

11-23-2004

## USFSP Faculty Council Meeting : 2004 : 11 : 23 : Minutes

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**UNIVERSITY OF SOUTH FLORIDA ST. PETERSBURG**

Faculty Council Meeting

Tuesday, November 23, 2004 8:00AM

College of Business Conference Room

Present: Ellen Hufnagel, Bill Heller, Deb Henry, Jamie McHale, Deanna Michael (substituting for Barbara Frye), Ambe Njoh  
Absent: David Naar, Jim Spence

**Announcements**

The next Campus Board Meeting will be held December 1, 2004. The Faculty Council will submit a report of its activities to date.

Bill Heller will represent the Faculty Council at graduation on December 12, 2004.

**Old Business**

The deadline for faculty to vote on the proposed faculty governance documents is Wednesday, November 24, 2004.

FC resumed discussion on the issue of academic freedom, which was tabled during our previous meeting due to the open forum on the new contract. Council discussed different ideas on how to gather information and opinions from the general faculty on the state of academic freedom here at USFSP. The first two actions of the Council will be to invite Jim Malek to an upcoming Faculty Council meeting to discuss this issue. FC also agreed to develop and implement its own survey to assess the overall climate here at USFSP with regards, not only to academic freedom, but to all factors that may affect successful teaching, research, and service. Council will research ideas and questions and work out the details of the survey over Christmas break via email.

Jamie McHale reported that the RVC for Academic Affairs Search Committee was conducting phone interviews with the top six candidates. After these interviews, the committee will narrow the field of candidates to three.

**New Business**

Ellen Hufnagel reported on the activities of the Faculty Council Committees and Councils to date:

Research Council - meeting scheduled for December 6, 2004.

Library Committee is meeting periodically to address issues as they arise.

**Academic Conduct and Awards Committee**

Jim Malek has proposed the creation of two new awards to honor research and service at USFSP. Faculty Council was generally supportive of this idea with the following proviso: the award process should be completely faculty-driven. The USFSP Academic Conduct and Awards Committee (ACAC) should be charged with the following tasks:

- 1) Develop separate criteria for each of the awards in teaching, research, and service.
- 2) Define the structure and process, e.g. who may nominate; chain of command for decision making, etc.
- 3) Submit their recommendations to Faculty Council for approval.

Once the criteria and process have been established, the details should be published well in advance for the benefit of the general faculty.

Student Admissions Committee – This committee has been awaiting approval of the proposed faculty governance document to implement the changes in committee name, size, and representation that they requested earlier.

Undergraduate Council - no activity reported.

Graduate Council – revising its policies and procedures document. Chairperson Deanna Michael gave a brief report on activities to the Faculty Council on November 23, 2004.

### **College Reports**

College of Education: The tenure and promotion process is on schedule. The Annual Review Committee has been asked to perform the calculations necessary to generate ratings of faculty performance as part of the formula for determining faculty salary increases.

College of Business: The tenure and promotion and mid-tenure review processes are on schedule.

College of Arts and Sciences: The tenure and promotion process is on schedule.

Library: The Library Promotion committee has completed its review of applications for promotion.

### **Next meeting**

Thursday, December 9, 2004. Library Conference Room, 8:05 AM.

Prepared by Deb Henry