

LIBRARIANS MEETING
Tuesday, May 3, 2005, @ 2:00 p.m.
Library Conference Room

Attendees:

Kathy Arsenault, Jerry Notaro, Karilyn Jaap, Tina Neville, Berrie Watson, Deb Henry, Anita Lindsay, Mika Nelson, Jim Schnur, Barbara Reynolds, Jean Ferguson

Discussion:

Kathy started the meeting by announcing that she would represent the library at USF SP's graduation on Mother's Day, i.e., Sunday, May 8. She indicated that David Brodosi has A/V's graduation preparations under control. She asked the others about her email regarding Dali Museum employees, and all agreed that they would get no special privileges. She stated that David Cipris would be starting work in St. Petersburg on May 16, and Karilyn added that he would be in Tampa for training on May 17 and 18. Kathy asked Mika about the prospects for the Gainesville training trip, and Mika said that they were not looking good. Kathy hadn't talked to Signe regarding Chris and the periodicals and serials, but she did say he might run off the records and make a database. Karilyn indicated that she wants serials to come to her in the meantime. On the USPS issue of Classification Redesign, Kathy asked the librarians to work with USPS staff to represent their positions as strongly as possible.

Next followed a discussion on library summer hours, including when the various summer sessions end, when the computer lab is closed, the increase in the amount of money for summer school, which levels of faculty would be teaching, whether there would be many Saturday classes, and which librarians would be taking summer vacations. Deb suggested that the library have the same hours for the whole summer, and the others agreed. Kathy finished by saying she would look at the schedule in more detail and then pass around a tentative plan.

Jim brought up the topic of reduced hours during one of the weeks before fall classes so that the librarians could catch up and also work on various summer projects. The group agreed to August 15-19, with the library open only from 1:00 to 5:00 (subsequently changed to 1:00 to 6:00). Jim will be working on the 40th anniversary exhibit, Tina on shelf reading and reference weeding, Jerry on inventory of the children's section, Deb on gifts, and Berrie on cloning computers. Tina and Deb may work on a project studying electronic versus print references, but probably not until fall.

Kathy reiterated the sick leave policy in which employees are required to actually talk to a live person if calling in sick rather than simply leaving a message. Jean requested that the USPS personnel notify her about time off in advance so it could be entered on the library online calendar.

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Jerry spoke about the new alternate ID number to replace the Social Security number as a USF student's ID number. It will be a random number with characters and numbers, it will not be for staff or faculty, and there will not be a total record in St. Petersburg. As an aside, several expressed surprise at Jerry's statement that anyone could join the USF Alumni Association simply by paying \$40 a year.

Karilyn talked about her email reporting on Monday night's experiment with extended library hours until midnight. She again stated her belief that with wired dorms, there wouldn't be a need for extended library hours, as the library had mainly been used as a study hall.

Tina expressed her concern about increasing the staff if library hours were extended. Kathy's research had shown that it would require a minimum of six people in Circulation at an added cost of \$100,000. Deb wondered why it must be permanent staff instead of students, and Kathy used New College as an example that with student staff, more library books "walked out the doors." Karilyn added that in order to have more reliable workers, permanent staff would be needed. She mentioned the security aspect of additional employees, but Kathy emphasized that the library would probably not get additional security for adding three new employees. However, she did indicate that Dr. Durand might be favorable to additional staff based on a previous conversation with him.

Tina spoke about the weekly meetings on Aleph, including the promise that St. Petersburg would be moved higher on the institution list, additions to the "i" ball, and individual log-ins.

Berrie discussed the status of the Library Interiors order for computer tables, as well as this weekend's upgrade of the exchange and the controllers with Windows XP. He also proudly announced that David Cipris already has a new email address, dcipris@nelson.usf.edu.

Deb reminded all to please complete and return the faculty survey, and asked Kathy to please try to get Tampa to provide additional Aleph training.

Anita spoke of her preparations for Signe's campus retirement party on Friday.

Jim reminded the others that "Off the Shelf" submissions were due by tomorrow.

Mika asked for patience with her staff in the absence of Charlotte, indicated that stack maintenance was needed but shelving was ok, and that student coverage for the summer should be adequate. She also stated that ILL stats were greatly increased for March.

Kathy concluded by praising the SAFE team for staying with her when she waited for AAA to fix a flat tire late one night.