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Palm Beach County Library System - Part 2

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Florida Library History Project

Palm Beach County Library System - Part 2

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Schedules A-E

SCHEDULE A: LIBRARY LEGISLATION

A special act to establish the Palm Beach County Library Taxing District was passed by the Florida Legislature in its 1967 session to take effect on October 1, 1967. This act was amended in 1976, principally to clarify reference to the Library Advisory Board; the means by which the commission may provide for contractual library service; to vest title of the library in the special taxing district; to authorize the commission to receive gifts on behalf of the special taxing district; to clarify the means by which contractual library services may be provided; and to authorize the levy of taxes, charges or assessments in a municipal purpose unit for library services in lieu of taxation pursuant to this act. A copy of the act as amended is attached.

In 1970, SB 11, which would provide for a Capital Outlay Reserve Fund, was introduced into the Florida Senate. This bill did not get out of committee.

In January, 1978, a bill was prepared which provided:

"The Commission shall appoint a citizens' advisory board to make recommendations to them regarding the free public library service. The County

Administrator shall select the head librarian, and make policy and budget decisions subject to the approval of the Board of County Commissioners."

The Library Advisory Board urged the Board of County Commissioners to withdraw this bill inasmuch as it removed two of the major functions of the Library Advisory Board. The Board of County Commissioners took action to remove this bill from its legislative package.

SCHEDULE A

In 1983, a bill was filed to amend the special act in order to provide for a referendum to be called by the Board of County Commissioners to provide for Capital Improvement Funds. This would be a special levy not to exceed .5 mills for a period not to exceed five (5) years; the amount and time to be established by the Board of County Commissioners when calling for the referendum. The amount voted was to be assessed on all properties in the special taxing district. This bill did not get out of committee.

In 1986, a bill was filed to amend the special act in order to provide for a referendum to be called by the Board of County Commissioners to provide for Capital Improvement Funds. This would be a special levy not to exceed .5 mills for a period not to exceed two (2) years; the amount and time to be established by the Board of County Commissioners when calling for the referendum. The amount voted would be assessed on all properties in the special taxing district.

Prior to the bill being filed, but after having received the approval of the Board of County Commissioners, the library director, accompanied by one or more Library Advisory Board members, talked with every member of the Palm Beach County Legislative Delegation about the importance of this legislation to the future growth of the library.

AN ACT relating to the Palm Beach County Free Public Library Taxing District, Palm Beach County; amending S. 11 of Chapter 67-1869, Laws of Florida, as amended, providing authority to the Board of County Commissioners of Palm Beach County to submit a special referendum to voters of the district for a levy of up to one-half mill for up to 2 years; the proceeds of which shall be used for library capital improvements; providing for any municipality entering the district

after successful district referendum and successful municipal referendum to be taxed for that millage rate and number of years approved in the district referendum, beginning with the fiscal year it enters; providing that the value of any municipal library resources transferred to the district be deducted from the amount levied in the municipality; providing an effective date.

The bill passed the legislature on the last day of the session. The Board of County Commissioners placed the issue calling for .5 mills for two (2) years, on the ballot for November 4, 1986. There was a 70% voter turnout. The measure passed by a vote of 82,921 FOR and 41,757 AGAINST.

SCHEDULE A

CHAPTER 76-460--LAWS OF FLORIDA--CHAPTER 76-460

House Bill No. 327

AN ACT relating to Palm Beach County; relating to the Palm Beach County Free Public Library Special Taxing District; amending section 1 of chapter 67-1869, Laws of Florida, to clarify intent to create a special taxing district and to state its relation to the Florida Administrative Procedure Act, chapter 120, Florida Statutes; amending section 4(1) thereof, to clarify reference to advisory library board; amending section 7 thereof, to clarify means by which the commission may provide for contractual library services; amending section 8 thereof, to vest title of library in the special taxing district; amending section 9 thereof, to authorize the commission to receive gifts on behalf of the special taxing district; amending section 10 thereof, to clarify means by which contractual library services may be provided and to authorize levy of taxes, charges, or assessments in a municipal purpose unit for library services in lieu of taxation pursuant to this act; amending section 11(1) and (2) thereof, to include reference to the special taxing district; and to include reference to the commission; repealing section 2(4) thereof, relating to the definition of "minimum library service"; providing an effective date.

Be it Enacted by the Legislature of the State of Florida:

Section 1. Section 1 of chapter 67-1869, Laws of Florida, is amended to read:

Section 1. Intent. It is the intent of this act to create a Palm Beach County Free Public Library Special Taxing District for which the governing body will be the The board of county commissioners of Palm Beach County is authorized to establish, operate and maintain for the purpose of establishing, operating. and maintaining a free public library or to provide providing for contractual library services for the benefit and use of the residents of Palm Beach County, who are taxed for such library or library service. This taxing district shall be subject to chapter 120, Florida Statutes, as it pertains to the Florida Administrative Procedure Act, when applicable.

Section 2. Subsection (1) of section 4 of chapter 67-1869, Laws of Florida, is amended to read:

Section 4. Advisory library board.

(1) The commission shall appoint a citizens' advisory board to represent them in administering the free public library service. The advisory board shall select the head librarian, and make policy and budget decisions subject to the approval of the board of county commissioners. The commission shall appoint the advisory board to consist of fifteen (15) citizens of the county, and establish qualifications and terms for membership. The advisory board shall serve without pay, but may be reimbursed for actual expenses.

Section 3. Section 7 of chapter 67-1869, Laws of Florida, is amended to read:

Section 7. Contractual library service. In carrying out the provisions of this chapter, the commission may either acquire and provide for the maintenance and operation of a free public library in for the county, or may provide free public library service to the citizens of the county by entering into a contract therefore with any municipality or municipalities, or both, in this county with any nonprofit library corporation or association in Palm Beach County owning a free public library, or with any other county or municipality in the state owning a free public library. Any municipality or any non-profit library corporation or association owning a free public library in Palm Beach County may enter into a contract with the county to receive the service of books and technical assistance

from the county library upon such terms as may be agreed upon by the county and the governmental body of the library contracting therewith.

Section 4. Section 8 of chapter 67-1869, Laws of Florida, is amended to read:

Section 8. Title of library to be in county. special taxing district. The title and ownership of all land, buildings, facilities, equipment, and books constructed or acquired by or on behalf of the county free library shall be in the county special taxing district.

Section 5. Section 9 of chapter 67-1869, Laws of Florida, is amended to read:

Section 9. Gifts and bequests. The commission is authorized to receive on behalf of the county special taxing district any gift, bequest, or devise for the county free public library or for use in the county contractual library service. Any monies so received shall be deposited to the county library fund, to be used only for library purposes:

Section 6. Section 10 of chapter 67-1869, Laws of Florida, is amended to read:

Section 10. Taxation and contracts.

(1) When the commission shall have determined under the provisions of this chapter to establish, operate, and maintain a free library or provide contractual library services, said In order to establish and maintain a free library system or provide contractual library services, the commission shall pay levy an annual tax, in the same manner and at the same time as other county taxes are levied upon all taxable property within the county not already taxed for library purposes by a municipality , or may levy taxes, charges or assessments within a municipal services taxing district created by ordinance for library purposes, and may thereafter enter into a contract with any municipality Palm Beach County to furnish free public library service upon terms to be agreed upon by the county and the governing, body of the library contracting therewith.

(2) Any municipality owning or operating a public library , or any non-profit library corporation or association in Palm Beach County owning a free public library, may enter into a contract with the county commission to furnish or

receive any library service upon terms to be agreed upon by the commission on behalf of the county and the government of the municipality parties thereto, or any municipality without a free public library may enter into a contract with the commission to receive any library service upon terms to be agreed upon by county and the governing body of the municipality .

Section 7. Section 11 of chapter 67-1869, Laws of Florida, is amended to read:

Section 11. County library fund.

(1) All funds of the county free library or contractual library service special taxing district, whether derived from taxation or otherwise, shall constitute a separate fund to be known as the county library fund, and shall be expended only for library purposes. The expenses incurred by the free library or library service shall be paid by warrants drawn by the commission, payable out of the county library fund. At the end of each fiscal year, all monies unexpended in the county library fund shall be appropriated as part of this fund for the subsequent fiscal year.

(2) The county commission shall not make expenditures or incur indebtedness in any year in excess of the amount available for library purposes, except in the form of bonds for library construction or land acquisition purposes.

Section 8. Subsection (4) of section 2 of chapter 67-1869, Laws of Florida, is hereby repealed.

Section 9. If any section, subsection, sentence, clause, or provision of this act is held invalid, the remainder of this act shall not be affected by such invalidity.

Section 10. This act shall take effect upon becoming a law.

Became a law without the Governor's approval.

Filed in Office Secretary of State June 25, 1976.

SCHEDULE B: LIBRARY ADVISORY BOARD

The special act which permitted the establishment of the Library Taxing District provided that "the Commission shall appoint a citizens' advisory board to represent them in administering the free public library service. The advisory board shall select the head librarian, and make policy and budget decisions subject to the approval of the Board of County Commissioners. The Commission shall appoint the advisory board to consist of fifteen (15) citizens of the county, and establish qualifications and terms for membership. The advisory board shall serve without pay, but may be reimbursed for actual expenses."

Upon passage of the county ordinance on September 29, 1967, which established the county Library Taxing District, the members of the Library Study Committee were appointed as the Library Advisory Board for a period of one year. There were six (6) members who declined to serve and those vacancies were filled.

As the Palm Beach County Public Library System grew and took form, it became apparent that there should not be appointees from municipalities whose libraries were ineligible to participate in the cooperative system, or who declined to participate, and any such members were not reappointed when their terms expired.

In November, 1977, the Library Advisory Board passed a resolution which was presented to the Board of County Commissioners requesting that in the future all appointees be residents of the Library Taxing District inasmuch as it was felt that the Library Advisory Board should be composed of those people who pay ad valorem taxes to support the library. The Board of County Commissioners passed a motion to this effect and also stated that appointments could be made "at large" rather than from a commissioner's residence district. The bylaws provide for terms of board members, the officers, their election, and term of office. Following are schedules by commission district giving the name, location, and period of service of Library Advisory Board members:

LIBRARY ADVISORY BOARD-- District 1

Name/ Address	Appointed	Expired

Herbert L. Gildan, North Palm Beach	Oct. 1967	Sept. 1978
Mrs. Jerry Guffey, North Palm Beach	Oct. 1967	Dec. 1969
Mrs. Marion Nye, Riviera Beach	Oct. 1967	June, 1968
Mrs. N. E. Crabtree, Riviera Beach	Aug. 1968	Nov. 1968
Dr. Robert Bellows, Jupiter	Jan. 1969	Sept. 1969
Alfred Weeks, Jupiter	Feb. 1970	Aug, 1974
Mrs. Arlene Marcley	Jan. 1971	May 1971
Mrs. Dan Amrosio, Palm Beach Gardens	Jan. 1972	March 1972
Mary Ernst, Juno Beach	Nov. 1976	
Mary Jemmett, Riviera Beach	Nov. 1976	March 1977

Patricia C. Sharp, North Palm Beach	Apr. 1977	Sept. 1977
Phillip Corr, Tequesta	Dec. 1977	
Harry Gragg, Juno	Beach Jan. 1978	

LIBRARY ADVISORY BOARD -- District 2

Name/Address	Appointed	Expired
Mamie T. Shannon, West Palm Beach	Oct. 1967	Sept. 1968
Reine Rush, West Palm Beach	Oct. 1967	Sept. 1973
Robert Stevens, West Palm Beach	Oct. 1967	Sept. 1973
Russell O. Anderson, West Palm Beach	Nov. 1968	Oct. 1972
Fran Carlton, Lake Clarke Shores	Oct. 1973	May, 1975
Mildred Hurley, West Palm Beach	Oct. 1973	Feb. 1974
Frances Walker, West Palm Beach	Oct. 1973	Sept. 1977
Dorothy Brock/Kunze, West Palm Beach	Apr. 1974	Sept. 1977
Lois Fox, Lake Clarke Shores	May, 1975	July, 1978
Sam Caplan, West Palm Beach	Dec. 1977	Sept. 1978

Virginia Love, Lake Clarke Shores	Oct. 1977	Dec. 1978
Marian Farb, West Palm Beach	Oct. 1978	Nov. 1982
Paula Roth, Jupiter	Apr. 1979	Sept. 1980
Frances Warner, Lake Worth	Apr. 1979	Mar. 1983
Mark Wainer, West Palm Beach	Sept. 1980	
Ruth Lytal, Lake Clarke Shores	May, 1983	
Ike Metlay, Delray Beach	May, 1983	May 1986

LIBRARY ADVISORY BOARD -- District 3

Name/Address	Appointed	Expired
Elsie Leviton, Palm Beach	Oct. 1967	Sept. 1971
Bobbi Taffel, Palm Springs	Oct. 1967	Sept. 1973
Mrs. Robert Pierce, Atlantis	Nov. 1968	Sept. 1969
Mrs. Shirley Kohl, Palm Springs	Sept. 1969	Oct. 1972
Jean Pipes, Boynton Beach	Oct. 1971	Sept. 1977

(1974-District 4 due to redistricting)

Name/Address	Appointed	Expired
Mrs. Udell R. Squire, Lake Worth	Oct. 1973	Feb. 1974

Marie Mulhall, West Palm Beach	Aug. 1975	Sept. 1977
Gloria Anderson, Atlantis	Aug. 1975	May, 1981
Mark Foley, Lake Worth	Apr. 1977	Sept. 1977
Iola Bergen, West Palm Beach	Jan. 1978	Aug. 1982
Dr. Ronald Giddens, Lake Worth	Jan. 1978	
Julius Rosen, South Palm Beach	Oct. 1981	
Carolyn Gough, Atlantis	Sept. 1982	

LIBRARY ADVISORY BOARD -- District 4

Name/Address	Appointed	Expired
Ingrid A. Eckler, Delray Beach	Oct. 1967	
Paul Speicher, Delray Beach	Oct. 1967	Sept. 1974
John Opel, Boca Raton	Oct. 1967	Sept. 1968
Mrs. Robert West, Boca Raton	Oct. 1968	July 1969
Dr. Clarence Crawford, Boca Raton	Sept. 1969	Dec. 1970
John Howell, Boynton Beach	June 1971	Aug. 1971
Don Combs, Boynton Beach	Sept. 1971	July 1972
Walter Santini, Boynton Beach	Feb. 1976	Oct. 1976
Minnie Friedlander, Boca Raton	May 1977	Sept. 1985

Selma Guggenheim, Boca Raton	Oct. 1978	Dec. 1981
Jennifer Braaten, Boca Raton	Mar. 1981	Oct. 1984
Lucille Schrager	May 1985	
Lillian Krieger	Dec. 1985	Dec. 1986

LIBRARY ADVISORY BOARD - District 5

Name/Address	Appointed	Expired
Homer Hand, Belle Glade	Oct. 1967	Oct. 1971
Mrs. H. S. Douthit, Pahokee	Oct. 1967	Sept. 1969
Mary Orsenigo, Belle Glade	Oct. 1967	Sept. 1973
Marian Bleech, Pahokee	Nov. 1971	Aug. 1974
T. W. Casselman, Belle Glade	Oct. 1971	Sept. 1973
Dr. Tom Zitter, Belle Glade	Sept. 1973	Oct. 1977
Hunter Latham, Canal Point	Oct. 1974	June 1976
Susan Weaver, Lake Harbor	Oct. 1976	Oct. 1977
Dr. Paul Lyrene, Canal Point	Aug. 1976	May 1977
Paul Schrope, Belle Glade	Apr. 1978	Dec. 1979
Madeline Corscadden, Boynton Beach	Dec. 1977	Sept. 1980
Eloise Hooker, Belle Glade	Nov. 1978	

Andrea McElwee, Royal Palm Beach	Jan. 1981	Sept. 1985
Bonnie Harrelle, South Bay	Mar. 1981	Sept. 1984
Sylvia Shapiro, Royal Palm Beach	Dec. 1984	
Arle Adams, Wellington	Oct. 1985	

LIBRARY ADVISORY BOARD -- OFFICERS

Year	Chairman	Vice Chairman	Secretary
1967	Ingrid A. Eckler	Herbert Gildan	Reine Rush
1970	Herbert Gildan	Paul A. Speicher	Homer Hand
1971	Herbert Gildan	Paul A. Speicher	Mary Orsenigo
1972	Paul A. Speicher	Mary Orsenigo	Bobbi Taffel
1973	Paul A. Speicher	Ingrid A. Eckler	
1974	Jean Pipes	Dr. Tom Zitter	(Office dropped)
1976	Dorothy Brock	Russell Anderson	
1977	Ingrid A. Eckler	Mary Ernst	
1979	Dr. Ronald Giddens	Minnie Friedlander	
1981	Minnie Friedlander	Dr. Mark Wainer	
1982	Dr. Mark Wainer	Eloise Hooker	
1983	Dr. Mark Wainer	Eloise Hooker	
1984	Carolyn Gough	Ruth Lytal	
1985	Carolyn Gough	Ruth Lytal	
1986	Ruth Lytal	Julius Rosen	

SCHEDULE C

FINANCIAL - BUDGETS, TAXES, MILLAGE

YEAR	TOTAL ORIGINAL BUDGET	TOTAL AD VALOREM TAX PER ORIGINAL BUDGET	MILLAGE
1968/69	\$ 207,581	\$ 207,581	.221
1969/70	281,351	233,339	.243
1970/71	501,535	366,986	.366
1971/72	685,344	387,117	.305
1972/73	747,703	418,848	.330
1973/74	653,923	601,351	.387
1974/75	876,507	739,224	.334
1975/76	1,087,025	958,696	.397
1976/77	1,340,441	1,105,246	.402
1977/78	1,687,005	1,242,549	.3838
1978/79	1,757,019	1,345,006	.3717
1979/80	2,035,381	1,531,786	.3620
1980/81	2,581,260	2,042,952	.4008
1981/82	4,143,844	3,122,240	.3707
1982/83	4,133,121	3,397,622	.3261
1983/84	4,752,215	3,920,153	.3526
1984/85	4,861,073	4,406,420	.3525
1985/86	5,598,364	4,848,571	.3428
1986/87	6,996,028	6,335,267	.3951

SCHEDULE D

BY-LAWS

In order for any organization to properly function, it is necessary to have bylaws. A committee was appointed, using sample bylaws as a guide, and after discussion and changes, the first bylaws for the Library Advisory Board were adopted on June 19, 1968. Copies were sent to the members of the Board of County Commissioners and any changes have been forwarded to them.

These bylaws provided for the appointment, by the Board of County Commissioners, of fifteen (15) members; three (3) from each commission district, for three-year (3-year) overlapping terms, and that the board members appointed October 1, 1968, "shall determine, according to a mutually acceptable plan, the manner in which one member from each district will serve a one-year term, one a two-year term and the third, a three-year term. In future years, only one member from each district shall be appointed." The bylaws provided for the filling of vacancies. The bylaws stated that "the board shall be responsible for the recommendation of the employment of a qualified library director, setting policy and budgeting and such other matters as should properly be their concern."

The officers were to be a chairman, vice chairman, and secretary. The board was to meet once-a-month, with the October meeting as the organizational meeting. There was provision for special meetings, and a quorum of five (5) members, with the provision that all official business at all times be approved by at least five (5) members.

There was a provision for the appointment of standing and special committees. There was also a statement as to the duties of the librarian and his/her relationship to the board, including the fact that "the librarian shall attend all board meetings except those at which his appointment, salary, or performance is to be discussed or decided." Lastly, there was a provision for amending the bylaws.

Revisions were made, as needed, from time to time to facilitate the work of the board, to clarify its function, or as a result of the growth of the system.

On April 16, 1969, the bylaws were amended. The duties of the Library Advisory Board were expanded to conform with what they were actually doing and to define their relationship to the Board of County Commissioners. The duties of the officers were stated more completely and the provision added that (no officer shall hold the same office for more than two (2) consecutive terms." The

provision for standing committees was eliminated and a statement that all actions of any committee must be taken only by the Library Advisory Board as a whole. Also, the section entitled "Library Director" was expanded to more precisely delineate the relationship of the director to county administration and to the Library Advisory Board.

On March 18, 1974, the bylaws were again revised with the office of secretary being dropped and clerk to the board added. It was specified that the election should be by ballot if there should be more than one nomination for a position. It was provided that the board should schedule at least nine (9) meetings per year. Under the section dealing with the library director, the provision that the director not attend meetings at which his/her appointment, salary or performance were to be discussed or decided was eliminated and the provision added that he/ she "shall serve as clerk to the board, or appoint a staff member to serve as clerk, who shall record the minutes and send notice of the meetings to the board members."

On February 7, 1977, the bylaws were revised to include "a member of the Library Advisory Board having absences from three (3) consecutive regular meetings shall be notified of those absences by the clerk to the board. If regular attendance is not possible, a member should consider vacating the appointment."

On June 11, 1979, the first article of the by-laws was revised adding the word "Public" to the name of the system, deleting the phrase "area served by the system" and inserting "taxing district" in specifying residency of appointees. The sentence stipulating the manner in which rotation should be achieved was deleted and the sentence "one member shall be appointed each year by each commissioner" was added.

A copy of the by-laws as amended to date is included.

SCHEDULE D BY-LAWS

PALM BEACH COUNTY LIBRARY ADVISORY BOARD

ARTICLE I - Membership

In accordance with the Resolution of the Board of County Commissioners, the Library Advisory Board of the Palm Beach County Library System shall consist of fifteen members, who reside in the Public Library Taxing District, and who are appointed by the Board of County Commissioners, three by each Commissioner, for three year overlapping terms. One member shall be appointed each year by each Commissioner. These appointments shall be made not later than October 1st of each year. In the case of a vacancy the member of the Board of County Commissioners from whose District the appointment was made shall fill the vacancy at the earliest possible time for the balance of the vacant term.

ARTICLE II - Duties

The Library Advisory Board shall serve in an advisory capacity to the Board of County Commissioners and shall by resolution provide written recommendations on such matters as require action by the Board of County Commissioners. It shall evaluate the County Library System in order to improve and expand library service throughout the County. The Library Advisory Board shall recommend the selection of the Library Director, such programs and policies as are deemed necessary for the orderly development of the County Library System, and budgetary requirements to finance the System program.

ARTICLE III - Officers

Section 1: Officers of the Board shall be a Chairman, a Vice-Chairman, and there shall be a Clerk to the Board.

Section 2: The officers shall be elected at the organizational meeting for a term of one year. The election shall be by ballot if there is more than one nomination for a position. No officer shall hold the same office for more than two consecutive terms. A vacancy in an office shall be filled for the balance of the vacant term at the next regular meeting of the Board after the vacancy occurs.

Section 3: The duties of the officers shall be as follows: (a) The Chairman shall preside at all meetings of the Board, appoint all Committees, and perform such additional duties as the Board may direct. He shall be an ex officio member of all committees. (b) The Vice-Chairman shall preside at Board meetings in the absence of the Chairman.

ARTICLE IV - meetings

Section 1: The Library Advisory Board shall schedule at least nine meetings per year at a time and place to be determined by the Board. The October meeting shall be the organizational meeting.

Section 2: Special meetings may be called by the Chairman, or upon written request of five members, for the transaction of business as stated in the call. Notice stating the time and place of any special meeting and the purpose for which called shall be given each member of the Board at least two days in advance of such meeting.

Section 3: A quorum for transaction of business shall consist of five members with the provision that all official business must at ALL times be approved by at least five members.

Section 4: A member of the Library Advisory Board having absences from three consecutive regular meetings shall be notified of these absences by the Clerk to the Board. If regular attendance is not possible, a member should consider vacating the appointment.

Section 5: ROBERT'S RULES-OF ORDER, last revised edition, shall govern the parliamentary procedure of the Board, except as herein provided.

ARTICLE V - Committees

Special committees for the study and investigation of special problems may be appointed by the Chairman, such committees to serve until the completion of the work for which they were appointed. All action required shall be taken only by the County Library Advisory Board as a whole sitting as an official body.

ARTICLE VI - Library Director

Section 1: The Library Director shall be appointed by the Board of County Commissioners upon the recommendation of the County Library Advisory Board. He shall report to the County Administrator and from an Administrative

point of view shall be treated as a Department Head. In performing his duties relating to the proper administration of the County Library System, he shall function within the rules, regulations, and procedures established by the Board of County Commissioners.

Section 2: The County Library Director shall seek the counsel and advice of the County Library Advisory Board and shall carry out all policies and directives recommended by the Library Advisory Board and approved and authorized by the Board of County Commissioners directly or through the County Administrator.

Section 3: The Library Director shall make regular reports to the Library Advisory Board on the condition of the County Library System's program and on the status of all recommendations made by the Advisory Board to the Board of County Commissioners.

Section 4: The Library Director shall be considered the executive officer of and professional advisor to the County Library Advisory Board, and as such may speak on any subject under discussion at Library Board meetings. He shall have sole charge of the administration of the County Library System within the framework of the means and methods set forth by the Board of County Commissioners with regard to the administration of the County Library, and shall be the liaison with the County Administrative Office for administrative purposes. He shall oversee the care of the building and equipment, and be responsible for the employment and direction of the staff, for the efficiency of the System's service, and for the operation of the Library program within the financial conditions set forth in the annual budget. He shall attend all library related meetings, including but not necessarily limited to all Advisory Board meetings and committee meetings. He shall serve as the Clerk to the Board. The Clerk shall record the minutes and send notices of the meetings to Board members.

Section 5: The Library Director shall prepare the Agenda in consultation with the Chairman of the Library Advisory Board and subject to the inclusions of any items that individual Board members request to be brought to the attention of the entire Board.

ARTICLE VII - Amendments

The by-laws may be amended at any regular meeting of the Library Advisory Board with an affirmative vote of a majority of the members of the Board, providing the members have been given notice at a previous meeting.

Adopted: February 7, 1977

Amended: June 11, 1979

SCHEDULE E

HEADQUARTERS AND SERVICE LOCATIONS

Date	Designation	Address	Size
1968	Director's Office	Harvey Bldg. #407 West Palm Beach	3 Room Suite
Apr. '69	Headquarters	Palm Beach International Airport S-862, West Palm Beach	
9-25-69	Tequesta Branch	365 Tequesta Drive Tequesta	1691 Sq. Ft.
9-30-69	Mobile Library #1	(In service until April, '77)	

11-12-72	Central Library	3650 Summit Blvd West Palm Beach	12,000 Sq. Ft.
6-1-74	Mobile Library #2		
May'75	Palm Beach Gardens Branch (moved to new location 11/77)	10800 N. Military Trail #225 Palm Beach Gardens	740 Sq. Ft
June'75	Mid-County Branch (moved 2/83, now Greenacres Branch)	7109 Lake Worth Road. Lake Worth	1,600 Sq. Ft
Aug. '75	Southwest County Branch (moved 12/81 to West Glades Road)	Sandalfoot Cove Boca Raton	1,459 Sq. Ft.
Nov. '76	Okeechobee Boulevard Branch (Enlarged 3/81)	5760 W. Okeechobee Blvd West Palm Beach.	1,430 Sq. Ft.
1977	Purchased an additional three (3) acres on Summit Boulevard		

Nov.'77	Palm Beach Gardens Branch	10887 N. Military Trail Palm Beach Gardens	2,240 Sq. Ft.
Jan.'78	Del-Trail Branch (Moved to West Atlantic Avenue 9/82)	14417 S. Military Trail Delray Beach	1,855 Sq. Ft
9-17-78	Central Library addition dedication		15,900 for a total of 27,900 Sq. Ft.
Mar.'81	Okeechobee Boulevard Branch	5760 W. Okeechobee Boulevard West Palm Beach	4,460 Sq. Ft.
Dec. '81	Southwest County Branch	8221 W. Glades Road Boca Raton	4,975 Sq. Ft
July '82	West County Branch	120 Camellia Park Drive. Royal Palm Beach	1,000 Sq. Ft.

Sep. '82	West Atlantic Avenue Branch	7777 W. Atlantic Avenue Delray Beach	1,000 Sq. Ft.
Feb. '83	Greenacres Branch	6135 Lake Worth Road Lake Worth	5,494 Sq. Ft.
Oct. '83	Jupiter Branch	1000 Town Hall Avenue Jupiter	1,950 Sq. Ft.
Jul. '85	Central Library addition - south		10,000 Sq. Ft.
May'86	Belle Glade Branch		9,100 Sq. Ft.

See Also:

- [Main history of Palm Beach County Library System](#)