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College Council Meeting Minutes

College of Education (COE)

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1-9-2015

## College of Education Council Meeting : 2015 : 01 : 09

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**College Council Meeting Minutes**  
**January 9, 2015 10:00am-12:00pm**

Dr. Bonnie Braun opened the meeting at 10:00am.

**I. Recognition of Members and Alternates**

Present: Associate Dean Olivia Hodges, Dean William Heller, and Ms. Angelica Scarbrough, note taker of meeting minutes

Members: Dr. Bonnie Braun, Dr. Cynthia Leung, Dr. Deanna Michael, Dr. Larry Johnson, and Dr. Deanna Bullard, Ex. Officio

Senate Reps: Dr. William Lang

Absent: Ms. Jennefer Khattabi

**II. Recognition of Guest**

Guest: No Guest

**III. Approval of Agenda**

Dr. Braun called for an approval or additions to the Agenda. A motion was made to approve. The motion was seconded and passed.

**Additions:**

**IV. Review College Council Minutes**

Due to the absence of Council Member, Ms. Jennefer Khattabi, the review of the previous College Council Minutes will take place during the next meeting.

**VI. Dean's Report**

Dean Heller thanked everyone for their work on NCATE.

**A.) Security Cameras**

Dean Heller reported that Security Cameras have been placed around campus for safety measures. He recommends everyone to register for Mo-Bull, to receive security updates on their cell phones.

**B.) Rowdies**

Dean Heller reported that the front lawn, across from the parking garage, will be a soccer field for the Professional Soccer team, the Rowdies to train on. This field will also be used for campus intramurals.

### **C.) Questions Strategic Plan**

Dean Heller reported that the Vice Chancellor of Academic Affairs is requesting for faculty input regarding the Strategic Plan. The Vice Chancellor will speak about this at the University Faculty meeting and college's faculty meeting.

### **D.) Searches**

Dean Heller announced that the Reading faculty are working on recruiting language for the Assistant Professor in Reading Ed. position. In addition, the Ed Leadership program faculty are also working on their recruitment for an Assistant Professor in Educational Leadership. There will also, be an open search for the Graduate Recruiter position.

### **E.) Karina Hensberry**

Dean Heller announced that our new Assistant Professor in Mathematics, Dr. Karina Hensberry is here and we are pleased to have her.

### **F.) Budget Request**

Dean Heller reported that the college has requested an additional position in STEM, and an increase in adjunct and supervisor salaries. Council members recommended for cameras to be placed in classrooms computers and a technology model classroom like DAV 239. Dr. Deanna Michael has suggested that the request for classroom computer cameras be pushed to Senate.

### **G.) EDG 2930 University Success**

Dean Heller, reported that the University Success committee is implementing one master syllabi that all instructors will be required to use. In addition, conversations are happening with the committee to offer this course to transfer students at our PHSC cohort for one credit.

### **H.) Adjunct Orientation Online Module**

Dr. Olivia Hodges reported that currently Academic Affairs and the Instructional designers at USFSP are working on implementing a University Online module for adjunct orientations regarding system guidelines and regulations. In addition, to the University orientation, the College will also, implement its own orientation for college level information.

### **I.) Wellness Center**

Council Member Dr. Larry Johnson inquired about the University Wellness Center. He requested for a Wellness Center Rep to speak with the College's faculty to explain their roles at USFSP in supporting students.

## **VII. Old Business**

### **A. Syllabus Review**

Associate Dean Hodges, reported that updates have begun on producing one Syllabus per course for use by adjuncts. This syllabus will stand as the Master Syllabus per course. Dr. Hodges has requested the support from program coordinators this Summer 2015, to put together a team to look over these syllabi. Dr. Hodges, reported on the importance of having a master syllabus per course as the college has found adjuncts

teaching out dated syllabi with old Feap's Standards.

B. ALCS

Associate Dean Hodges, reported that the Academic Learning Compacts, ALCs, need to be updated. The Goal and Objectives need to be based on the previous year, in addition, the means of assessment are tied to critical assignments and the folio system. In addition, diversity has been added to the ALCs.

C. Strategic Plan Updates on Bold Goals

Dr. Deanna Michael, has requested to invite Dr. Hamant Merchant to speak with faculty on the Bold Goals Plan for Faculty Excellence in Teaching and Research.

**VII. New Business**

A). Replacement for Gayle Evans

Dr. Braun reported that Dr Gayle-Evans is on sabbatical and the council only has two options to replace her, Dr. Zafer Unal and Dr. Ann Marie Gunn. Since Dr. Gunn is on tenure track and on multiple committees, Dr Braun will ask Dr. Unal.

B). Plans for a Spring Faculty Meeting

Dr. Braun and council members picked January 30, 2015 for the College's Faculty meeting. Dr. Braun will send faculty an agenda to update.

C.) Faculty Senate Report

Unfortunately, due to time constraints this will be discussed at next council meeting.

D. Committee Reports

Unfortunately, due to time constraints this will be discussed at next council meeting.

**Additional Announcements:**

Next College of Council meeting dates are as followed:

February 13, 2015, 10:00-12:00

March 13, 2015, 10:00-12:00

April 10, 2015 10:00-12:00

**Adjournment:**

Dr. Bonnie Braun adjourned the meeting at 12:00PM

Minutes submitted by: Angelica Scarbrough