

12-6-2013

## College of Education Council Meeting : 2013 : 12 : 06

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**College Council Meeting Minutes**  
December 6, 2013 10:00AM-12:00PM

Dr. Kim Stoddard opened the meeting at 10:00am.

**I. Recognition of Members and Alternates**

Present: Dean William Heller, Dean's Report and Ms. Angelica Scarbrough, note taker of meeting minutes

Members: Dr. Bonnie Braun, Dr. Guda Gayle-Evans, Dr. Cynthia Leung, Dr. Kim Stoddard, Dr. Deanna Michael, and Dr. Larry Johnson, and Dr. Deanna Bullard, Ex Officio.

**II. Recognition of Guest**

Guest: Dr. Steve Lang, Senate Representative

Guest: Dr. Terry Rose, Professor

**III. Approval of Agenda**

Dr. Stoddard called for an approval or additions to the Agenda. A motion was made to approve. The motion was seconded and passed.

**IV. Review College Council Minutes**

Dr. Stoddard called for a review of the previous College Council Minutes, November 17, 2013. A motion was made to approve. The motion was seconded and passed.

**V. Report from the Dean**

**A. Budget**

The College of Education Budget for 2013-2014 academic year is in process. Colleges are working off of a recurring budget; however, the college is collecting data in terms of student credit hour production. The college is still awaiting word on funding for Fall 2014 NCATE Accreditation visit. New Chief Financial Officer has been employed and an effort is under way for the Dean to have a meeting with him.

**B. Chancellor Awards**

Dean Heller inquired on the process the college follows to nominate members for the Chancellor awards. He suggested the College Council create a process for nominating their colleagues. In addition, Dr. Braun suggested to convene the Awards Ad Hoc Committee. The discussion continued on nominating colleagues for the Ad hoc committee; furthermore, Dr. Braun, Dr. Leung, and Dr. Gayle-Evans self nominated.

C. Search Committees

The College Council informed Dean Heller of concern they have regarding the selection of membership on campus wide committees. There was a motion for the College Council to write a letter to the Faculty Senate stating the concern.

**VI. Old Business**

A. Update and review on COE Constitution:

Dr. Terry Rose reported, the Ad Hoc Committee's primary focus of the constitution was to clean up the language, reconcile practices, and recommend changes. Highlighted information on the draft of the constitution were made by the Ad Hoc committee for the council to look over, discuss, and make any suggestions. College Council offered their suggestions below:

- insert a 5 year review of constitution in the bylaws.
- invest in ownership-Call for an faculty member to take on rolling responsibility as a liason where updates and or suggestion for changes can be monitored.
- The interpretation of the constitution needs to be left up to faculty

B. WOW Restaurant

The College Council reported that official letter went to the Dean about the WOW restaurant and the odors associated with it.

C. Offering Friday Classes:

Dr. Kim Stoddard reported that the Associate Dean indicated he had found volunteers to run Friday classes.

D. Doctoral Program from Tampa update:

On September 6, 2013 College Council approved a motion to introduce the possible collaboration and partnership with USF St Petersburg College of Education and USF Tampa College of Education to offer a doctoral program cohort in Secondary Education. Dr. Bonnie Braun, Chair of Curriculum and Programs, reported that C & P approved the program and the vote went out to the faculty. A meeting with Dr. Howard Johnston was scheduled on Friday, October 18, 2013 in which answers to any questions from the faculty were provided. Dr. Bonnie Braun reported the meeting was very positive. Dr. Braun then sent out an electronic vote to all College of Education Full-Time Faculty to support or not support the Ph.D cohort. Dr. Braun reported that 13 out of 18 faculty members voted yes for the Doctoral program to be approved for the college.

## VII. New Business

### A. Resolution to preserve Collective Bargaining at USF

Dr. Larry Johnson reported that he would like the Council to consider a resolution to preserve Collective Bargaining at USF. Dr. Johnson provided a draft of this letter, which “opposes any effort to change the contract outside of the collective bargaining process, including recent efforts to have discussions about the contractual guidelines for tenure and promotion.” Dr. Deanna Michael made a motion for the written resolution from Dr. Johnson be sent to other college councils chairs for review and support and provided a recommendation. The motion was made to approve. The motion was seconded and passed.

### B. Agenda for College Wide Faculty meeting

Dr. Kim Stoddard called on the College Council to view a draft agenda for the College’s faculty meeting; updates were made to agenda which are below.

- Move all presentations to the morning and hold the entire afternoon for NCATE/CAEP updates.
- Remove “Lesson Templates” from the agenda as the item needs to go through the Curriculum Program committee before proceeding.

### C. Faculty/Senate Report

Dr. Deanna Michael, Vice President of Faculty/Senate reported a slight change to the Chancellor awards. The Chancellor will be the last deciding factor on who receives the prestigious award. She will be the last person to view the award recipient. In addition, Dr. Michael reported that student affairs would like to encourage academic Honor Societies instead of Greek societies; however, it was reported that students like the idea of Greek societies. The Faculty/ Senate agreed with student affairs to offer more academic honoring societies.

### D). Committee Reports:

Curriculum and Program Committee – Dr. Braun reported that the “Retention Course’ the college put forward was approved by the Undergraduate Council and was sent to the Vice Chancellor’s office for approval.

### E) Strategic Planning/Vision Planning Report

Dr. Deanna Bullard reported that a consulting company was hired by the Chancellor to help with decisions on strategic planning. The strategic plan embodies identity, size, retention, community involvement, and faculty support for research. In addition, she reported that the USFSP website documents what the planning committees are working on and if you would like to be involved, you can make suggestions on a link provided on the website.

**Additional Announcements:**

Next College of Council meeting dates are as follows:

January 17, 2014 10:00-12:00, discussion of constitution

February 28, 2014 10:00-12:00

March 21, 2014 10:00-12:00

April 25, 2014 10:00-12:00

**Adjournment:**

Dr. Stoddard adjourned the meeting at 12:00PM

Minutes submitted by: Angelica Foley