
College Council Meeting Minutes

College of Education (COE)

11-15-2013

College of Education Council Meeting : 2013 : 11 : 15

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College Council Meeting Minutes
November 15, 2013 10:00AM-12:00PM

Dr. Kim Stoddard opened the meeting at 10:00am.

I. Recognition of Members and Alternates

Present: Dean William Heller, Dean's Report and Ms. Angelica Foley, note taker of meeting minutes

Members: Dr. Bonnie Braun, Dr. Guda Gayle-Evans, Dr. Cynthia Leung, Dr. Kim Stoddard, Dr. Deanna Michael, and Dr. Larry Johnson, and Dr. Deanna Bullard, Ex Officio.

II. Recognition of Guest

Guest: Dr. Steve Lang, Senate Representative

III. Approval of Agenda

Dr. Stoddard called for an approval or additions to the Agenda. A motion was made to approve. The motion was seconded and passed.

IV. Review College Council Minutes

Dr. Stoddard called for a review of the previous College Council Minutes in October 14, 2013. A motion was made to approve. The motion was seconded and passed.

V. Report from the Dean

A. Budget

The College of Education Budget for 2013-2014 academic year is in process. Colleges are working off of a recurring budget. All travel will still need to be approved on a case by case basis. The college is still awaiting word on funding for Fall 2014 NCATE Accreditation visit. New Chief Financial Officer has been employed and is working on processes and understanding USF St. Pete and System operation.

B. Strategic Plan

USF St Petersburg Strategic Plan is in motion. The College of Education has multiple faculty members representing the Visioning Team. In addition, Vice Chancellor Fueyo is representing the Steering Committee for the College of Education.

C. NCATE Accreditation:

Dean Heller reports that he would like all faculty, staff, and administration involved in NCATE accreditation. Ms. Becky Ogletree, NCATE Coordinator, will send out a timeline leading up to the Fall 2014 visit and will contact faculty in regards to their updated syllabi with new FEAPS and Competencies.

D. Summer Classes

Dean Heller reports that if possible the college will support faculty teaching two courses or equivalent of two courses during the summer.

E. Volunteers

Dean Heller reports that Pinellas County Schools is looking for 70 students to help tutor elementary level students. Pinellas County will pay \$20.00 an hour for these tutoring sessions. The potential tutors will need to have level 2 clearance. A motion was made to have Lori Matway, Pinellas County Schools come and speak at a intern information session. The motion was seconded then passed.

F. Restaurant

College Council makes a motion to send Dean Heller a letter about the odors from the WOW restaurant downstairs. The motion was seconded and passed.

VI. Old Business

A. Update from the Associate Dean: Graduate Advising in the Summer: (Lyman to survey Advisors)

Dr. Kim Stoddard calls to bring this to the next college council meeting as Dr. Lyman Dukes was not in attendance to update the council.

B. Offering Friday Classes:

Dr. Kim Stoddard calls to bring this to the next college council meeting as Dr Lyman Dukes was not in attendance to update the council.

C. Student of Concern Committee

On September 6, 2013 College Council made the motion to charge the Ad Hoc Committee to make a formal concrete process with regard to the Student of Concern Committee; Dr. Kim Stoddard calls to bring this to the next college council meeting as Dr. Lyman Dukes was not in attendance to update the council.

D. Doctoral Program from Tampa update:

On September 6, 2013 College Council approved a motion to introduce the possible collaboration and partnership with USF St Petersburg College of Education and USF Tampa College of Education to offer a doctoral program cohort in Secondary Education. Dr .Bonnie Braun, Chair of Curriculum and Programs, reports that C & P approved the shared program and now charges it to faculty. A meeting with Dr. Howard Johnston to answer any questions from faculty was scheduled for Friday, October 18, 2013. Dr. Bonnie Braun reports the meeting was very positive. A motion was made for Dr. Braun to send out an electronic vote to all College of Education Full-Time Faculty to support or not support the Ph.D cohort. The motion was seconded and passed.

E. Update from Dean on accessibility for individuals with disabilities via physical plant
Dean Heller updates College Council that the university facilities is working on the accessibility of Coquina bathrooms for individual with disabilities.

F. Update on Research forum for COE faculty-new research position
Dr. Kim Stoddard reports that the SRA position (research) has not been filled, however, there are grant writing workshops available in Tampa for faculty. Dr.Lang, Senate President, and faculty have a scheduled meeting with Chancellor to discuss grants,and the support faculty needs to apply for grants. It is not the lack of knowledge; it's the resources we need.

G. Update on Review of COE Constitution:
Dr. Bonnie Braun reports that the update and review of the constitution will be presented by Dr Terry Rose at the December College Council meeting.

H. Update on T & P guidelines
There has been much discussion within the USF System regarding Tenure and Promotion guidelines. USFSP Faculty Senate Representatives are working diligently to ensure that the USFSP campus along with other regional campuses are involved in this process. However, Dr. Lang reports, Chancellor Wisniewska has requested faculty/senate to put this off until after the strategic plan, furthermore Faculty/Senate will revisit this discussion at their next meeting.

VII. New Business

A) Faculty/Senate Report

Dr .Lang reports on the extreme budget turmoil and all USF systems are waiting for audits to be complete on the money in the reserves fund. There will be more to come on this. Also, Dr. Michael, Vice President of Faculty/Senate, discussed that the General Education Committee is concerned about retention during the first two years of matriculation at USFSP. The committee is currently discussing on-line courses in the General Education curriculum and the role that they play in retention. There is a move against offering any new on-line courses in the General Education curriculum.

B. Committee Reports:

Dr. Bonnie Braun updates on Curriculum and Programs and the approval of the College of Education Retention course. Dr. Braun brings forward the syllabi and proposal to College Council. A motion was made to approve the retention course. The motion was seconded and passed. The Retention course will be forwarded down to Undergraduate Council for approval.

Additional Announcements:

A. Dr Bonnie Braun reports that the Early Childhood program is written in the undergraduate catalog and the College of Education will start by offering a course in Summer 2014.

Next College of Council meeting is Friday, December 6, 10:00am-12:00pm in the COE Conference Room

Adjournment:

Dr. Stoddard adjourned the meeting at 12:00PM
Minutes submitted by: Angelica Foley