

LIBRARIANS MEETING
Tuesday, July 27, 2004, @ 2:00 p.m.
Library Conference Room

Attendees:

Kathy Arsenault, Jim Schnur, Jerry Notaro, Tina Neville, Deb Henry, Karilyn Jaap

Discussion:

The librarians approved canceling the following Gale print publications except for Business Rankings Annual, identified by Kaya as not equivalent to the online version:

- Encyclopedia of Associations, \$480.
- Encyclopedia of Associations, International, \$695.
- Encyclopedia of Governmental Advisory Organizations, \$685.
- Gale Directory of Publications and Broadcast Media, \$815.
- Research Centers Directory, \$650.
- International Directory of Company Histories, approximately \$800.
- Ward's Business Directory of US Private and Public Companies, \$2,688.
- Contemporary Authors and Contemporary Literary Criticism, with multiple parts and confusing but expensive pricing.

An announcement regarding plans for summer closing will be submitted to e-news. Kathy will email it to the deans and Deb to Marine Science. Projects include shelf reading, recloning lab, security updates, and cleaning keyboards. Jerry will have the AV employees rearrange the furniture in the SE corner of the second floor. They are also replacing sun-damaged video cases and cleaning others so that the collection has a fresher appearance. A discussion ensued about the periodical browsing area and the concern that it blocked lines of sight for reference librarians to observe problems in the computer area and possible vandalism of periodicals. The decision was made to wait for the new police chief and security discussions with him.

Kathy reported that the coffee bar proposal is awaiting a "comprehensive review" of campus food services. No answer yet from Jim Grant about the reference desk remodel. Tina and Deb visited furniture vendors at ALA and brought back brochures with interesting products that would not necessarily involve Jim. Kathy will talk to Abdul Nasser about this.

Searches: Jerry announced that an AV specialist candidate was selected but not yet hired. His name is James Clapper from Syracuse University, where he had very good experience in media support. Bob McKenzie's position will be advertised soon.

Deb announced that 16 applications had been received for the Access Services position. The committee met today and identified 5 for telephone interviews. The applicant pool must be approved, however, by the EO officer.

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The librarians agreed on Wednesday, August 11, from 10 to 4 for a strategic planning meeting. The meeting will include lunch. Kathy announced a faculty meeting on August 20 and the renewal of a nursing program. Karilyn suggested seed money to obtain books for the program, but journals on Ovid should be sufficient. Annual reports are due in August, and should include statistics and assessments. Tina's reference report from last year on the intranet will be a good model. IB and Shorecrest students will be asked to purchase ID cards and will be notified about parking fees.

Karilyn asked about the USGS expansion, but no one had an update.

Jim had no announcements.

Jerry stated that new equipment is being ordered to upgrade two classrooms. David is involved in a digitization project for Dean Durand's autism class. Steve Ritch is also planning a similar effort. Kathy suggested that David should keep track of the time he spends on these projects. Mark Durand has agreed to purchase a high speed duplicator for CD-Roms and DVDs in return for AV's assistance.

Berrie installed a new ADA computer with a program for visual enhancement and also "Dragon Speaking Naturally," a voice command program that works very well. He will add Pharos to the lab during the break and also produce systems guidelines for computer use. Help pages are also being refined. The librarians mentioned that training is needed for laptop cloning and use. Jim suggested that the log-on for the public computers should be changed after break. Exchange will be installed in the near future. Everyone agreed that the new firewall system is working well and spam e-mail is greatly decreased.

Tina attended an Aleph meeting and requested that SP Juvenile remain a separate location. Susan Heron suggested that genre headings could be added for juvenile books, and librarians agreed that would be useful.

Deb indicated that Tampa is also concerned about building security issues. She donated a book to the collection on sponsorships as a kind of fundraising. She also brought a business card from a company that produces personalized bookmarks that might be useful for recognizing donors. The paper that she and Tina have written has been revised and confirmed for November publication.

Karilyn announced that the 9/11 report is now on order.