

4-6-2018

College of Arts & Sciences Council Meeting : 2018 : 04 : 06

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**College of Arts and Sciences
Faculty Council Meeting
Meeting Minutes**

Apr 6 2018

9 am to 10:30am

CAS Conference Room

PRESENT

Kathryn Arthur (Associate Prof., At Large) Chair, 2016-2018
Tiffany Chenneville (Associate Prof, PSY) Vice Chair 2017-2019
Hossam Ashour (Associate Prof. Bio) 2017-2019
Sheramy Bundrick (Prof., H&P) 2016-2018
Dawn Cecil (Associate Prof. SCL, At Large) 2017-2019
John Stanko (Associate Prof. VVA) 2016-2018
Janet Keeler (Instructor, JDC) 2016-2018
Joan Reid (Assistant Prof, SCL) 2016-2018

ABSENT

Henry Alegria (Associate Prof, At Large) 2016-2018

9 am Call to Order and Welcome, Kathryn Arthur, CAS Faculty Council Chair

- March minutes approved
- Adjunct update
 - Adjunct union has been formed
- Faculty Senators Report
 - Not available (Jill McCracken and Ray Aresnault are CAS representatives)
- USF System Faculty Council report
 - Not available (Ray Arsenault is USFSP representative)
- Bylaw Amendment Vote
 - Kathy to close poll today and count votes
 - Once votes counted, Kathy to send memo to Dean
- APC
 - Made our suggested revisions in March and is ready to post the new instructions
- T&P
 - Department Guidelines have been received
 - Slight changes to the preamble regarding unaffiliated faculty
 - Unaffiliated faculty will use USFSP T&P guidelines

- Procedures
 - Kathy shared procedures with chair at March meeting and has incorporated feedback received to date
 - Sheramy finalizing/formatting and then Kathy will send out to faculty for vote
- USFSP & USF Sarasota consolidation into USF Tampa update
 - RCVAA expected to send letter clarifying potential teaching load changes
- FC meeting with Dean Mar 8, Chairs meeting March 20
 - New Metric reduce book costs to \$120/3 hour course
 - Textbook affordability project
 - Wilcox memo- reduce class size, teaching loads
 - Academic Program Specialists exploring reclassifying to Office Manager
- Faculty Council Committees
 - Senate Nominees
 - Barnali Dixon, Jennifer O'Brien
 - Kathy to send out call for vote
 - APC 3 positions open- Frederic Leveziel, Janet Keeler, Monica Ancu
 - 3 volunteers
 - Faculty Council
 - Kathy's and Henry's at large positions are not filled
 - No nominations to date
 - Undergraduate Council
 - Need replacement for Thomas Smith
 - By Chair and department decision
 - HP Council member (Sheramy)
 - VVA Council member John Stanko will continue
 - JDC Council Member (Janet)
 - SCL Council Member (Joan)
- FC Bylaws revisions
 - FC reviewed compiled changes
 - Article I finalized
 - Article II
 - Unaffiliated faculty should have representation (permanent seat)
 - Do not specify number of councilors because that number may change based on department changes
 - At least one at large member
 - Article III
 - Delete 1.1.1.3
 - Add statement about Chair maintaining list of committees
 - Specify elected position sin 1.1.1.5
 - Specify that ballots are anonymous
 - Add need for a Vice-Chair to T&P committee for the sake of continuity
 - Add language regarding conflicts of interest for T&P committee (1.2.2.2)
 - Remove alignment language from 1.2.2.8
 - Re-number

- APC
 - Specify that APC decisions review by Dean who will forward undergraduate curricular changes to Undergraduate Council and graduate curricular changes to Graduate Council
 - Remove 1.3.1.3

Next and Final Meeting: May 4th