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College of Education Council Meeting : 2013 : 02 : 01

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**College Council Meeting Minutes
February 1, 2013 9:30AM-11:30AM**

Dr. Olivia Hodges opened the meeting at 9:30AM

I. Recognition of Members and Alternates

Present: Dean Bill Heller, Deans Report and Ms. Angelica Foley, note taker of meeting minutes

Members: Dr. Bonnie Braun, Dr. Guda Gayle-Evans, Dr. George Roy, Dr. Kim Stoddard, Dr. Larry Johnson, Dr .Olivia Hodges

II. Recognition of Guest

Guest: Dr Steve Lang and Dr .Deanna Michael

III. Approval of Agenda

Dr. Hodges called for an approval or additions to the Agenda; additions were made, and a motion was made to approve, second, and passed.

Additions: Schedule Master

IV. Review College Council Minutes

Dr. Hodges called for a review of the previous College Council Minutes. A motion was made to approve, second, and passed.

V. Report from the Dean

Dean Heller reports on the Market Plan for the COE. COE has partnered with MBA, faculty member, Dr. Phillip Trocchia in doing a Market Analysis/Report for the college. MBA students in Dr. Trocchia's class will be making recommendations and writing a market report for the COE on how to recruit students.

Dean Heller reports that photo shoots will be held throughout the semester for our College and University, External Affairs will be paying for this.

Dean Heller updates on Fairmont Partnership:

Fairmont Staff are very pleased with the students they have volunteering and mentoring, which a majority are from Dr. Gayle-Evans course, EDF 2085.

In addition, there was a pot luck discussion where Dr. Braun, Dr. Unal, and Benjamin Smet made a pitch about our MA programs to Fairmont faculty; twenty one potentials signed up to learn more about our Master's Degree Programs. Dean Heller reports his concern that a big problem with recruiting and enrollment is that we don't have a secondary program

Second Dean Heller updates the approach he will take with Superintendent and Fairmont stability. He would like to keep staff/principal together and have a memorandum of understanding for a 5 year period with the school system to keep staff/ principal together. Usually they move principals every three years, if the school grade does not improve. Fairmont needs stability for the school to improve. Dr. Heller acknowledges that we need to embrace Fairmont and do whatever we can do. A goal in the works is that Ms. Patricia Scott, Unit Research Administrator, Academic Affairs, is looking into obtaining a grant to start a garden for the community of Fairmont.

Dean Heller updates on a behavior management program for Fairmont because they face a number of challenges. Dr. Gayle Evans reports there is one African American under graduate student at Fairmont who is interning/volunteering at the school. She reports that diversity for the COE doesnot look good. Dr. Gayle-Evans continues emphasizing that the college needs to focus on diversity. Discussion follows on the goals to work on this.

Dean Heller updates on the Early Childhood Certificate. There is talk that St Pete College is using the Allstate building to hold their Early Childhood Program. Dr Braun and Dr. Gayle Evans are eager to get the certificate program going, however it will be hard to compete with the Allstate building. Also, there have been talks that St Pete College will have a building in midtown.

Dean Heller discusses that he would like to see College Retention Course. This will be the beginning to touch a lot of undergraduate students on our campus or newly admitted. Dean Heller and committee agree that we need to get a retention course developed.

Dean Heller gives the floor to Dr Deanna Michael. Dr. Michael discusses the Dual Track program request to change program of study. Currently, she would like to take 11 credits out of the program. However, before courses are removed Dr Michael needs to make sure that Core Courses are there. Dr Hodges ends the discussion with the motion for Dr Michael to make changes and bring back to Curriculum and Programs and once they approve then new program of study can be enacted, motion is approved and seconded by committee.

Dr .Deanna Michael and Dean Heller exit.

VI. Old Business (Dr. Hodges asked committee if there was any old business to discuss)
Committee agrees to skip.

VII. New Business

A. Spring 2014 Schedule:

Angelica Reports that updates and changes need to be made prior to April 5, 2013. Also, she is working on a Master Schedule and hopes to roll it out before Summer term.

B. Faculty/Senate Report

Dr. Lang discusses that the senate agreed more security presence is a must. Interim Chancellor Hogarth called police chief and there will be more police presence on campus. Dr Stoddard continues to thank Senate and Dr .Hogarth for their reactiveness on this. Committee has seen a big change with police walk trough's during day/night classes.

Dr. Lang reports New Policy in effect for faculty/staff bullying. There was a meeting with General Council where they communicated there are a number of incidents where there are faculty/staff misconduct. Committee on Bullying will write up a draft policy to go to the Senate. The draft will consist of communication, professional quality of interaction and suggestive behaviors. The mechanism of policy is not in place; however, wrongful behavior has gone beyond norms. Committee states their individual input on this new bullying policy and that it should fall under Harassment. Dr. Lang continues that the bullying policy is one step below harassment where they might be communication between HR and claimant other than police and lawyers being brought in. The bullying policy will be handled within university, internally.

Dr. Lang reports that the University System Council is updating policies because they are out of date.

Adjournment

Dr. Hodges adjourned the meeting at 11:30AM
Minutes submitted by: Angelica Foley