Garvey, Assistant Director of Distance and Distributed Learning.

It was also suggested that we invite Regional Chancellor Sophia Wisniewska to discuss her vision of strategic planning, the role of the faculty senate in advising on all academic areas and

decisions, the contribution and engagement of the full faculty in governance, her relationship with students and faculty. The Faculty Senate also would like to invite Regional Chancellor Wisniewska to make an administrative report at each meeting.

Meeting adjourned at 12:35 pm.

Summary

Motions	Approval Status	
Approval of Agenda with the amendment to delete VI. B.	_ES_ made the motion. _JM_ seconded the motion Senate voted to approve, 6-0	
Approval of April 12, 2013 Minutes	Not available.	
Approval of Faculty Senate meeting dates.	_KvB__ made the motion. _ES___ seconded the motion. Senate voted to approve, 6-0.	
Actions (Follow-up)	Person(s) Responsible	Deadline (if any)
Committee on Committees to confirm Faculty Senate Standing Committees members and terms of service.	Steve Lang and Deanna Michael	9/20/13
Contact Kim Garvey concerning requesting that Jamie McHale be appointed to the Distance Learning Steering Committee	Steve Lang	9/20/13
System Faculty Council members seek affirmation of the open communication with USFT and USFSM faculty concerning the revision of the Tenure and Promotion	Chris Davis, Steve Lang, and Jamie McHale	9/20/13

Guidelines.		
Invite Regional Chancellor Wisniewska to make administrative report and to discuss faculty governance topics with Faculty Senate	Steve Lang	9/20/13