

8-18-2017

College of Arts & Sciences Council Meeting : 2017 : 08 : 18

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**College of Arts and Sciences
Faculty Council Meeting
Agenda and Minutes Meeting Minutes
Approved Sept 22, 2017**

**18 August 2017
9 am to 10 am**

CAS Conference Room

In Attendance

Kathryn Arthur (Associate Prof., At Large) Chair 2016-2018
Henry Alegria (Associate Prof., Unaffiliated) 2016-2018
Hossam Ashour (Associate Prof., Bio) 2017-2019
Sheramy Bundrick (Prof., H&P) 2016-2018
Tiffany Chenneville (Associate Prof, PSY) 2017-2019
Erika Greenberg-Schneider (Assistant Prof. VVA) 2016-2018
Janet Keeler (Instructor, JDC) 2016-2018
Joan Reid (Assistant Prof, SCL) 2016-2018
Remaining At Large position out to vote 2017-2019

9 am Call to Order and Welcome, Kathryn Arthur, CAS Faculty Council Chair

- Introductions by individuals on the council
- College of Arts and Sciences Committee Assignments
 - Kathryn Arthur is working with the chairs to fill vacant CAS positions in the College and University
- Election of the Vice Chair of Faculty Council
 - Nomination of Tiffany Chenneville
 - Motion to accept the nomination, seconded, and passed.
 - Unanimous vote for Vice Chair
 - Dr. Chenneville will serve as the Vice Chair and secretary of the Council for 2017-2018 and will assume the position of Chair in August 2018
- Tenure and Promotion Guidelines to include Instructors
 - The FC Chair will remind the CAS Chairs of the Faculty Senate's request to update their T&P guidelines with regard to new USFSP T&P guidelines and to include promotion guidelines for Instructors

- Diversity and Inclusion Document
 - The council decided that feedback to Cecil Howard and the Diversity and Inclusion plan should be made by individuals and that there should be provisions made for anonymous comments on the plan.
 - Dr. Arthur will notify the CAS chairs and Cecil Howard regarding the council's decision.
 - Dr. Arthur will send a copy of the plan to the council members.
- Unaffiliated Faculty a new structure and meeting with the Dean
 - The chair will send a memorandum requesting that the Dean meet with the unaffiliated faculty by Sept. 8 before our next meeting.
 - The purpose of the meeting should be to discuss a resolution for establishing a home/department for the unaffiliated faculty
- Adjunct Pay and Union
 - Janet Keeler will find out if an adjunct union was established this summer and invite their leadership to our next meeting
- FC Bylaws
 - Chair established a Canvas Course with relevant documents
 - Review Committee Nominating procedures
 - Clarify roles role of Faculty and Admin in College
 - Add a constitution that all other USF system colleges have
 - Consider a tenure and untenured faculty representation on council
- Faculty Teaching Loads and the Delaware Study
 - Hossam Ashour inquired as to whether or not there has been a discussion about faculty teaching loads in response to the Delaware Study
 - Kathy Arthur said this has not been discussed at the Chairs meetings
- Future meeting Dates
 - Sept 15
 - Oct 13
 - Nov 17
 - Dec 8
- New Business Items
 - MAP and request for future program prospectus
 - Faculty to inquire with Martin Tadlock about faculty input on the proposed programs during the CAS Faculty Meeting

10 am adjournment

To be included on Future Agendas

- Faculty Senators Report
- CAS Chair Meeting Report
- USF System Faculty Council report
- CAS Academic Programs report



**College of Arts and Sciences
Faculty Council Meeting
Meeting Agenda**

**18 August 2017
10:30 am to Noon**

HBR 110

10:30: Call to Order and Welcome, Kathryn Arthur, CAS Faculty Council Chair

10:30: Chancellor, Sophia Wisniewska

10:45: Regional Vice Chancellor of Academic Affairs, Martin Tadlock

11: 00: College of Arts and Sciences, Frank Biafora, Dean

11: 15 Civitas/Archivum introduction Jamie Bennett

11:30 Civic Engagement and Citizen Scholar program Heba el Tall

11:40 General Education Program, Morgan Gresham

11: 50 College of Arts and Sciences Faculty Council Update, Kathryn Arthur

12 noon adjournment



**College of Arts and Sciences
Faculty Council 2017-2018**

To: Frank Biafora, Dean College of Arts and Sciences

Date: August 22, 2017

Memorandum:

The CAS Faculty Council requests that Dean Biafora meet with the CAS unaffiliated faculty by Sept 8, 2017. By unaffiliated faculty, we are referring to individuals, who were previously members of the dissolved ESPG department, including Dr. Henry Alegria, Dr. Barnali Dixon, Dr. Donny Smoak, Dr. John Osegovic, and Dr. Madhu Pandey. The purpose of the meeting should be to open a discussion that focuses on a resolution, including procedures and a timeline, for establishing a home department for the unaffiliated faculty.

Thank you,

Kathryn Arthur, College of Arts and Sciences Faculty Council Chair