
College Council Meeting Minutes

College of Education (COE)

3-21-2014

College of Education Council Meeting : 2014 : 03 : 21

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College Council Meeting Minutes
March 21, 2014 10:00am-12:00pm

Dr. Kim Stoddard opened the meeting at 10:00am.

I. Recognition of Members and Alternates

Present: Dean William Heller, Dean's Report and Ms. Angelica Scarbrough, note taker of meeting minutes

Members: Dr. Bonnie Braun, Dr. Guda Gayle-Evans, Dr. Cynthia Leung, Dr. Kim Stoddard, Dr. Deanna Michael, and Dr. Larry Johnson.

Absent: Dr. Deanna Bullard, Ex Officio.

II. Recognition of Guest

Guest: Dr. Anna Lewis, Visiting Associate Faculty

III. Approval of Agenda

Dr. Stoddard called for an approval or additions to the Agenda. A motion was made to approve. The motion was seconded and passed.

IV. Review College Council Minutes

Dr. Stoddard called for a review of the previous College Council Minutes, February 28, 2014. A motion was made to approve. The motion was seconded and passed.

V. Report from the Dean

A. COE Events

Dean Heller reported all the up-coming events the college is hosting.

1. May 10, 2014: The College is hosting the STEM Academies; 1,000 Middle Grades students will present their projects on our campus. EEC/KDP are involved.
2. USFSP COE and Pinellas County Schools host the African American Male Summit, May 16, 2014.
3. Summer Bridge to Success (Fairmount Park ES) June 6-July 25, 2014.
4. Autism Institute July 8-12, 2014

B. NCATE Report

Dean Heller reported that the NCATE Report will be submitted electronically today, and the college should receive feedback in July.

C. Grant

Dean Heller reported that Lisa Grant, Executive Director of Exceptional Student Education with Pinellas County Schools requested the COE to participate in writing a “grant” to fund PCS ESE teachers to receive MA degrees. The dilemma is that the grant is due April 8, 2014.

D. Summer Appointments

Dean Heller reported that the college will try and offer all full-time faculty, two courses during the Summer. Regional Vice Chancellor of Financial Services Joseph Trubacz, is currently working on a finance model for funding Summer school

VI. Old Business

A. Update and review on COE Constitution:

The council made final revisions to the COE constitution. A motion was made to approve the Constitution pending a few edits by Dr. Leung. The motion was seconded and passed.

The next steps on the review process include the following: 1) The rewritten Constitution will be posted on Canvas for faculty review. 2) Dr. Braun will send an email to faculty to begin the review and vote of the Constitution for 20 working days. 3) A secret vote on the Constitution will take place from Friday, Apr. 18th to Fri. Apr. 25th.

B. Update on Accessibility

Dr. Larry Johnson reported that the Regional Vice Chancellor for Administrative and Financial Services Joseph Trubacz and Mr. John Dickson have developed a plan for the accessibility issues. A motion was made for Dr. Stoddard to send a formal invitation to Mr. Joseph Trubacz Regional Vice Chancellor for Administrative and Financial Services to attend the last College Council meeting on April 25, 2014.

VII. New Business

A. Committee/Council membership for next year:

Dr. Bonnie Braun reported to Council the plan to send out an email calling for nominations or self-nomination to serve on 2014-2015 College Council and Committees.

B. Health Course Approval

Dr. Braun presented the course. A motion was made to approve the course as a selected topics course that will be offered in Fall 2014. The motion was seconded and passed.

C. Math and Science Courses Approval

Earth, Space and Physical Science were taught as one course for Elementary Master’s program. Dr. Lewis has requested to separate the courses. Specifically, she requested to separate SCE 5937 into SCE 6800

and SCE 6830, instead of Physical Earth/Space Science, separate them to 1) Physical, 2) Earth/Space, and 3) Life Science. Students are required to take 2 of the 3 courses. The request was approved by Curriculum and Programs. Dr. Kim Stoddard made a motion to approve the separation of Science courses in the Elem Ed Math/Sci program. The motion was seconded and passed by the committee. In addition, Dr. Anna Lewis requested to update the course number and titles of the STEM program as the program is still using the generic titles and numbers. Dr. Kim Stoddard motioned to approve the request to update course number and titles. The motion was seconded and approved.

D). Faculty/Senate Report

Dr. Michael asked for the College Council to send out a reminder to the faculty to complete the Leadership Survey. Dr. Michael indicated that the Faculty Senate will provide the results of the surveys in the form of a one-page summary for each administrator evaluated. The reports will also be sent to the College and Library Councils for dissemination to faculty by the end of the Spring 2014 semester. A motion was made for Dr. Stoddard to send out an email from the College Council reminding faculty to complete the survey. The motion was seconded and passed.

E) Committee Reports

Dr. Leung reported that the Promotion and Tenure Committee met on Mar. 7, 2014 regarding Dr. Gunn's mid-tenure review packet. The written review from the committee has been submitted to Dean Heller.

Additional Announcements:

Next College of Council meeting dates are as followed:

April 25, 2014 10:00-12:00

Adjournment:

Dr. Stoddard adjourned the meeting at 12:03PM
Minutes submitted by: Angelica Scarbrough