

1-20-2012

USFSP Faculty Senate Meeting : 2012 : 01 : 20 : Minutes

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**University of South Florida St. Petersburg
Faculty Senate
Meeting Minutes
January 20, 2012
9:00 A.M.
HBR 206**

I. Recognition of Members and Alternates: Chris Davis (President), Susan Allen, Malcolm Butler, Cynthia Leung, Kaya van Beynen (Members)

Absent with Apologies: Rick Smith, Mark Walters

II. Recognition of Guests: Margaret Sullivan (Regional Chancellor) and Norine Noonan (Vice Chancellor)

III. Approval of Agenda: Unanimously approved

Additions:

IV. Approval of minutes from previous meeting:

- Meeting of November 11, 2011 unanimously approved

V. Administration Reports:

- Regional Chancellors' Report
 - Discussion of the status of USF Polytechnic as the twelfth institution in the SUS continues.
 - Dr Sullivan has accepted an invitation to chair the search committee for a new Regional Chancellor at USF Poly. A search firm has been engaged to assist in the process.
 - Progress of the bills establishing the Postsecondary Education Study Committee (SB1606 and HB1375) will provide some short term benefits and should not affect the proposed increase in tuition fees. Dr Sullivan anticipates a 'stable state' in regard to higher education in this legislative session. Although the bills do not represent a substantive 'threat', we should remain aware of developments in other states: Dr Sullivan mentioned recent mergers between institutions in Georgia.
 - USF Saint Petersburg is actively and visibly represented in Tallahassee by Regional Vice Chancellor Helen Levine and Dr Sullivan in addition to representation through the USF System senate. Dr Sullivan recommended direct contact between Rick Yost, the SUS representative on the Board of Governors, and the USFSP Senate.
- Regional Vice-Chancellor for Academic Affairs' Report
 - USFSP has sent forward the terminal M.A. Psychology to the USF System ACE Advisory Council for its 1st reading and an internal 30 day comment period. Dr. Noonan has sent out the required letter of notice to the 8 SUS with Graduate Psychology Degrees. After the 30 day internal comment period, the program proposal will advance to the Board of

- Trustees ACE working group. All new Psychology courses for this program are now in review at the USF System level. The goal is for this the M.A. Psychology to start Fall 2013.
- The Education M.Sc. in Middle Grades STEM and the B.Sc. in Global Business continue to advance towards final approval. Both of these programs are currently recruiting students and are projected to begin in the Fall 2012 semester.
 - A BA In World Languages and Cultures is currently in development by USFSP faculty
 - The Online Course Development Proposal deadline is Feb. 15th.
 - Friday January 27th, USFSP and the Nelson Poynter Library will host a seminar on Copyright featuring 2 international experts. The library is also hosting several workshops on measuring Article and Book Metrics and on Online Education Quality Matters.
 - USFSP is experimenting with an alternative to Blackboard called Canvas. Canvas is an open source learning management system. This Spring, all the Journalism department faculty are participating in this pilot project and are using Canvas instead of Blackboard.
 - Online Courses now account for up to 30% of USFSP total SCHs.

VI. Action Items:

- A. Policy 10-049 (Proposed Policy on Peer Review in Cases of Alleged Misconduct by a Tenured Faculty Member)
 - The USFSP COE faculty comments were brought to the USF System Faculty President.
 - This policy and recommendations were sent to the USF System Provost.

- B. FS Awards Committee: criteria related to faculty awards
 - Dr. Noonan assured the FS that money has been set aside for the Faculty Awards
 - Dr. Noonan also will move forward with the award for non-teaching Faculty as a Faculty award and will boost the award money to \$1000.
 - M. Butler summarized the recommended changes to the Awards Committee criteria
 1. Currently, once a faculty member wins the Teaching Award, s/he become ineligible from winning this award ever again. The FS Awards Committee proposed allowing faculty the opportunity to reapply for this award after a certain window (possibly 5 years) to allow faculty members the opportunity to win this award more than once.
 2. All signatures must be present for the application to be considered. Incomplete applications will not be considered.
 3. Applicants submit their workload by semester. For example, for the Service Award, the FS Awards Committee members should be made aware of the applicants' allocation for service work. The aim of the recommendation is to provide the selection committee members with greater context and transparency.

- None of the members of the committee were happy with the name of the Non-Teaching Faculty Award, they were also unhappy with the alternative of calling the award the “Clinical Faculty Award.” Another suggestion was to name the award after an individual.
- The Awards Committee had discussed creating a rubric for the awards, but they decided to develop this process more effectively in the future.
- M. Butler will distribute these recommendations in Word using Track Changes to the FS members.

C. FS Sabbatical Committee

- The proposed members of this committee will be R. Smith (Chair, COB), Thomas Smith (CAS), and C. Leung (COE)
- M. Butler moved to approve this committee membership, S. Allen Seconded the motion, All present FS member voted in approval.
- Sabbatical applications are due Feb 13th to Academic Affairs. AA will check that all applicants are eligible and then forward the applications to the FS Sabbatical Committee.

D. Sunshine Laws and e-mail voting

- The USF General Council responded to R. Smith.
- Electronic voting is NOT allowed for committees that are subject to the Florida Sunshine Laws. FS and Search Committee meetings are public meetings, thus email voting would deny the public access to the voting.
- FS members can bring this news to their units – and inform others that Council Meetings, which are not public meetings, can continue to vote by email
- C. Davis and R. Smith will work with Wendy Baker to add a sentence to the FS website stating that as required by the Florida Sunshine Law, FS meetings are open to the public and FS members must conduct their votes in person at these public meetings.

E. T&P Process Initiation

- C. Davis had emailed FS members a proposed letter for Dr. Noonan seeking clarification on the unannounced change in the process of T&P Initiation in 2011.
- A discussion of the promotion from Associate to Full process ensued, focusing particularly on the complex criteria for eligibility: 1) in terms of years at Associate rank, and 2) in terms of productivity and national recognition
- C. Davis will resend the email and proposed letter to the FS members.

F. DL Initiatives

- C. Davis and M. Walters are working on a proposal on DL roles and responsibilities. This is currently in process, and Davis and Walters will present it to the FS at a later date.

G. Network Security & Website Filtering

- In process

H. Regional Chancellor's contract

- C. Leung made a motion to approve sending the FS Letter of Succession to President Genshaft. K. van Beynen seconded this motion. All present FS members unanimously voted approval.
- C. Davis has a scheduled telephone meeting with President Genshaft to discuss the leadership of USFSP beyond 2013, the Regional Chancellor's contract and potential search process.

I. Charter, By-Laws and Website updates

- C. Davis will update the current FS Charter to make it consistent to the USF System FS charter.
- The revised Charter will be sent out to FS members in a Word document using Track Changes.

VII. Business Items for Discussion:

A. Florida Senate SB1606 (2012) re: consolidation of state university branch campuses and community colleges (also HB1375)

- SB1606 has moved to the budget committee
- C. Davis will keep tracking this bill

B. USF System Technology Standards Board report

- USFSP Library Jerry Notaro is a member of this committee and shared his written report outline the Technology Standards Board activities.

Meeting Adjournment

- Meeting adjourned, 11:15 a.m.

Summary

| Motion | Approval Status |
|---|-----------------------------|
| Establish a Sabbatical Leave Committee comprising Rick Smith (COB, Chair); Thomas Smith (CAS) and Cynthia Leung (COE) | MBB made the motion. |
| | SA seconded the motion. |
| | Motion unanimously approved |

| Actions (Follow-up) | Person(s) Responsible | Deadline (if any) |
|----------------------------|------------------------------|--------------------------|
| CoC update | RS | |

| Motion | Approval Status |
|---|-----------------------------|
| Approve the wording and transmission of the letter to Dr Genshaft inviting discussion of leadership plans for USFSP beyond 2013 | CL made the motion. |
| | KvB seconded the motion. |
| | Motion unanimously approved |

| Actions (Follow-up) | Person(s) Responsible | Deadline (if any) |
|---------------------|-----------------------|-------------------|
| | | |

| Motions | Approval Status |
|---------|----------------------|
| | made the motion. |
| | seconded the motion. |
| | |

| Actions (Follow-up) | Person(s) Responsible | Deadline (if any) |
|---------------------|-----------------------|-------------------|
| | RS | |

DRAFT