
Campus Board: Minutes

Campus Board

4-23-2020

USFSP Campus Board Conference Call : 2020 : 04 : 23 Minutes

University of South Florida St. Petersburg.

Follow this and additional works at: https://digitalcommons.usf.edu/campus_board_minutes

Scholar Commons Citation

University of South Florida St. Petersburg., "USFSP Campus Board Conference Call : 2020 : 04 : 23 Minutes" (2020). *Campus Board: Minutes*. 95.

https://digitalcommons.usf.edu/campus_board_minutes/95

This Other is brought to you for free and open access by the Campus Board at Scholar Commons. It has been accepted for inclusion in Campus Board: Minutes by an authorized administrator of Scholar Commons. For more information, please contact scholarcommons@usf.edu.



USFSP Campus Board

Summary Minutes

April 23, 2020

Conference Call

9:30 am

Attendees:

Chair Goforth
Lawrence Hamilton
Susan Churuti
Melissa Seixas
John Connelly

Martin Tadlock
President Currall
Jadzia Duarte
Ray Arsenault

Others in attendance:

Patti Helton
Nick Setteducato
Cathi Cardwell

Jake Diaz
Mark Walsh
Ralph Wilcox

Chair Goforth opened the meeting at 9:30 am. She recognized **Jadzia Duarte** for her service as Student Government President and **Ray Arsenault** as Faculty Senate President.

USFSP Update

Dr. Tadlock gave an update on USFSPs response to COVID-19.

- Transitioned more than 450 classes and all of our student support services into distance delivery
- USF United Fund has raised more than \$280,000 from more than 1,400 donors and helped more than 50 USFSP students so far.
- Kate Tiedemann and Ellen Cotton contributed \$50K to our Stay AFLOAT fund
- Food Pantry:
 - 790.8 lbs of food provided
 - 92.7 lbs of pet food provided (not included in total above)
 - 839.67 lbs of food received
 - Current greatest needs for food pantry:
 - Shampoo
 - Conditioner
 - Pasta sauces

- Soups
- Rice
- Toothpaste
- Pen Pal Program now has more than 1,700 participants from more than 200 colleges and universities around the country and across the world, including the University of Hawaii at Mānoa and the University of Zambia in Africa.
- Launching new program – Friends of St. Pete
- Check-ins with Students via telephone

Updates on the following were also provided:

- Student Success – **Patti Helton** reported on some the programs and initiatives happening at USFSP. Career Services is completely online. USFSP has also begun the One USF initiative for micro internships. The wellness center is in full tele-health mode – both medical and psychological and is working closely with Tampa’s health center. Student outreach is underway. We are reaching out to students who have not yet logged into Canvas, students who were referred by faculty since going remote, or any student making a C after midterms. We are also conducting virtual tours. Summer enrollment is looking good, as is fall. Transfers are down. Financial aid has been very busy. We are quickly juggling the CARES Act and AFLOAT Funds to figure out how to get funds to students quickly. Campus Recreation has initiated several online opportunities, and one of our departments is putting together a virtual yearbook. Many other initiatives are underway, and we are using this opportunity to try new things.
- Student Housing – **Jake Diaz** reported there are 44 students who were granted an exception to remain in the residence halls. USFSP had one student who tested positive for COVID-19 who has since recovered.

Students who remain on campus are reporting that exercising and binge watching TV shows and social media are how they are keeping busy. Staff has is reaching out to them through those media. They are also noticing that students who had previous underlying mental health issues are being impacted by this crisis. USFSP is providing additional outreach and resources to these individuals. There has also been an uptick in students seeking withdrawal due to medical reasons. Finally, USFSP has hired a new Assistant Director for the Military and Veterans Center, Wayne Taylor.

Lawrence Hamilton asked about the new residence hall. **Dr. Diaz** reported that it remains on schedule.

- Student Refunds – **David Everingham** reported that student refunds have been issued for housing – equal to the prorated amount of rent from March 23 through May 8. Refunds went to 476 students. Meal plan refunds were issued based on the remaining balance left on each student’s plan.
- Remote Learning – **Cathi Cardwell** reported that the investments we have made in people and technology has paid off. In spring we started with 488 fact-to-face and 146 online classes. Within one week, those 488 classes had to transition to remote delivery. A call center was developed and staff were trained – that call center has been up and running since. We are in the process of converting 50 classes to distance learning (and meet the online standards). She mentioned working on the Provost’s Council and the implementation of the S/U grading option for students, which approximately 100 students have taken advantage of so far. There have not been a lot of withdrawals. USFSP also implemented a new laptop loan program – this was collaboration across various campus departments. About 35 students have taken advantage of the program. The Summer Institute has been converted to fully online.

Mellissa Seixas asked if there are any concerns or gaps that have been identified in the short-term. Cathi noted that distance learning is not everyone’s preferred method of teaching. The labs are having difficulty and people still want face-to-face instruction. CITL is trying to figure out ways to build community while at a distance.

Martin Tadlock noted that the availability of jobs for students is a concern.

John Connelly added that we have all discovered people are now able to function and work from home. This will make a big change in the business world going forward. If students can prove that their grades did not suffer as a result of this they will be more marketable to those companies that want to hire remote workers

- Faculty & Staff Support – **Nick Setteducato** reported that facilities staff are working on things that we could not get to while people are on campus. IT has been working diligently to keep us up and running. UPD/Security remains on campus 24/7.

Chair Goforth recognized **President Currall** who reported that his leadership team is working day and night to maintain continuity and ensure health and safety of students and staff.

He and his team are in the process of developing a draft framework to outline criteria on how we would resume in-person instruction.

USF is receiving 34.8M via the CARES Act – half of which goes into financial aid. The other half is designated as institutional funds and we are awaiting direction on how that money is to be used.

President Currall reiterated his commitment to building community at USF, as reflected in the work of the Task Force on the Principles of Community.

Chair Goforth asked for a brief update on Consolidation. **President Currall** noted that despite the challenges of COVID-19, USF did make its deadline for submitting to SACSCOC. The next step is that their Board will evaluate our plans and vote on whether to approve. He expects that to occur by July 1.

Approval of Summary Minutes

Susan Churuti noted two changes that need to be reflected in the minutes from the 8:00 am meeting on January 23. One – the discussion about the need to keep Jazzy Duarte as the head of the student body and Ray Arsenault as the faculty member in the loop on Board business and meetings – they (and future members) need to be included in Campus Board communications.

Two – she requested that an item be added to the take away points relative to the discussion and consensus that the Campus Board will hold a roundtable discussion at every board meeting.

Susan Churuti then moved the approval of the minutes with the two changes reflected. The motion was unanimously approved.

Approval of Continuation Budget

Nick Setteducato presented the continuation budget, inasmuch as the operating budget won't be available until mid-late August.

Susan Churuti reiterated her objection to the budget process, noting the board should meet after the budget is available. Nick clarified that we are still required to submit a continuation budget.

By a unanimous vote, the Board approved the continuation budget.

President Currall mentioned that there is the prospect of a special session to reconsider the budget in light of the COVID-19 crisis. **Mark Walsh** discussed the budget, noting that the Governor has elected not to receive the budget at this point. He believes there is enough revenue in the state budget for the current FY, the question is the collection of sales tax. April is the largest month for Florida and having everything closed could be

hard on the budget. He will know more in mid-May and is taking a wait-and-see approach.

Approval of Grant Application for Dr. Dukes and Dr. Dahm

Dr. Dukes and Dr. Dahm provided an overview of a grant application being submitted to the Florida Center for Students with Unique Abilities (See attached PowerPoint). This is an access program for students with disabilities – it gives them access to college courses, socialization, and other skills for growth and personal development. There are over 270 colleges and universities that have similar program. Employment data for students completing these programs is 54% vs. 17% for those who do not go through a similar program.

Susan Churuti asked for clarification on what the parameters are for qualifying. **Dr. Roberts-Dahm** explained the criteria for developmental disabilities. Some people who have an intellectual disability may also be on the autism spectrum – but having autism is not necessarily an intellectual disability. **Dr. Dukes** noted that currently the funding is for students with intellectual disabilities only.

By a unanimous vote, the Board approved moving forward with the grant application.

The Chair called for other questions or comments.

Ray Arsenault noted a concern among non-tenure track faculty members about the burden of having to convert classes to online as opposed to remote. He asked **Dr. Currall** if some of the CARES money, or some other money could be used for course development or the flexibility to teach remotely instead of converting to fully online courses. **The President** acknowledged the concerns of these individuals and noted that he is committed to ensure there are new resources to help with the instructional transitions. He also mentioned there have been additional instructional design staff hired to help in these transitions.

Provost Wilcox shared news of a business plan and budget allocated to compensate all instructors who will be challenged with converting classes from face-to-face to quality online classes this summer. More information is forthcoming.

Jazzy Duarte thanked the Chair for her kinds words at the beginning of the meeting and expressed her appreciation and gratitude to the entire board for all they have done and are doing during these trying times. She is preparing a document of all SG achievements and will be sending that out soon.

With no further discussion, the meeting adjourned at 11:10.