

5-4-2018

College of Arts & Sciences Council Meeting : 2018 : 05 : 04

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**College of Arts and Sciences
Faculty Council Meeting
Minutes**

May 4 2018

9 am to 11am

CAS Conference Room

PRESENT

Kathryn Arthur (Associate Prof., At Large) Chair, 2016-2018
Tiffany Chenneville (Associate Prof, PSY) Vice Chair 2017-2019
Hossam Ashour (Associate Prof. Bio) 2017-2019
Sheramy Bundrick (Prof., H&P) 2016-2018
John Stanko (Associate Prof. VVA) 2016-2018
Janet Keeler (Instructor, JDC) 2016-2018
Joan Reid (Assistant Prof, SCL) 2016-2018

ABSENT

Henry Alegria (Associate Prof, At Large) 2016-2018
Dawn Cecil (Associate Prof. SCL, At Large) 2017-2019

9 am Call to Order and Welcome, Kathryn Arthur, CAS Faculty Council Chair

- Approved March minutes
- Reports:
 - Adjunct update
 - No updates to report
 - Faculty Senators Report
 - No report available
 - USF System Faculty Council report
 - No report available
 - T&P
 - Sheramy submitted final T&P report
 - Kathy attended the T&P meeting on April 27th
 - Change in forms
 - Many unanswered questions
 - Deadlines moved back
 - APC- Curriculum Changes & Proposal Instructions (Shari Swartz& Patrick Baxter)
 - The APC procedures document that FC approved during the April 2018 was incorrect according to the APC Chair

- APC will submit the correct procedures document in the Fall for the FC to approve
 - APC Chair for 2018-19 TBD
 - APC had the last meeting of this academic year and reviewed 7 proposals. Please see the decisions of each proposal and expect to review the approved ones.
 - MMC 4300 Explorations in Food Writing: approved pending changes
 - MMC 6300 Explorations in Food Writing: approved pending changes
 - ENG 4950 : approved pending changes
 - EVR 4000 Methods for Environmental Policy Analysis and Sustainability: not approved primarily for unclear status of the course (existing or new course)
 - PHY 2038 The Physics of Sustainability: not approved for incomplete/inappropriate online form
 - Graduate Certificate in Creative Writing: not approved for incomplete documents

- Ballots:
 - Bylaw Amendment concerning Council Chair
 - Approved 29-4
 - Senator Vote
 - Jennifer O'Brien elected as CAS representative on Faculty Senate (approved 35-12) for 3-year term (2018-21)
 - Ray Arsenault will continue as second CAS representative on Faculty Senate (2017-20)

- FC meeting with Dean April 8, Chairs meeting April 17
 - Davis Renovations on hold
 - T&P Preamble
 - Added statement that unaffiliated faculty will use college guidelines
 - Committees

- VVA
 - Tabled

- Faculty Committee Positions 2018-2019
 - FC has not yet filled unaffiliated position
 - If filled, need to add one more at large position so there is an odd number of FC members
 - See document attached to agenda to see composition of all committees as of 5/5/18
 - Kathy emailed John Stanko to see if he would serve as the 3rd councilor on the T&P committee next year and he agreed, then the committee reminded her that we were reducing the requirement to 1 councilor, however he agreed to stay.
 - For 2017-2018 we still need 2 others on the T&P committee, 1 person to serve on the Undergraduate committee and 1 At-Large for the Council. Kathy

will send out nominee requests and continue to work with the Chairs to fill the positions.

- Teaching Loads
 - Tabled in light of Martin Tadlock's recent email
- FC Governance Document (formerly known as Bylaws Governance document)
 - Remove Academic Program Specialist from 1.9
 - Voted unanimously (7-0) to approve inclusion of the unaffiliated faculty's representation on the FC in the governance document
 - 2.3.4.1 Change two Councilors to one Councilor
 - 3.2.1.1 Change three to one with regard to the number of Councilors who must serve on the T&P committee
 - 3.2.1.6 Remove stipulation that "Chair and Vice-Chair should be selected from the Full Professors on the committee"
 - 3.2.1.4 Modify language to reflect diversity based on gender, race/ethnicity, etc (instead of saying "gender, persons of color, etc")
 - 3.4 College Awards Committee
 - Remove language about election because these positions are not elected
 - 2-year term
 - Only eligible if no conflict of interest
 - Unanimously voted to approve faculty governance document pending changes and send out to CAS faculty for a vote

 - Email May 8 after council meeting Council agreed to the following changes:
 - 1. 2. Each member of the USFSP full-time faculty (as defined Lecturer, Instructor, Assistant Professor, Associate Professor, Professor or Distinguished Professor) shall have one vote in faculty meetings and in College elections. As the CBA no longer defines full-time faculty.
 - 1.9 Each member of the full-time faculty (as defined in 1.2 above) shall have one vote in Department meetings and elections.
 - 2.3.1.3. Curriculum design and revision in consultation with Departments.

- Incoming CAS Council
 - Monica Ancu nominated for FC Chair (2018-19) and FC unanimously voted yes pending her agreement
 - Tabled nomination/vote for Vice-Chair (2018-19)

- May 14, 2018 Vote on Revised Bylaws renamed Governance Document
 - Approved (23:1)