
USF St. Petersburg Faculty Senate Committee: General Education: Meetings USF St. Petersburg Faculty Senate Committee: General Education

11-11-2015

General Education Committee Meeting : 2015 : 11: 13

General Education Committee

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General Education Committee, "General Education Committee Meeting : 2015 : 11: 13" (2015). *USF St. Petersburg Faculty Senate Committee: General Education: Meetings*. 75.
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Meeting of the General Education Committee
13 November 2015 12:00noon-1:15pm
Davis 100 (Dean's Conference Room)

In attendance: Adrian O'Connor, Tony Stamatoplos, David John, Kathy Carvalho-Knighton, Morgan Gresham

Regrets: Cyndie Collins, Rick Smith, Deanna Michael, Hugh LaFollette

Agenda

- **Review and approval of [minutes from October 2015 meeting](#)**
- **Action Items**
- **Update from Faculty Senate October 2015 meeting**
 - **Actions**
 - **Deanna** will review notes from October Senate meeting and forward to the committee.
 - **Morgan** will attend the November Faculty Senate meeting, if necessary
- **Scheduling of Gen Ed courses**
 - who schedules Gen Ed courses for each department?
 - expected number of Gen Ed courses?
 - assessment duties
 - what role can/should committee play in scheduling and planning?
 - 404 students enrolled in 18 sections of Gen Ed Communications classes; offered 441 seats in those 18 sections (caps range 22-25)
 - 566 students enrolled in 19 sections of Gen Ed Humanities classes; offered 595 seats in those 19 sections (caps range 25-40)
 - 675 students enrolled in 25 sections of Gen Ed Math classes; offered 746 seats in those 25 sections (caps range 24-30)
 - 766 students enrolled in 17 sections of Gen Ed Natural Sciences classes; offered 903 seats in those 17 sections (caps range 24-71)
 - 583 students enrolled in 11 sections of Gen Ed Social Sciences classes; offered 905 seats in those 11 sections (caps range 40-255)
- **Gen Ed Coordinator position (College of Gen Ed?)**
 - what would be the expected qualities and duties of a General Education coordinator?
 - Role of the committee with a position
- **Assessment of Lab Courses**

Next meeting is scheduled for 10:00am on Friday, 11 December 2015

Gen Ed Course List for AY 2015-2016

<https://docs.google.com/a/mail.usf.edu/document/d/1Y2rncLcQ9sXosQKbkQyOWSxti2II9J9GDdx26vJ66QU/edit>

General Education Program Director (http://www.fgcu.edu/General_Education/director.html)

The Director of General Education reports to the Vice Chancellor of Academic Affairs, and works in collaboration with program faculty and the General Education Committee. Specific responsibilities include:

- Developing policies for the General Education Program based on university-wide feedback, assessment data, and best practices. Draft policies are submitted to the General Education Council, Faculty Senate, Academic Council, and Academic Affairs for review and approval.
- Coordinating assessment of the General Education Program in fulfillment of the 2010-2015 General Education Assessment Plan.
- Attending Undergraduate Studies meetings and providing a report on the General Education Program at each meeting.
- Providing updates on the General Education Program to college Deans and the Academic Council as requested.
- Tracking enrollment of general education courses and providing enrollment projections to General Education Program faculty.
- Processing math and foreign language substitution forms.
- Approving articulation requests for General Education course substitutions and equivalencies.
- Approving articulation requests for Gordon Rule Mathematics and Writing course substitutions and equivalencies.
- Updating the listing of General Education courses and writing-intensive courses annually for the University Catalog.
- Updating the listing of course equivalencies for AP, CLEP, IB and other degree acceleration programs annually for the University Catalog.
- Developing and maintaining a General Education resource center and web site that can be utilized by the academic community.
- Serving as a resource for General Education faculty on options for assessing General Education courses.
- Collaborating with faculty to develop validation processes for Academic Learning Compact outcomes related to university-wide communication and critical thinking skills.
- Working collaboratively with General Education faculty and the Senate Program Review Team to complete the General Education Program Review. Submitting Program Review to the Senate Program Review Team for approval. Presenting Program Review findings to the General Education Council and faculty.
- Serving as an *ex-officio* member of the General Education Committee.
- Serving as an *ex-officio* member of the Undergraduate Curriculum Committee.
- Serving as an *ex-officio* member of the Academic Advising Council.
- Serving as an *ex-officio* member of the Articulation-Advising Committee.
- Ensuring a university-wide approach to General Education.
- Maintaining expertise on best practices in General Education.

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