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College of Arts and Sciences: College Council  
Meeting Minutes

College of Arts and Sciences (COAS)

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1-27-2017

## College of Arts & Sciences Council Meeting : 2017 : 01 : 27

University of South Florida St. Petersburg. College of Arts & Sciences.

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**College of Arts and Sciences  
Faculty Council Meeting**

**27 January 2017**

**9 am to 10:20 am**

**HBR Community Room**

**AGENDA AND MINUTES APPROVED**

**AGENDA & MINUTES Council Members in Attendance:**

Norine Noonan (Prof, BIO) 2015-2017, chair

Erika Greenberg-Schneider (Assistant Prof. VVA) 2016-2018

Jennifer O'Brien (Assistant Prof, PSY) 2015-2017

Joan Reid (Assistant Prof, SCL) 2015

Henry Alegria (Associate Prof, unaffiliated), 2016

Sheramy Bundrick (Prof, H&P), 2016-2018

Kathy Arthur (Associate Prof, At Large) 2016

Adrian O'Connor (Assistant Prof, At Large and Vice Chair) 2015-2017

1. Call to Order and Welcome, Norine Noonan , CAS Faculty Council Chair 9:05 am
2. Approval of Minutes of December 9, 2016 Meeting (Minutes attached)
  - One amendment: the council chair will request that the Dean meet with unaffiliated faculty to resolve their annual review process.
  - Approved after amendment.
3. Tenure and Promotion Guidelines for the College (see previously forwarded email from Deanna Michael, USFSP Faculty Senate president)
  - The council chair will send the new approved USFSP 2016 T&P guidelines to the chairs of all the CAS departments and request that they align their current department/program guidelines with the new USFSP guidelines. They are to complete this by March 10 and send it to the council chair.
  - The council chair will form an ad hoc T & P committee to review the alignment of all the CAS T&P documents and to outline the CAS review process. The Ad hoc committee will decide the number of years faculty remain in the probationary process prior to promotion according to the USFSP guidelines and department discussions that the college will follow . The committee will consist of the current CAS T & P committee members and at least one instruction II or 3 and one assistant professor through the mid-tenure process.
  - The council will provide the CAS college criteria to the Faculty Senate on April 10.
  - The council recognizes that the Faculty Senate requested the college document on March 10 and the department documents on April 10. However, the council felt it was

better to work from the departments up and the CAS faculty chair will contact the Faculty Senate chair regarding the change.

#### 4. Update on Fall 2017 Scheduling

- Chairs are working on the fall 2017 schedule
- There is no requirement from administration requiring a 3 day week schedule for General Education courses.

#### 5. System Faculty Council Report

- Tampa is revising its General Education course offerings and dropping their exit courses.
  - USFSP Faculty chairs are encouraged to work with Tampa Faculty chairs to ensure that none of the courses are changed or deleted from the system with out consultation.
- FAIR is being revised and will begin next year with mid-tenured faculty using the new system.
- Banner will need to be replaced
- USFSP was considering a USFSP Health Science College, however the USF system negotiated a constorium instead.
- USFSP concerns over Drift of students to Tampa for online General Education courses. Beginning Fall 2016 students must register prior to enrolling in courses on other campuses, while they are enrolled at USFSP.

#### 7. New Business

- The General Education Committee is in compliance with SAC and will implementing use of our EXIT courses as a means to “Close the Loop” and assess student success.

#### 4. Master Academic Plan – Discussion (Please try to read the current draft of the Plan (incl. Appendices) on Canvas)

#### 8. Adjourn to CAS Faculty Meeting at 10:20.

Proposed Dates/Times: All meetings would be from 9 am to 10 am (approx.)

Friday, February 24, 2017

Friday, March 31, 2017

Friday, April 28, 2017 – this is a Reading Day....should we shift to April 21?

Friday, May 12, 2017 (if needed)

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4. Master Academic Plan – Discussion (Please try to read the current draft of the Plan (incl. Appendices) on Canvas)
5. Update on Fall 2017 Scheduling
6. System Faculty Council Report
7. New Business
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