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College of Education Council Meeting : 2014 : 08 : 15

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College of Education

College Council Meeting Minutes
August 15, 2014 10:00am-12:00pm

Dr. Bonnie Braun opened the meeting at 10:00am.

I. Recognition of Members and Alternates

Present: Dean William Heller, Dean's Report and Ms. Angelica Scarbrough, note taker of meeting minutes

Members: Dr. Bonnie Braun, Dr. Guda Gayle-Evans, Dr. Cynthia Leung, Dr. Olivia Hodges, and Ms. Jennefer Khattabi

Senate Reps: Dr .Deanna Michael and Dr. William Lang

Absent: Dr. Deanna Bullard, Ex Officio.

II. Recognition of Guest

Guest: No Guest

III. Approval of Agenda

Dr. Braun called for an approval or additions to the Agenda. A motion was made to approve. The motion was seconded and passed.

IV. Review College Council Minutes

Dr. Braun reminded committee that the review of the previous College Council Minutes, April 25, 2014, was approved electronically over Summer 2014 semester.

V. Election of Vice Chair

Dr Braun reported that College Council was in need of a Vice Chair. Ms. Jennefer Khattabi, Dr Guda Gayle-Evans and Dr .Olivia Hodges were in the running. Dr. Olivia Hodges put her name forth to be Vice Chair. Dr Braun called for a vote by acclamation, Dr .Deanna Michael seconded the vote, and the motion was passed.

VI. Dean's Report

A. SUMMER SESSION

Dean Heller reported and stated, "Thanks" for a very successful summer session. Enrollment was generally good and the college hosted the Fairmount Park Elementary School summer camp for 40 Fairmount Park students.

Dean Heller continued that the Summer Session looks like it will move to "Self Support." He explained that Vice Chancellor of Administrative and Financial Services Joe Trubaz is working on this.

B. NEW VICE CHANCELLOR

Dean Heller reported, Dr. Han Reichgelt joined USFSP in July as our new Vice Chancellor for Academic Affairs. He feels he is a tremendous addition to the leadership of this campus and will be a strong and effective advocate for Academic Affairs and faculty. The College will have a chance to meet, greet, and Q & A with him at our faculty meeting.

C. STRATEGIC PLAN

Dean Heller reported that the Strategic Plan was approved by the Campus Board on July 30th. The University's Board of Trustees will act upon it this forthcoming September 4th.

D. SCIENCE EDUCATOR SEARCH

Dean Heller continued to report that thanks to the excellent direction of Dr Unal, a successful national search was completed for the Science Education position. The successful applicant was Dr. Anna Lewis who is a new Assistant Professor of Science Education. She also continues to be our only STEM person and coordinates our efforts in that area. The college will also welcome Karina Hensberry, Assistant Professor of Math Education in January.

E. FALL ENROLLMENT

Dean Heller reported, Undergraduate enrollment may be down slightly but overall the campus' enrollment is down slightly. Graduate enrollment, see the charts, looks good at this point and from what Dean Heller understands has a chance to get even better. Numbers are up at PHSC thanks to the good work of Anella and believe me, we are very grateful.

G. BUDGET

Dean Heller reported that at this point, we still do not one. We requested the return of two lost positions, one earmarked for Ed Leadership and the other for STEM. Whether we will get one or both we do not know at this point. We have also learned that the position supporting Dr. Fueyo has been removed and used to support her as the Special Assistant to the Chancellor.

H. E-disclose

Dean Heller reported that any outside activity that may generate additional compensation or may require the use of university resources needs to be approved through a new procedure called e-disclose. The site has a very good explanation of what needs to be reported and how to do it. There is an approval chain, I review at the College level, Dean Heller is reviewed at the Chancellor's level, and all reviews are subject to her ultimate review. E-disclose replaces the paper forms for "Outside Activity".

VII. Old Business

A. Syllabi Review Update (FEAPs.State Competencies, ESOL)

Dean Heller reported, that college has hired Ms. Jennifer Hart to assist Ms. Becky Ogletree with reviewing the colleges syllabi. In addition, the Conceptual Framework should be listed on every syllabi as well.

B. Update on NCATE responses and Institutional Report

Dean Heller reported that the college has still not seen the report, however, it should be out in two to three weeks.

C. Update on COE faculty member service assignment for Grants Coordinator

Dr Terry Rose will be assigned the task of the Grants Coordinator for the College. This will be 25% of his assignment, where he helps support faculty on grants.

VII. New Business

A). Faculty/Senate Report

Dr. Lang and Dr. Michael updated the committee on current topics filtering through Faculty Senate, such as, Summer appointments, Strategic Plan, and Sick Leave.

B) Staff Duties

Ms. Angelica Scarbrough provided College Council an updated list of all Office Staff Duties to help support faculty in their questions or concerns they may have.

C.) Planning for Faculty Meeting

Dr Braun went over with the committee the tentative all Faculty Meeting schedule.

D). Committee and Council Membership for next year

Dr .Braun discussed the committee/council membership for next year, and began looking at those faculty who are rotating off, and which faculty will take their place.

Additional Announcements:

Next College of Council meeting dates are as followed:

September 12, 2014 10:00AM

October 10, 2014 10:00AM

November 14, 2014 10:00AM

December 12, 2014 10:00AM

Adjournment:

Dr. Bonnie Braun adjourned the meeting at 12:00PM
Minutes submitted by: Angelica Scarbrough