

Librarians Meeting
Tuesday, September 23, 2003 @ 2:00 p.m.
Library Conference Room

Present: Kathy Arsenault, Deb Henry, Karilyn Jaap, Tina Neville, Jim Schnur, ,
Berrie Watson

Announcements from Kathy:

1. Kathy asked for suggestions for a "Wish List" that SAPL has requested. Last year, they assisted our acquiring wireless access and a laptop computer for student use. Among the ideas were a multimedia computer, expansion of specific parts of the collection, reference sets corresponding to the POD subjects, a second laptop for backup checkout, and a renovated reference desk area.
2. Responding to a request for volunteers for Faculty Council Committee openings, Tina will serve on the Research Committee; Deb with the Graduate and Jerry on the Undergraduate.
3. Suggestions for committees to be part of the Faculty Governance Document included Technology, Promotion/Evaluation and Strategic Planning. The promotion and annual evaluation guidelines are completed and ready to be voted on, in time for the October 1 deadline for submission to Gary Olson.
4. By the end of this week, the dumpster currently occupying the Library's 15 minute loading area will be removed.
5. Dates to remember: Faculty Convocation, 9/24; Final Friday, 9/26; Derrie Perez' visit, 10/10; (second) Final Friday (Library hosting), 10/24; Library Annual Meeting, 11/06.

Berrie has been working on the eight computers in the stacks and will be cloning the lab whenever there is a two-consecutive-day opening between BI sessions.

Jerry spoke of a recent incident involving two non-USF patrons in which one was trespassed and the other is restricted in his use of the Library's computers. Kathy said 4 bikes have been stolen from the rack outside the Library. Jerry pointed out that students are being sent to the Library to research course schedules because Admissions is no longer making the print version available. USF catalogs are also no longer available in print. Online-only versions make it difficult to serve senior auditors, new students, and visitors.

Jim announced that a grad student from Tampa will be assisting with oral histories of St. Pete staff, active and retired. Jim has compiled a list of items in Special Collections and will distribute the file. He and Tina agreed that additional staff might be needed on Saturdays if the busy trend continues. Kathy urged all to keep careful and complete stats. A discussion followed on the most effective method to record stats. Librarians were also asked to note patterns as to which software students are requesting.