



USF St. Petersburg Faculty Senate Committee: General Education: Meetings USF St. Petersburg Faculty Senate Committee: General Education

3-24-2017

General Education Committee Meeting : 2017 : 03 : 24

General Education Committee

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Meeting of the USFSP General Education Committee
Friday, 24 March 2017
DAV 100- CAS Conference Room
Proposed Minutes

- Committee members
 - Morgan Gresham, chair (CAS--English)- attended
 - Hugh LaFollette (CAS--Philosophy)- attended
 - Adrian O'Connor (CAS--History)- attended
 - Kathy Carvalho-Knighton (CAS--Chemistry)- attended
 - David John (CAS--Biology)- unable to attend
 - Kathleen Gibson-Dee (CAS--Mathematics)- attended
 - DeAnna Michael (COE)- attended
 - Rick Smith (KTCOB)- attended
 - Tony Stamatoplos (Library)- attended
 - Cyndie Collins (*ex officio*, Academic Advising)- unable to attend
 - Julie Harding (*ex officio*, Academic Advising)- attended
 - Michelle Madden (*ex officio*, Institutional Effectiveness)- attended
 - Liz Southard, graduate student assistant to General Education- attended
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- ❖ Minutes from February Meeting
 - Initial suggested change: Take out “Math/Physics Department” and change to “Applied and Computational Mathematics Program”
 - Approval of Minutes- Defer until GEC has time to review
- ❖ Faculty Senate Response to Approval of Exit Course Document
 - Decision deferred due to questions from Senate Members regarding whether faculty were given enough opportunity to offer feedback/opinions
 - GEC asks Morgan to go back to Faculty Senate and remind them that GE Day Fall 2016 focused on faculty feedback/opinions on Exit Courses
 - GEC asks Morgan to request approval from Faculty Senate on GEC Approved Exit Course Document. GEC offers a gentle reminder that a prompt decision is needed because GE Day is fast approaching and this decision impacts planning.
 - GEC asks Morgan to request clarification from the Faculty Senate on the GEC purview of the Exit Courses. Specifically, will GEC have to seek approval from Faculty Senate on all procedural/structural changes to Exit Courses? GEC would like clarification that if the Faculty Senate has approved out ideas for Exit Courses and the intended general approach, may we proceed with the plan?
 - Proposed Exit Course Plan/Criteria:
 - “Wipe the Slate Clean”

- Use the proposed Exit Course SLOs for the courses
- Use the broad guidelines in the USFSP Catalogue
- Implementation Goal: Fall 2019
- Notification to Faculty about Upcoming Exit Course Changes/Application Process- Late April/GE Day
- Call for Exit Course Application Early Fall 2017
 - Accept both New and Old Exit Course Applications with understanding that New Courses will not be approved on 1st Cycle
 - New Courses will have USFSP specific course numbers so our students will take these courses only at USFSP—eliminating drift problem for these courses and ensuring that USFSP students complete this important graduation requirement/stamp of USFSP education on our campus and with our faculty
- Exit Course Application Deadline for 1st Cycle: November 15, 2017

❖ Exit Course Criteria

- Morgan suggests that GEC develop specific criteria for Exit Courses—already being requested by faculty
 - Proposed Exit Course Criteria:
 - Use Exit Course SLOs
 - Follow Catalogue Guidelines
 - The Course aligns with Gen Ed Philosophy
 - The Course contributes to “Closing the Loop” and the SACS Current/Upcoming Requirements

❖ Gen Ed Course Drift

- GEC Concerns about Gen Ed Courses/\$8000 Online Stipend :
 1. GEC and/or Departments not being brought in on changes to the mode of delivery for GE Courses
 2. Proposals are being brought forward/approved by unpermitted faculty. In GE course application it states that all GE Courses must be taught/overseen by permanent Faculty/tenured Faculty Member. EVR 2001 course being put forward by a Visiting Faculty member- concern that a person in a temporary position is proposing a major curriculum change.
 3. Drift-in is not being considered in decision-making process. USF Tampa/Sarasota students taking courses at USFSP impacts the number of USFSP students able to take USFSP courses
- GEC needs to be brought into the discussions, meetings, and approval process on GE Courses that are approved for this stipend since

changes to the course delivery mode and, likely, syllabus/course material.

- ❖ Gen Ed Course Scheduling and Cap size
 - MWF Schedule Push
 - Not part of GEC purview
 - Offer courses WF
 - Cap Size increase to 73 students- NO OPTIONS
 - Concern: Explanation given MWF scheduling is to use more classroom space to get funding from state for new buildings. At the same time, there is a push to move General Education Online and increase course caps both of which decrease the number of classrooms being used
- ❖ Summer Drift
 - Concern: Are structural changes being made to Fall/Spring semesters from Summer data?
- ❖ System Accounting Undergraduate Degree Online
 - Concern: Decisions about Gen Ed Courses are being made without consultation/feedback/input from CAS—the college that houses the vast majority of GE Courses that will require changes to USFSP courses and/or experience loss of students because courses offered by Tampa/Sarasota
- ❖ Four Major Concerns that Require Addressing/Raise Red Flags/GEC Needs to be Brought In On:
 1. Distance Learning of Gen Ed Courses without it coming through the GEC
 2. Creation of Programs with separate Gen Ed schemes that is one reason the GEC denied a Gen Ed course application for business Calc. for Business. If there is a push to have a different Gen Ed approach for a USFSP program it needs to come through this committee.
 3. Proposals are being brought forward/approved by unpermitted faculty. In GE course application it states that all GE Courses must be taught/overseen by permanent Faculty/tenured Faculty Member. EVR 2001 course being put forward by a Visiting Faculty member- concern that a person in a temporary position is proposing a major curriculum change
 4. GEC needs to brought in on conversation about System Accounting Undergraduate Degree Online between COB and CAS
- ❖ GE Day Planning
 - Exit Course Sessions:
 - Theme- “Exit Courses Matter”
 - GEC will explain rationale of the new Exit Course Plan, including the proposed SLOs, the criteria, and application process

- GEC will share our vision of the Exit Courses being a means of completing the USFSP General Education obligation of providing our students with a well-rounded education
- GEC will remind faculty that beginning Summer 2018 all Gen Ed Exit Courses will report Assessment data
- Other potential discussions:
 - Drift
 - USFSP Student Retention
- Core Course Sessions:
 - Theme- “The Future of GE Core at USFSP”
 - GEC will reveal/discuss 5 Year Core Assessment Review and Recertification Process
 - GEC will request a discussion with faculty about online courses
 - GEC will remind faculty that beginning Fall 2017 all SLOs (State and USFSP specific) must be assessed
 - GEC will remind faculty that beginning Summer 2018 all Gen Ed Core Courses will report Assessment data
 - Other potential discussions:
 - Drift
 - USFSP Student Retention
- Room Reservation Issue
 - Booked DAV 130: Morning of April 28th (9:00-12:00)- can host two sessions
 - Exam Week- DAV 130 open most days, but need to book soon

❖ Meeting Concluded: 1:00